

**MINUTES OF THE REGULAR MEETING OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL AT 7:30 PM ON DECEMBER 7, 2017**

1. Call to Order

Mayor Platt called the meeting to order at 7:30 pm.

2. Roll Call:

Mayor Shanti Platt	Present
Councilor Micky Wagner	Present
Councilor Baltazar Gonzalez	Present
Council President Michael Gregory	Present
Councilor Wes Leiva	Absent, excused
Councilor John Harvey	Present

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Police Chief Peter Spirup, Public Works Superintendent Pat Claxton

Others Present: Stuart Rogers, Woodburn Chamber of Commerce; Tilde Flores

3. Announcements:

- a. Additions/deletions to the agenda - None

4. Public Comment:

- a. **Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.**

Stuart Rogers of the Woodburn Chamber of Commerce addressed the council about the activities and events from the 2017 year. Stuart also talked about the goals of the chamber for the upcoming year.

5. Consent Calendar:

- a. Approval of the minutes of the November 2, 2017 Regular Meeting
- b. Approval of bill list for October 26 – November 29, 2017

Councilor Harvey asked about funds that are spent out of the General Fund for the Police Department. There was a short discussion about the source of funds and how they are appropriated.

Councilor Wagner made a motion to adopt the consent calendar as presented, seconded by Councilor Gregory. Motion is unanimously carried and so moved.

6. New Business

- a. Approve Liquor License Application for Dollar General

Susie stated that this application came to the City but has already been approved by the OLCC. The application needs to be approved by the council.

Councilor Gregory made a motion to approve the liquor license application for Dollar General, seconded by Councilor Gonzalez. Motion is unanimously carried and so moved.

- b. Surplus Retired Wastewater Generators

Susie indicated that most of the wastewater generators in town have been replaced and that there are five old generators that need to be surplus. There was a short discussion about selling the generators.

Councilor Wagner made a motion to surplus the five retired generators, seconded by Councilor Gregory. Motion is unanimously carried and so moved.

- c. Adopt Resolution No. 17-013, Adopting the 2017-18 Supplemental Budget for the General Fund Appropriating State Marijuana Tax Distribution

Susie told the council that the amount of marijuana tax received was greater than estimated. This supplemental budget shows the increase in marijuana tax revenue and appropriates the money to the Police Department repairs and maintenance line item. There was a short discussion about marijuana tax revenue for Gervais.

Councilor Wagner made a motion to adopt Resolution No. 17-013, Adopting the 2017-18 Supplemental Budget for the General Fund Appropriating State Marijuana Tax Distribution. Motion seconded by Councilor Gonzalez. Motion is unanimously carried and so moved.

7. Staff Reports:

- a. City Manager

Susie stated that she recently submitted a grant application through DLCD that would help with updating our water master plan. There is also a possibility of funding through Marion County. The audit report was handed out to the council members, and someone from Grove Mueller and Swank will be at the January 2018 meeting to go over the report.

Susie also talked about the recent ribbon-cutting ceremony for the new Dollar General store. There was confusion about on which date the grand opening would be held. Susie also said that Dollar General tries to be involved in community events, so the City can be in contact with them when events are happening.

b. Police Department

Chief Spirup updated the council on the status of the training for the new officer as well as other staffing changes that have opened up a position for a new officer. It is hoped to begin the recruitment process as soon as possible. Lieutenant Chase has attended a meeting held by Marion County to gain information from communities about what services are needed. Chase will be part of that advisory team that will help let the County know what the needs are in Gervais. Chief Spirup will bring back additional information as those meetings progress.

c. Public Works

Pat mentioned that the generator on 4th Street is now installed and awaiting some final details before using it. The radiator airflow must be vented out of the building prior to running the generator.

The trees in the empty lot next to City Hall have been cut down due to safety concerns. There was a short discussion about the logs that have been cut down and what they will be used for. Councilor Wagner thanked Public Works for bringing the tree over to the school for the Christmas festival. Pat also updated the council on the status of the new gate at the public works yard. There was a short discussion about street maintenance that is done by Marion County. Councilor Gregory asked Pat about the speed bumps that were installed on 7th Street. The Mayor talked about contacting a county commissioner about repairs to county roads in Gervais.

8. Business from the Mayor or Council

Mayor Platt thanked everyone who participated at the recent Christmas activities over at the school as well as preparing the gift bags. The mayor also talked to the council about the need to create business licenses in Gervais.

Councilor Harvey said that the council needs to make a decision about the old city hall building. Mayor Platt talked about possible options for use of the building. Councilor Wagner voiced her support for using the old city hall for CERT activities. There was a short discussion about the old city hall and Mayor Platt suggested that the council talk about options at the January work session.

9. Executive Session as authorized under ORS 192.660 (2)(d), To conduct deliberations with persons designated by the governing body to carry on labor negotiations

a. Executive session was opened at 8:08 pm

Chief Spirup and the council discussed the union contract effective July 1, 2017 – June 30, 2020.

b. Executive session was closed at 8:35 pm.

Councilor Wagner made a motion to approve the collective bargaining agreement between the City of Gervais and the Gervais Police Association, FOP Central Valley, Lodge 16. Motion was seconded by Councilor Gonzalez. Motion is unanimously carried and so moved.

10. **Adjourn**

The meeting was adjourned at 8:38 pm.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON DECEMBER 7, 2017 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

Timothy Rhyne, City Recorder

Shanti M. Platt, Mayor