

# Petoberfest

## 2024 Stonebridge PetOberfest Non-Profit Exhibitor Application & Agreement Application Deadline: Friday, September 13, 2024

Please print or type all information clearly.

Name: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Description of the services your non-profit organization provides: \_\_\_\_\_

What size exhibit space will you need? (Check One)

\_\_\_\_ 10' x 10' (Non-profit exhibitor fee without tent: \$50/Non-profit exhibitor fee with tent: \$150)

\_\_\_\_ 10' x 20' (Non-profit exhibitor without tent: \$50/ Non-profit exhibitor fee with tent: \$200)

Would you like a tent?

\_\_\_\_ Yes (please be sure to pay the fee listed above with tent)

\_\_\_\_ No

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Will you be bringing animals? \_\_\_\_ Yes \_\_\_\_ No

**If you plan to bring animals on-site, it is required that you provide a certificate of insurance including information provided on the page 2.**

Description of what type of display you would like to host at the event: \_\_\_\_\_

## 2024 Stonebridge PetOberfest Policies & Procedures

- Notice of cancelation of participation in the event must be received by Friday, September 30<sup>th</sup> in order to have the application fee refunded. If notice of cancelation is received after Friday, September 30<sup>th</sup>, the application fee will be forfeited by the participating business and applied to costs incurred by event management.
- Participating non-profit exhibitors will receive:
  - Opportunity to display and sell products
  - (2) covered tables and (2) chairs
  - Exhibit signage & listing in event program
  - Tent per request and payment
- Exhibit spaces are assigned based on the discretion of the event management.
- Non-profit exhibitors must sign a hold harmless agreement and/or provide a certificate of insurance with the information listed below:

Certificate Holder:  
Kimco Realty Corporation and  
STONEBRIDGE PTC 2476  
500 North Broadway, Suite 201  
Jericho, NY 11753

Additional Insured:  
Kimco Realty Corporation  
Silverpointe LLC  
STONEBRIDGE PTC 2476, LLC

Description of Operations Box: Please designate that your company / organization, etc. will occupy a portion of the common area at STONEBRIDGE PTC 2476 in Woodbridge, VA.  
Building: 124760

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- Non-profit exhibitors must have their booth manned for the duration of the event.
  - The event will start at 11am and end at 4pm.
  - Exhibitor set-up will begin at 9am on Saturday, October 19, 2024 and exhibitors must be set-up no later than 10:30am. (Additional set-up time will be given on a case by case basis). Please indicate if you will require additional set-up time here: \_\_\_\_\_ Yes  
\_\_\_\_\_ No
  - Vehicle access will be provided to each exhibitor for set-up, however, each exhibitor will need to be prepared to move items with dollies or handcarts.
  - Exhibitors cannot start taking down their exhibit until 4pm.
  - Exhibitors must have their space dismantled no later than 6pm.
  - Event management and their agent affiliates will not be responsible for any lost or stolen items from exhibit.
- Event management has the right to reschedule the event or close the event early in the event of inclement weather.
- Exhibitors are NOT permitted to leave early unless directed by the event management.
- Electricity will NOT be provided and generators are not permitted.
- Handwritten signs are not permitted. Event management has the right to remove materials that are not acceptable.

## Application Instructions

- **Non-profit applications and checks are due no later than Friday, September 13, 2024.**
- Exhibit space will not be reserved for your organization until both the application and check have been received.
- There will be an additional \$100 charge to participate in the event if application and fees are submitted after Friday, September 13, 2024. Exhibitor space will be reserved as space allows.
- Application fees will NOT BE REFUNDED after September 30<sup>th</sup> due to cost incurred by event management.
- Zelle payments can be made to 571-236-9986 or checks should be made payable to Silverpointe LLC and an address will be provided upon request. Please include 2024 PetOberfest in the memo.
- Fax or email a copy of the check and completed application to 1-800-304-3519 or [mhendrickson@silverpointellc.com](mailto:mhendrickson@silverpointellc.com).

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## Release

I shall protect, defend and Kimco Realty Corporation (owner of Stonebridge), Silverpointe LLC and STONEBRIDGE PTC 2476, LLC and their successors and/or assigns, as their interests may appear completely harmless from and against any and all liabilities, losses, suits, claims, judgments, fines or demands arising by reason or injury or death of any person or damage to any property, including all reasonable costs for investigation and defense thereof, (including, but not limited to, attorney fees, court costs, and expert fees) of any nature whatsoever arising out of or incident to performing approved activities at Stonebridge or the acts or omissions of participants' regardless of the causes unless the injury, death or damage is caused by the sole negligence of Kimco Realty Corporation (owner of Stonebridge), Silverpointe LLC and STONEBRIDGE PTC 2476, LLC its successors and/or assigns, as their interests may appear.

By signing below, the proposed exhibitor/vendor agrees to the policies, procedures and information listed above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (printed): \_\_\_\_\_

Emergency Contact Name (required): \_\_\_\_\_

Emergency Contact Number (required): \_\_\_\_\_