



# Township of Hampshire

County Of Kane

State Of Illinois

## Regular Meeting of the Board of Trustee Minutes

March 12, 2019

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 12<sup>th</sup> day of March 2019 at 7:00pm.

Jody Remakel, Supervisor;  
Stan Walker, Hwy Commissioner;  
Rose Letheby, Assessor; Absent  
Lori Marwig, Clerk;

Evelyn Bicknese, Trustee;  
Jim Feld, Trustee;  
Steven Gustafson, Trustee;  
Roger Paddock, Trustee

Also in attendance was Deputy Jamie Gartland - KCSO

1) The meeting opened with the pledge to the flag. Mrs. Remakel asked for any additions or corrections to the agenda. There were none.

2) Minutes. The Board reviewed the Regular Meeting of the Board of Trustee Minutes from February 12, 2019. After reviewing the minutes, a motion was made by Trustee Gustafson to approve the minutes as presented. Trustee Paddock seconded the motion and it was approved unanimously by all those present. The Board then reviewed the Pace Meeting Minutes from February 14, 2019. A motion was made by Trustee Paddock to approve the minutes as presented. Trustee Gustafson seconded the motion and it was approved unanimously by all those present.

3) Treasurer's Report. Mrs. Remakel reviewed the treasurer's report with all. After reviewing the treasurer's report, a motion was made by Trustee Feld to approve the Treasurer's report as presented. Trustee Gustafson seconded the motion and it was approved by all those present. Roll call vote was taken.  
Trustee Bicknese Aye Trustee Feld Aye Trustee Paddock Aye Supervisor Remakel Aye  
Trustee Gustafson Aye

#### 4) Reports:

Assessor. Mrs. Letheby was not in attendance. Mrs. Remakel read the Assessor Report. Mrs. Letheby is caught up on her work and is waiting for the farm cards and the multiplier. She did receive some divisions that she worked on. During spring break, she will be out measuring.

Highway Commissioner. Mr. Walker reported that since we last met, they have been out 5 times to either plow or salt. All the equipment ran great except for a radiator hose and a broken belt. They were both easily fixed. They have been out cold patching and will need to do it again. The past month has been windy and we had some signs go down. The signs have been fixed. Mr. Walker has received 500 tons of salt in and is expecting another 100 in tomorrow. So far this year, he has gone through 800 to 900 tons of salt. This includes the 300 tons that he had on hand from last year. He is hoping to have about 200 to 250 that he can put into storage for next year.

Supervisor. Mrs. Remakel reported that she has met with Plato Township and they have decided to limit this service to their GA clients only. Mrs. Remakel will get an intergovernmental agreement written. It was decided that it would be best to use the Township van and not the Pace vehicle. At this time, she still needs to figure out the price to charge them. It will be based on hours, added expense, and mileage. During the meeting,

## Township of Hampshire Minutes (Cont'd)

it was mentioned that we have some seniors whom use wheelchairs and it is hard for our drivers to pull the wheelchairs into the van. Pace is suggesting for us to get another van that has an electric lift. Mrs. Remakel is completing the Pace paperwork for another van. Mrs. Remakel was contacted by a Trustee from the Village of Pingree Grove as they are seeing a need for our Senior program. Mrs. Remakel attended their meeting and presented our senior program to them. At this time, this is still in the discussion phase. Mrs. Remakel also attended a Village of Hampshire meeting and spoke to them about the Pace Dial-A-Ride program. They were receptive to expanding and adding a second route. This will increase the fee, however, this will increase the ridership. At this time, the entire cost is paid for by the Village. Mrs. Remakel and Patty Kuda are creating a drivers handbook and once that is complete, they will then update the rider policy. Due to the increase in ridership, all the vans will now have a cell phone in them. Business cards will be given out to the seniors once they are dropped off at their appointment. They will then call the number on the card to let the driver know they are ready. Mark Hodges, whom filled out the variance paperwork with Kane County, contacted Mrs. Remakel. He was appreciative regarding the incorrect parcel number and would like to meet with us to discuss our concerns with the variance paperwork.

5) Public Comment. Deputy Jamie Gartland from KCSO. Deputy Gartland has been with the KCSO for 23 years. This past Sunday, Sheriff Hanes created a Township Deputy Program. Deputy Gartland will be attending Township meetings for Hampshire, Rutland, and Plato. At this time, he doesn't have much information on this program but wanted to stop by and introduce himself. Deputy Gartland then left to go to Rutland's Township meeting.

6) Old Business. There was none at this time.

7) New Business.

Approval of Date/Time for Road District Budget Hearing, May 14<sup>th</sup> 6:50 pm. A motion was made by Trustee Gustafson to approve the date/time for the Road District Budget Hearing for May 14<sup>th</sup> at 6:50 pm. The motion was seconded by Trustee Bicknese and passed unanimously by all those present.

Approval of Date/Time for Town Budget Hearing, May 14<sup>th</sup> 6:55 pm. A motion was made by Trustee Gustafson to approve the date/time for the Town Budget Hearing for May 14<sup>th</sup> at 6:55 pm. The motion was seconded by Trustee Bicknese and approved unanimously by all those present.

Approval of Fixed Asset Report. After reviewing the Fixed Asset Report, there are a few fixes that need to be done. A motion was made by Supervisor Remakel to approve the Fixed Asset report pending the few fixes. The motion was seconded by Trustee Paddock and approved unanimously by all those present.

Summary of Pace Dial-A-Ride Meeting. Supervisor Remakel discussed this under the Supervisor report.

8) Correspondence. Mrs. Remakel read a thank you letter from Franklin and Belinda from Elgin Township. Mrs. Remakel took them out to lunch as a thank you for taking on our GA.

9) Board of Trustee Comments. The Board reviewed the sections 8, 9, and 11 Mrs. Marwig looked up what order of protection status was (Section 6). After reading it, the board decided to take it out as there is a statement regarding legally protected classifications. For section 8, it will be renamed to Harassment Policy and there will be 2 bullets. One for Sexual Harassment and the second for Bullying. There is some terminology that needs to be fixed in the sexual harassment policy. For Section 9, there is some terminology that needs to be fixed. For Section 11, there are some fixes and deletions that need to be made. There are also some questions that the Trustees have that they will ask while attending the TOI Conference later this week. For May, section 11 will be reviewed after the changes are made and then sections 12 and 13 will be reviewed.

10) Hampshire Township Development. There was none at this time.

# **Township of Hampshire**



County Of Kane

State Of Illinois

## **Regular Meeting of the Board of Trustee Minutes**

March 12, 2019

11) Approval of Current bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all trustees present. A motion was made by Trustee Bicknese to pay the March bills. Trustee Gustafson seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). It was noted that there was an expense report from the Sexton and Highway Commissioner. For Mrs. Letheby, there was a reimbursement of \$184.98 for postage, mileage, and meals. For Mr. Walker, there was a mileage reimbursement in the amount of \$236.64. A motion was made by Trustee Paddock to approve the expense report. Trustee Feld seconded the motion. A roll call vote was taken and it was approved by all.

Mr. Paddock Aye Mr. Gustafson Aye Mr. Feld Aye Mrs. Remakel Aye Ms. Bicknese Aye

12) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Paddock, and then carried unanimously. The meeting was adjourned at 8:30 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig  
Township Clerk