

**MOKENA FIRE PROTECTION DISTRICT
TRUSTEES' MEETING
JUNE 14, 2016**

The regular meeting of the Mokena Fire Protection District was held on Tuesday, June 14, 2016 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Secretary Robert Hennessy, Treasurer Ken Blank, Trustee Kenneth Lenz, Chief Howard Stephens, Assistant Chief Joe Cirelli, Assistant Chief Rick Campbell, Secretary Nancy Feigel

Absent: Trustee Craig Warning

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Lenz made a motion, seconded by Ken Blank, to accept the minutes of the May 10, 2016 meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

REVIEW AND APPROVE THE MFPD'S LIABILITY INSURANCE

Our general liability insurance, cyber liability insurance and accident & sickness insurance are up for renewal. Chief Stephens has obtained quotes from two agencies, which were both invited to speak to the Trustees tonight. Craig McCutcheon with McCutcheon Insurance Agency Ltd. spoke to the Trustees and reviewed the policies they offer.

Bob Hennessy made a motion, seconded by Ken Lenz, to approve the insurance through McCutcheon Insurance Agency Ltd. as presented: This is an overall decrease of 2.7% from the previous year.

ESIP Liability Insurance - \$45,339
HISCOX Cyber Liability Insurance - \$2,714
Provident Accident & Sickness Insurance - \$15,591

Motion carried by a Roll Call vote as follows: Robert Hennessy aye, Kenneth Lenz aye, Ken Blank aye, William Haas aye.

TREASURER'S REPORT

Bob Hennessy made a motion, seconded by Ken Lenz, to accept the Monthly Statement as presented. Motion passed with all ayes.

Ken Lenz made a motion, seconded by Ken Blank, to pay the monthly bills in the amount of \$139,979.09 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Ken Blank thanked all those involved with the recent Family Fun Day.

Bob Hennessy thanked FF/PM Justin Bakker, Engineer Mike Dreger and Lt. Rich Gotter who responded in his time of need.

CALENDAR AND CHECKLIST

The FY2017 tentative budget was posted on June 1, 2016. There will be a hearing and adoption of the final budget at the July 12, 2016 meeting.

ASSISTANT CHIEF CAMPBELL'S REPORT

Engine 16-06 spring hanger support brackets have been replaced by Chandler Services. The brackets were made by Alexis Fire. Chandler Services also replaced worn steering components.

Truck 19-08 lost power due to turbo failure. The turbo was replaced by Chandler Services.

Orenco adjusted the recirculation ratio on the Station 3 septic system. Zeiter will be monitoring the system.

The brine tank at Station 3 will be cleaned at the end of June.

FF/PM Bob McNellis and FF/PM Brian Crabtree did a great job with scheduling the Illinois Department of Public Health to come out; all ambulances have passed inspections. FF/PM Bob McNellis and FF/PM Brian Crabtree inspected all non-transport vehicles and the appropriate paperwork was submitted to IDPH.

The Board reviewed the POC ride-along report for the month of May.

ASSISTANT CHIEF CIRELLI'S REPORT

We have remained involved in discussions and in the process of dispatch consolidation. Many of the committees are awaiting the confirmation of the new PSAP director by the G30 group. Once this has been confirmed, the real work can begin.

The Trustees reviewed the May code enforcement reports and public education surveys.

The annual Family Fun Day was held on June 4. Approximately 175 people attended this event. Special thanks to Kathy Ferraro for organizing this event and the shift crews for their assistance.

The MFPD participated in the Mokena Elementary School third grade career day. Interested students learned what it was like to be a Mokena firefighter/paramedic.

We continue to train with our neighboring agencies; this week at Frankfort's training facility where crews are training on air supply management and search techniques.

Lt. Gotter will present a new training tracking/deliver software at the July meeting.

Congratulations to the following personnel who received certificates this month for State Certified Classes:

Ken Berger	Hazardous Materials Technician A
Chris Buchan	Hazardous Materials Technician A
John Swanson	Fire Officer II

The Board approved the following class requests:

Mark Rojek	Hazardous Material Incident Management
Michael Hullinger	Rope Operations

CHIEF'S REPORT

The FY2016 ambulance billing data was reviewed. The current collection percentage is 70.92%.

The 2016 Awards Banquet will be held on Saturday, September 24.

We were notified on June 1st that Jim Smaron, the accountant the District was using, will be retiring. He recommended that the District use Lauterbach & Amen to continue the work he was doing. There was no objection from the Trustees to hire Lauterbach & Amen at a cost of \$2,500.

A discussion ensued on existing fire alarms, trouble alarms, elevator alarms and impact fees and if the District desires to increase them. It was decided that the Chief will work up a recommendation and present it to the Board at the July meeting.

Chicago Swim School has complied with our request to provide adequate ladders for rooftop access.

The Trustees reviewed the monthly alarm reports for May.

Letters received this month:

- A thank you note was sent to FF/PM Adam Shefcik thanking him for the presentation on CPR and first aid to the Son Shine Gang of Immanuel Lutheran Church..

Newspaper articles this month:

- Articles were published in the Mokena Messenger regarding our April calls of service, Family Fun Day, Ride to School and CPR classes.

Twelve Customer Satisfaction Surveys received in the past month were shared with the Board.

APPROVE THE ANNUAL PREVAILING WAGE RESOLUTION

Bob Hennessy made a motion, seconded by Ken Blank, to adopt Resolution 16-2, *a resolution adopting the prevailing wage rates for laborers, mechanics, and other workers on public works of the Mokena Fire Protection District, Will and Cook Counties, Illinois*. Motion carried by a Roll Call vote as follows: Robert Hennessy aye, Kenneth Lenz aye, Ken Blank aye, William Haas aye.

ADJOURNMENT

Meeting was adjourned at 7:50 PM after a motion by Bob Hennessy.

Robert Hennessy
Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel