



Region VII - Chapter 192

Current:
Director and Regional Chair – Larry Fisher
Assistant Regional Chair – Michael Cooper
Regional Vice Chair CTTC – Michael Cooper

MINUTES

THIS FORM SHOULD BE SUBMITTED TO YOUR REGIONAL CHAIR (DRC) AND TO REGIONAL VICE CHAIR (RVC) OF CHAPTER TECHNOLOGY TRANSFER WITH MINUTES FOR ALL OF THE FOLLOWING: CHAPTER MEETINGS, BOG MEETINGS AND SECTION MEETINGS WITHIN THREE WEEKS OF EACH MEETING. (BOD 03-06-27-1C)

Chapter Name: West Virginia

Meeting Date: 08-23-2016

Check One:

Chapter [] BOG/BOD [x] Section []

Attendance: (Total for chapter and section meetings only)

Members 9 Guests Students

Theme Night? N/A

Check One:

Joint Meeting? Yes [] No [x]

Check One:

Technical Speaker/Program: Yes [] No [x]

Indicate Topic: None

WV ASHRAE BOG Meeting – GoToMeeting/Conference Call

- 1. Meeting called to order by President Sam Butzer.
2. In attendance:
A. Mr. Sam Butzer – President
B. Mr. Shane Hall – President Elect
C. Mr. James Lowry – Vice President
D. Mr. John Pruettt - Treasurer
E. Mr. Kenneth Young – CTTC Chair
F. Mr. Dan Nolte – BOG
G. Mr. Jennings Davis – RP Chair/BOG
H. Mr. David Cotton – Student Activities Chair
I. Mr. Ken Means – WVU Student Branch Advisor



3. Upcoming meetings/events/deadlines:

A. September 9th, 2016 - 11:30 (lunch):

1. Presentation: Refrigerants Update.
2. Presenters: Samuel Butzer, Kenneth Young and Others.
3. Fireside Grille – Teay's Valley.
4. Awards presented/Acknowledgements.
5. John Pruett (Treasurer) to submit the budget for review and approval.
6. Treasurer's to be performed after the meeting. Audit committee to be appointed by Sam Butzer.

B. October 14th, 2016:

1. Joint meeting with WVSHE – Sam is working with them to schedule.
2. Legionnaires and/or other Healthcare related topic. Contact has been made with two potential presenters for this meeting.
3. Meeting to be held at the Holiday Inn – South Charleston.

C. November 11th, 2016:

1. Chapter/WVU Student Branch meeting at WVU.
2. Presenter: TBD.
3. YEA/Student social will be held for this meeting.

D. November 15th – RP Full Circle Deadline.

E. December 16th, 2017:

1. Discussion of a possible Holiday/Social event was held.
2. Everyone is in favor – event to be considered and planned if approved at the September meeting.

F. January 12, 2017

1. Charleston Civic Center.
2. Civic Center presentation and variable primary chilled water systems.
3. Include tour of new building areas (central plant).

G. February 9, 2017

1. Huntington/Marshall University.
2. Students and staff are the target audience for this meeting.
3. DL = Douglas Zentz (shared trip with Bluegrass Chapter)
4. Mr. Zentz's presentation topics were reviewed and 3 topics have been selected.
5. Sam, Kenneth and James will finalize details with Mr. Zentz including travel and lodging.

H. February 19-25, 2017

1. Engineer's Week – will be planning an event or participation.



- I. March 22, 2017
 - 1. EXPO - Charleston, WV
 - 2. Shane Hall will take care of the Registration for EXPO.
 - 3. We are bringing in DL – Dennis Knight, and plan to have his presentations as joint meetings with AIA.
 - 4. Mr. Knights list of presentation topics was reviewed and the following were selected:
 - a. Building Performance Analysis for Building Performance Rating Systems.
 - b. Integrated Building Design and Building Information Modeling.
 - c. Developing an Integrated Personal Management System.
 - 5. We will have a BOG Meeting, Chapter Meeting and possibly 2 additional presentations at the EXPO.
 - 6. Will invite Regional Leader(s) to attend as we have done in the past.

- J. May, 2017
 - 1. Training & Trade show in Flatwoods
 - 2. Jennings and Ray are taking the lead on this.
 - 3. Jennings will be contacting the Days Inn to determine available dates and if they will allow vendor trailers in the parking lot for demonstrations.
 - 4. Ray has begun a list of presentation topics/ideas.

- K. June, 2017
 - 1. High Performance Schools conference.
 - 2. Art and Sam are working with the SBA, WV DOE and NEED to plan for this event.

- 4. Discussion of 2016-2017 Chair Goals & To-Do:
 - A. CTTC (Kenneth Young):
 - 1. Research new venues to hold lunch and dinner meetings in Charleston.
 - 2. Brainstorm presentation/speaker topics that best fit WV and PAOE points:
 - a. Business management
 - b. Legal and Ethics
 - c. ASHRAE virtual presentations (through Art – we have them)
 - d. ASHRAE seminars on disc (through Bob D. – we have them)
 - 3. Contact members about Technology Awards submissions.

 - B. SA (David Cotton):
 - 1. Promote ASHRAE scholarships and internships through ASHRAE website.
 - 2. Marshal University student chapter slated to start this fall:
 - a. Dr. Salem and Margie Phillips have been contacted, in a few weeks there will be a conference call to discuss moving student chapter forward.
 - b. Need to have both registered as student advisors.
 - c. Someone from Huntington area to take lead of student activities committee (Co-Chair).



- d. Meeting on February 9, 2017 at Marshall University geared toward the students and staff.
3. West Virginia University:
 - a. New student chapter leaders to be selected in a few weeks.
 - b. Confirm – chapter leaders receive scholarships/semester as leader (Marshall too).
 - c. Email chapter leaders to get ideas for presentations:
 - i. Provide list of proposed topics to David
 - d. Determine best date for WVU chapter meeting(s).
 - e. WVU Solar Decathlon team (ZMM usually has a fundraiser).
 - f. Other WVU student activities ASHRAE can promote? Davis Cotton and Ken Means to submit information as they develop.
 4. STEM outreach ideas:
 - a. Work with USGBC Green Apple Day of Service.
 - b. STEM workshops during Engineering Week.
- C. YEA (Ted Zachwieja):
1. Combined social event with AIA and USGBC at EXPO.
 2. YEA social event at all student meetings.
 3. 2016 YEA Leadership weekend, November 4-6th, Charlotte, NC – Contact YEA members to see who would be interested in attending.
- D. MP (Art Hallstrom – Will Dempsey):
1. Reach out to contractors, sales reps, facilities directors, maintenance personnel, and check viewing lists for new members.
 2. Each Chapter BOG and Chair should provide MP with one name for possible membership:
 - a. Quinn French
 - b. John Penny
- E. GGAC (Art Hallstrom – RVC):
1. Focus on “High Performance School Buildings Day”.
 2. Interaction/Relationship with EEVW – boundaries.
 3. EUI & BEQ benchmarks for schools and state facilities.
 4. WVU Solar Decathlon – BEQ of building.
- F. Historian (Joe Rigney):
1. Interview important WVASHRAE contributors/leaders and publish to website.
 2. Suggestions for interviews – Ron King and Art Hallstrom.
 3. Maintain Chapter History on the website.



- G. RP (Jennings Davis):
 - 1. Organize 2017 "Training and Trade Show"
 - a. Jennings and Ray are the lead.
 - b. Research best date as to not conflict with other societies (early May). Jennings to contact the Days Inn in Flatwoods for available dates.
 - c. Theme, training – paths, demonstration trailers – Ray has begun a good list of topics.
 - 2. Additional funds for Arthur D. Hallstrom Scholarship:
 - a. ASHRAE Endowment.
 - b. Fund raiser.
 - c. Reach out to Trane for matching funds (Kenneth Young).
- 5. Chapter To-Do List (ALL):
 - A. Premier chapter status (PAR on PAOE points – everyone is involved – we have information of approval to count year one).
 - B. Select dates for upcoming meetings:
 - 1. WVU Student chapter/Northern Member meeting
 - C. WVASHRAE and StarChapter:
 - 1. Confirmed the decision to move to StarChapter.
 - 2. Jennings Davis to update website.
 - 3. Advertising and promotion opportunities for the website (review MCO for guidance).
 - 4. Promote WV technology and manufacturing.
 - 5. Promote student chapter leaders and activities.
 - D. Facebook? Sam will explore starting an account with Facebook.
 - E. Continue monthly presidential address through newsletter.
 - 1. Continue to acknowledge and promote companies that support ASHRAE.
 - F. Prepare for Will Dempsey's return, thank and support him, discuss his transition into Chair positions.
- 6. Closing remarks and meeting adjourned.