

**Board of Trustees**  
**VILLAGE OF MILLERTON**  
**Regular Meeting**  
**January 22, 2018**

The workshop meeting of the Village of Millerton Board of Trustees was held on Monday, January 22, 2018 at 7:06 PM at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Debra Middlebrook presiding. Trustees present: Jennifer Najdek, Stephen Waite and David Sherman. Also present; Clerk Stephany Eisermann, Treasurer Amber Jordan, Highway Supervisor Cole Lawrence, OIC David Rudin. Members of the public: Brandee Nelson (Tighe & Bond), Bob Murphy, Jenny Hansell, Jennifer Dowley, Matthew Hartzog, Nicholas Senn and Joe Young. Trustee Bates arrived after meeting was called to order at 7:10PM.

**Brandee Nelson – Tighe & Bond**

- Brandee Nelson from Tighe and Bond came in to give a quick check list of items to execute the contract for the wastewater project/grant. Need a resolution at up coming meeting for this grant. No need to go out to bid due to the size of the grant.
- Brandee also gave status update for the composting toilets. Approval was given from the DC Health Dept and now the project will need to go out to bid. This project must be put out to bid no later than April 2018 and the project must be completed no later than October 2018 since we were already given a 1-year contract extension. Brandee will coordinate with Amber when the bid notice goes out.

**Spring for Sound**

- Trustee Najdek and Trustee Waite met with several people from NECC and committee for Spring for Sound. The committee will not be asking nor will the village be lifting the open container law for this event this year. The complete report from that meeting is attached.

**Cold War Veteran's Exemption**

- Resolution was read into the minutes (see attached) *Motion* was made by Trustee Bates to accept the following resolution, to introduce the following proposed local law, to be known as Proposed Local Law No. 1 of 2018, seconded by Trustee Sherman, all five (5) members in attendance approved and motion was passed.

**Department Reports**

- Highway/Water – Cole is continuing to get quotes for a new control panel. The drain on S. Center Street still needs to be addressed and Cole is looking at other options with all the heavy rains. Tree on Park Street still has not been taken down and Cole is asking to go to the next bid company. *Motion* was made by Trustee Najdek to go with the second lowest bidder, Osorio Tree Service at a cost of \$1600.00, seconded by Trustee Bates, all five (5) members in attendance approved and motion was passed. Auction items that Cole had sent had new bid information, *Motion* was made by Trustee Waite to accept new bids on Backblade \$160 and Police Vehicle \$2200.00, seconded by Trustee Najdek, all five (5) members in attendance approved and motion passed. Cole reported that Cindy from Northeast Muffler called in regard to truck #2 and all the repairs that would need to be address within the next 6 months to 1 year. Cole will start researching for a new truck.
- Police - December Incidents report – Total of 39 Incidents with 15 in the Town and 24 in the Village, 6 Total arrests – 5 in the Village and 1 in the Town  
Mat Leonard will be leaving the village to take a job with the Columbia County Sheriff's office. Dave is asking for a new position as a "Police Assistant", county

already has this job already in the system. This would allow Mat to stay on with the village for other duties that will be in a job description that Dave will work on. Dave is asking to give this position a pay scale of \$20 per hour.

#### **Vouchers - #2018291 – 2018322**

- *Motion* made by Trustee Sherman to approve the vouchers to be paid excluding voucher # 2018317 Total of \$16206.56 – General fund \$8608.10 and Water fund \$7598.56, seconded by Trustee Najdek, all five (5) members in attendance approved and motion passed.

#### **Minutes**

- *Motion* was made by Trustee Najdek to approve the minutes of **01/08/2018**, seconded by Trustee Bates, all five (5) members in attendance approved and motion was passed.

#### **Appointment of Local Registrar**

- *Motion* was made by Trustee Najdek to appoint Stephany Eisermann to Registrar and Amber Jordan as Deputy Registrar, seconded by Trustee Sherman, all five (5) members in attendance approved and motion was passed.

#### **Treasurer Report**

- Amber gave the update on the Printer/Copier upstairs in the police department after the power surge and going back and forth with the insurance company. The insurance has already paid us 90% of the payment and then will pay the balance of 10% once the funds are expended. *Motion* was made by Trustee Waite to purchase the copier/printer/fax machine for upstairs in the amount of \$8508.95, seconded by Trustee Najdek, all five (5) members in attendance approved and motion passed. Treasurer report was then given (see attached report), *Motion* was made by Trustee Najdek to accept treasurer's report as presented, seconded by Trustee Bates, all five (5) members in attendance approved and motion was passed. *Motion* was made by Trustee Sherman to move the money in sell/lease agreement to building repair reserve, seconded by Trustee Najdek, all five (5) members in attendance approved and motion was passed. *Motion* was made by Trustee Waite to move funds as Amber presented for water mapping (\$3200.00), seconded by Trustee Sherman, all five (5) members in attendance approved and motion passed.
- **BAN 2016 Diesel F550**  
1 Year renewal on the 2016 sander truck, lowest interest rate was Salisbury Bank and Trust at 1.85% , *Motion* was made by Trustee Najdek to accept the BAN Renewal with Salisbury Bank and Trust at 1.85%, seconded by Trustee Bates, all five (5) members in attendance approved and motion was passed.

#### **Committee Reports**

- Jen – Job description was emailed to the board, a few changes were made and the board will take a look at it and be prepared to vote on it at the next workshop meeting.
- Christine – nothing to report
- Dave - Next meeting of the Watershed group will be on the 28<sup>th</sup> and Dave will be attending
- Steve – email report to board, Clocktower repair will be discussed at the Budget meeting.

#### **Mayor**

- Event policy – notations or corrections to the draft please give to Christine, separate

form will continue for the pavilion rental. Trustee Sherman had a question/concern regarding the compliance section of the policy.

- Next Workshop meeting is scheduled for Monday, February 5<sup>th</sup>, 2018 but the last Pedestrian Plan meeting is scheduled for the same day. *Motion* was made by Trustee Waite to move the Workshop Meeting to Tuesday, February 6<sup>th</sup>, 2018, seconded by Trustee Najdek, all five (5) members in attendance approved and motion passed.

### **Baseball**

- Webutuck School expressed interest in using the Eddie Collins Fields for baseball, the board sees no issues with allowing the school to use the fields.

### **Pedestrian Plan Meeting**

- Pedestrian Plan Meeting will be held here at the Village Hall on Monday, February 5<sup>th</sup>, 2018 at 6:30PM

### **Public Comment**

- Resident was asking about the status of the documents from the Town regarding the Getty property. Mayor Middlebrook explained that the documents would go to the Planning Board and not the Village Board.

### **Adjourn**

*Motion* made by Trustee Waite to adjourn the meeting at 8:39 PM, seconded by Trustee Najdek, all five (5) members in attendance approved and motion was passed.

*These minutes were provided by Treasurer/Deputy Clerk Stephany Eisermann and transcribed by new clerk, Kelly Kilmer*

Respectfully Submitted,

Kelly Kilmer  
Clerk