

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
GENERAL MEETING MINUTES of September 26, 2019; 9:00 am
Marshfield Medical Center – Marshfield, WI**

Members Present: Ashley Arendt, Michelle Armstrong, Kelly Bechel, Heather Berg, Jenny Blenker (phone), Gina Brandl, Dr. Michael Clark (phone), Cathy Connor (phone), Nicole Dekan (phone), Audrey Evens, Brenda Fellenz, Dr. Bruce Gordon, Krista Henderson, Del Horn, Jason Keffeler, Erin Klarr, Liz Kracht, Scott Langa, Dr. Maldonado, Dr. Lucy Martinek, Terry Nichols, Jeff Nuernberger, Kathy Palm, Kristine Parent, Penelope Radlinger, Dr. Jennifer Roberts, Mark Schroeder (phone), Corey Smith (phone), Tina Stephanus (phone), Jared Thompson (phone), Carmen Viegut (phone)

Chairperson: Sara Steen

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Sara Steen welcomed attendees.
May Meeting Minutes	Motion by Nichols to approve the July 25, 2019 meeting minutes as posted. Second by Keffeler. Unanimously approved.
Correspondence	None
HERC Update	<ul style="list-style-type: none"> • Travis Nixdorf has been contracted as our region's WISCOM subject matter expert. He will be involved in training, testing and expanding the system. • The 10 x 10 tents have been distributed across the region and are available for emergencies and planned events. Contact Robbie for more information or the Oneida Co Sheriff Office for an emergency. • The HERC helped with planning for the Crandon Off-road races and concert a few weeks ago. Encouraging services/hospitals to include them in planning for special events. • Robbie has been working with hospitals on using EM Resource.
State Trauma/ STAC	<ul style="list-style-type: none"> • DHS 118 is posted for public comment. A public hearing will be Oct 11 in Madison. Written comment will be accepted through the end of business Oct 11. • DHS has posted a survey so that RTAC and HERC members can provide feedback on the RTAC and HERC coordinators. The survey is anonymous unless you indicate that you would like to be contacted and provide contact info. The survey link is: https://www.surveygizmo.com/s3/5128959/HERC-RTAC-Interaction-Survey-F-02540-09-2019 It is also posted to the Contact page of NCRTAC-WI.org • Registry update <ul style="list-style-type: none"> ○ Recommend using DHSTrauma@Wi.gov for any registry-related emails. It is a shared inbox being watched by 3 or 4 people. ○ DHS is working on assigning the projects Eric was working on but many of them will probably be on hold for a while. ○ It will likely take a few months to fill the position. ○ Michael passed out the data quality and timeliness awards that Eric had shared before leaving • The CRC and the NWRATAC have provided the curriculum for a trauma site review/PI training they did for their hospitals. Michael will work with a group to schedule the program and notify hospitals as soon as possible.

	<ul style="list-style-type: none"> • The CRC has written a list of top 10 reasons that hospitals fail site reviews. As soon as Caitlin shares it Michael will send it out. Jason Keffeler reviewed the items on the list. • Dr. Roberts discussed the WI TQIP collaborative that all of the Level I & II trauma centers in WI are members. WI is one of 12 states that have a state-wide collaborative. The collaborative will focus on sharing PI best practices. Hoping to seat a pediatric group as well. • Group discussed the posting of DHS 118. Some members will share talking points of the changes.
<p>State EMS Update</p>	<ul style="list-style-type: none"> • DHS is working on a revision to DHS 110 • Discussing use of ultrasound in the field (guidelines, best-practices) • Posting sample operational policies. Looking for good ones to share. • EMS for Children <ul style="list-style-type: none"> ○ Keeping Kids Alive Inj Prev Conf – Marshfield Nov 6 & 7; https://www.google.com/url?q=https://www.eventbrite.com/e/2019-keeping-kids-alive-in-wisconsin-conference-tickets-68615955169&sa=D&usd=2&usg=AOvVaw3UZ9zUxazfqse3KRRc81MT ○ HRSA offers a Critical Crossroads toolkit for emergency department management of children and adolescents in mental health crisis: https://www.hrsa.gov/sites/default/files/hrsa/critical-crossroads/critical-crossroads-tool.pdf ○ Pediatric Disaster Response and Emergency Preparedness Training is being offered again in Milwaukee, May 7 & 8, 2020. Details in Training Wisconsin Portal ○ Several of the Pediatric Emergency Care Coordinators across the state, including Wausau FD and Aspirus MedEvac will be funded to lead an Impact Team Driving (Distracted Driving) program
<p>RTAC Coordinator Report</p>	<ul style="list-style-type: none"> • Michael presented the budget/ expense report • Stop the Bleed <ul style="list-style-type: none"> ○ Michael held an instructor class in Medford ○ One of the training kits is missing. Please be on the look out for it ○ We have plenty of individual hemorrhage control kit give aways and instructor payments available • Michael is working on updating the NCRTAC EMS database • Working in scheduling NCRTAC meetings for 2020 on the 3rd Thursdays of odd months. Tentative dates: <ul style="list-style-type: none"> ○ Jan 16 ○ Mar 19 ○ May 21 (annual meeting) ○ July 16 ○ Sept 17 ○ Nov 19
<p>Committee Reports</p>	<p><u>Process Improvement</u></p> <ul style="list-style-type: none"> • Educational presentation by Armstrong & Berg: AIS scoring and mechanism codes • Case review by Steen and Klarr <p><u>Definitive Care</u></p> <ul style="list-style-type: none"> • No meeting/projects. • May need to consider a geriatric guideline <p><u>Out of hospital</u></p> <ul style="list-style-type: none"> • Looking at places to offer lay person hemorrhage control kits • Reviewing cards to offer services to switch triage packs from START to SALT

	<ul style="list-style-type: none"> • Discussing use of shock index <p><u>Injury prevention</u></p> <ul style="list-style-type: none"> • We have had 2 referrals to through the fall app. Expansion to other services pending guidance from the state. • May need to look at more ATV projects. MMC & AWH will pull some data • Erin is looking for a helmet damaged in an ATV crash <p><u>Conference</u></p> <ul style="list-style-type: none"> • Recruiting committee volunteers • Please begin thinking of speaker/topic ideas and a keynote speaker
Regional Trauma Plan	<p>Michael distributed a list of low scoring items from the RTAC assessment tool completed by the Executive Council and asked attendees to rank the top five areas that they feel the RTAC should include in the Regional Plan.</p> <p>Michael asked committees to submit goals.</p>
TNCC Update	Sara provided an overview of the updates to the TNCC program
Other business	None
Future Agenda Items	<ul style="list-style-type: none"> • None
Announcements/ Training	See Calendar at NCRTAC-WI.org for more events and details
Adjournment	Meeting adjourned by Steen.

Next Meeting:
 Aspirus Wausau Hospital - Wausau, WI
 Thursday, Dec 5, 2019
 9:00 am – Noon