



**Latin Salsa Music Festival (LSMF)**  
**MERCHANDISE, INFORMATIONAL OR DISPLAY BOOTH APPLICATION**

**TO RESERVE AND SECURE YOUR VENDOR SPOT  
PLEASE SUBMIT APPLICATION WITH AT LEAST HALF (50%) FEE BY APRIL 13, 2018**

Event Day: Saturday, June 16, 2018 10 am – 8 pm  
Rain date: Sunday June 17, 2018 12 pm – 6 pm

CONTACT NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

BOOTH ITEM(S): Briefly describe item(s) to be sold/displayed. \_\_\_\_\_

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**PLEASE READ COMPLY AND ACKNOWLEDGE EACH STATEMENT BY INITIALING:**

\_\_\_\_\_ I UNDERSTAND TO SECURE SPOT A MINIMUM 50% OF REGISTRATION FEE MUST BE SUBMITTED  
ALONG WITH APPLICATION NOT LATER THAN APRIL 13, 2018 AND SUBMIT REMAINING AMOUNT BY  
MAY 25, 2018

\_\_\_\_\_ I UNDERSTAND I WILL NEED TO PROVIDE MY OWN TABLE(S), EXTENSION CORD, HOSE, FIRE  
EXTINGUISHER, OR LIGHTS FOR MY BOOTH (if needed).

\_\_\_\_\_ I UNDERSTAND I MUST CHECK IN UPON ARRIVAL WITH THE COORDINATOR TO BE SHOWN MY  
ASSIGNED BOOTH LOCATION.

\_\_\_\_\_ I UNDERSTAND THAT FOR SAFETY REASONS, VEHICLES WILL BE PERMITTED IN THE PARK GROUNDS  
FOR OFFLOADING UNTIL 9:00 am.

\_\_\_\_\_ VEHICLES WILL NOT BE PERMITTED IN THE PARK GROUND AREA ANY TIME BETWEEN 10am AND  
8pm.

BOOTH DESCRIPTION (i.e. tent, trailer) \_\_\_\_\_ SIZE \_\_\_\_\_ (all booth spaces are  
10 X10). VENDORS REQUIRING LARGER SPACES THAN 10'x10' WILL BE CHARGED ACCORDINGLY.



**UTILITIES:**

\_\_\_\_\_ I WILL REQUIRE ELECTRICITY: \_\_\_\_\_ 220 VAC \_\_\_\_\_ AMPS \_\_\_\_\_ 110 VAC

\_\_\_\_\_ AMPS (Vendor must supply a 150' heavy-duty, all weather extension cord)

\_\_\_\_\_ I WILL REQUIRE WATER (Vendor must supply 100' water hose)

NOTE: If utilities (power or water) are required, an additional \$15 will be added for this service. For an extra \$25 the rental of one set each (1 table and 2 chairs) may be provided. All requests must be made and paid in advance (at time application is submitted) and all sales are considered final.

SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

Last cancelation date with no penalty is Friday, June 1, 2018. There is a \$45.00 charge for any returned checks. (Example: NSF, Closed Accounts, etc.). Cash only accepted within two weeks of the event.

**VENDORS FEE SCHEDULE:**

- For-profit (subtract \$15 if no utilities required) ..... \$215.00
- Children’s for-profit activities (subtract \$15 if no utilities required) ..... \$165.00
- Non-profit organizations (subtract \$15 if no utilities are required) ..... \$115.00

**NO REFUNDS DUE TO INCLEMENT WEATHER**

Make check payable and mail to address below:

**NWF BORICUAS AUSENTES (NWFBA), Inc.  
P. O. Box 523  
Mary Esther, FL 32569-0523**



**WELCOME TO THE  
11<sup>th</sup> ANNUAL LATIN SALSA MUSIC FESTIVAL  
SATURDAY JUNE 16, 2018**

Thank you for your interest in participating at the 11<sup>th</sup> Annual NorthWest Florida Boricuas Ausentes, Inc. (NWFBA) presentation of the Latin Salsa Music Festival (LSMF). This year's event will be taking place Saturday, June 16, 2018, from 10:00 a.m. until 8:00 p.m. (Event rain date will be Sunday, June 17, 2018 from 12 pm until 6pm).

In order to provide for your safety and the safety of others, we ask that everybody abide by the following rules. Should there be any questions about these rules please contact Jose Garcia at 850-240-4417 or by send an email to [FWBoricuas@yahoo.com](mailto:FWBoricuas@yahoo.com).

1. **BOOTHS SIZE:** (See Application) Please make sure your equipment fits within the space size, which you have reserved. Please note; should your booth requires power or water there's a usage fee that must be paid on per need basis. Should your operation NOT require the usage of these utilities, you will not have pay the fees. **SPACE REQUIRED.** This includes tie-downs, tarps, flaps, tables, trailer tongues, side openings, etc. Please note: Tents, lights, tables, chairs, and electrical extensions will not be provided by organizers.
2. **BOOTH LOCATION:** Festival organizers will determine booth set-up locations. Vendors will be given their assigned space at check-in time, the morning of the event. Festival organizers will make every reasonable effort to avoid excessive duplications. For example, depending on items being offered, or not, there may be some booths duplicated.
3. **OPERATING HOURS:** Be prepared to open for business promptly at 10:00 am and close by 8:00 pm the day of the event.
4. **EQUIPMENT SECURITY:** Neither the organization nor the city of FWB will provide overnight security nor will neither be responsible for any merchandise or equipment loss or lost at any time or for any reason left on the park's premises overnight, during festival hours, or set-up and/or teardown times.
5. **SET UP AND TEARDOWN:** All vending booths must be taken down, removed and the area cleaned at event's closing time, 8 pm, on Saturday evening, June 16, 2018. ALL trash must be placed into dumpsters provided; it will NOT be picked up for the vendors. A representative of the organization will inspect all booths areas before vendors leave their area of responsibility. Once the area has been inspected, event representatives will check names off the list and deposits cleared to be returned (as mentioned in another section of this package). All booths in violation of this rule will be billed the deposit amount.
6. **PARKING:** Private vehicles will be permitted into the booth area for loading and unloading equipment ONLY. Other loading and unloading is allowed before or after festival hours ONLY. Vendors must park in the designated vendor parking area. **THIS WILL BE STRICTLY ENFORCED.**
7. **REFUSE DISPOSAL:** Food booth operators must provide their own garbage containers with liners. **EACH BOOTH OPERATOR WILL BE RESPONSIBLE FOR EMPTYING THEIR CONTAINERS ON A REGULAR BASIS INTO THE DUMPSTERS PROVIDED BY THE FESTIVAL. CLEANLINESS IN AND AROUND YOUR BOOTH WILL BE YOUR RESPONSIBILITY.**
8. **POWER SUPPLY:** Additional fees required. If your booth requires electricity, accurately indicate your amperage requirements on the application form organizers will do their best and be prepared for your



demands. Each booth that requires electricity will be responsible for not overloading their circuit. IF ELECTRICITY IS NEEDED AT YOUR BOOTH YOU MUST SUPPLY AN APPROPRIATE (120V OR 220V) 150-FOOT HEAVY DUTY, ALL WEATHER EXTENSION CORD.

9. FIRE SAFETY: Booths using any type of oven, grill, deep-fat fryer, flame operated appliance, or heating element will be required to have a minimum of a charged 40BC fire extinguisher and tents (if cooking under), made of fire retardant material. The FWB Fire Dept. will be on-site for inspection. Booth wastewater and cooking oil MUST be contained.
10. WATER SUPPLY: Additional fees required. If water is required for your booth, you must provide a 100' water hose.
11. LICENSES AND PERMITS: All vendors must provide a copy of their food handlers and business license to festival organizers when submitting their booth applications. All vendors will be required to display their license at all hours of operation. The NWFBBA, Inc. will not be responsible for fines incurred by vendors lacking the proper documentation during the state inspection.

NOTE: FESTIVAL ORGANIZERS RESERVE THE RIGHT TO DETERMINE THE BEST LOCATION FOR ANY BOOTH CATEGORY. ORGANIZERS DECISIONS ARE FINAL. NO REFUNDS WILL BE GIVEN IN CASE OF INCLEMENT WEATHER OR OTHER CIRCUMSTANCES BEYOND ORGANIZER'S CONTROL. LAST CANCELTION DATE WILL BE JUNE 1, 2018. PLEASE NOTE APPLICATION CHANGES FROM PREVIOUS YEARS. FOR ANY QUESTIONS PRIOR OR DURING THE EVENT PLEASE CONTACT US AT 850-240-4417.

All transactions are final, except as previously stated. The NWFBBA reserves the right to cancel any contract that has not submitted payment and deposit as stipulated. The undersigned Exhibitor/Applicant agree to indemnify and hold harmless NWFBBA, Inc., The Latin Salsa Music Festival, The City of Fort Walton Beach and any/all participating Vendors, from and/or against any and/or all claims, damages, actions, judgments, decrees, penalties and/or personal injury and or damages to property, including attorney's fees, arising out of the undersigned's participation in this event, or from the use and occupancy by the undersigned Exhibitor/Applicants, its sub-exhibitors, employees, promoters, agents, guests, invitees, contractors, etc. of the space made available in this event.