

**BOARD OF HEALTH MINUTES
FEBRUARY 16, 2016**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Led by Chairman D. Hansen at 7:02 pm.

ROLL CALL: BOARD OF HEALTH MEMBERS - Present: Ed Hayes, John Parks, Terry Cassidy, Donna Morris, Dave Hansen, and Barbara Horan

Also Present: Chrissy Whitehead, Sussex County Board of Health Inspector; Valerie Galizia, Board of Health Secretary

Absent: Peggy Bopp, Nancie Walker, and Sue Rude

STATEMENT – Committeeman D. Hansen stated that the meeting was being held in compliance with the provisions of P. L. 1875, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

OATH OF OFFICE

SWEARING IN OF BOARD OF HEALTH MEMBER

Barbara Horan- 3 Year Term (Expires 12/31/2018)

The Board of Health Secretary swore in Barbara Horan.

CONSENT AGENDA- All items with an Asterisk (*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

***MINUTES:** January 19, 2016

***PUBLIC HEALTH NURSING REPORTS FOR FEBRUARY 2016**

County of Sussex

DEPARTMENT OF ENVIRONMENTAL
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Office of Public Health Nursing
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Administrator/Health Officer

Ellen Phelps, M.S.N., R.N.C.
Director of Public Health Nurse Services

**REPORT OF SUSSEX COUNTY PUBLIC HEALTH NURSING ACTIVITY
IN HAMPTON TOWNSHIP (1910) FOR FEBRUARY 2016**

We're in the planning stage for the New Year 2016. Be sure to check our website soon for additional screenings and events. Residents may still get their flu shots at our office. Every Monday and Thursday, between the hours of 2:00 and 4:00pm they may come to our office without an appointment.

The following are clinics and screenings for January and February:

2/24/16	Adult Vaccination Clinic (pm)
2/25/16	Women's Mammography Clinic
3/05/16	Women's Cancer Screening
3/08/16	Adult Vaccination Clinic (am)
3/14/16	Women's Cancer Screening
3/15/16	Well Baby Clinic
3/23/16	Adult Vaccination Clinic (pm)

Please note all clinics /screenings are by appointment only unless otherwise stated.

For up to date information please go on our website @

www.sussex.nj.us/publichealthnursing

***SUSSEX COUNTY HEALTH DEPARTMENT REPORTS FOR JANUARY 2016**
Activity for (1910) Hampton Township **Period from 01/01/2016 to 01/31/2016**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
1/5/2016	3501/30.07	Sears Hardware	13 Hampton House Road	FOOD B4/Retail Food Establishments - Out of Business (Christine Whitehead)
1/7/2016	3501/30.04	Staples	ROUTE 206 HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
1/19/2016	3603/25.04	Harmon Discount	10 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
1/19/2016	3501/30.04	Eckerd Store #6167/ Rite Aid	21 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
1/21/2016	2702/16.01	Mc Keown School	1 SCHOOL RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
1/29/2016	3501/30.06	Quick Chek	1 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
				Total Food: 6
1/5/2016	3005/7		88 Crescent Drive	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
1/5/2016	3005/7		88 Crescent Drive	DWR G4C/Septic Inspections - Suitable Fill/Disposal (Christine Whitehead)
1/6/2016	511/5		27 Glenbrook D	DWR G4B/Septic Inspections - Excavation (Christine Whitehead)
1/7/2016	511/5		27 Glenbrook Drive	DWR G4C/Septic Inspections - Suitable Fill/Disposal (Christine Whitehead)
1/8/2016	3005/7		88 Crescent Drive	DWR G4G/Septic Inspections - Other (Christine Whitehead)
1/8/2016	1202/4		134 Mary Jones Road	DWR G1EC/Septic Reviews Engineers Certs (Christine Whitehead)
1/8/2016	1202/4		134 Mary Jones Road	DWR G1AB/Septic Reviews As Builts (Christine Whitehead)
1/8/2016	907/6		29 Shore Drive	DWR G4A/Septic Inspections - Soil Log (Christine Whitehead)

Activity for (1910) Hampton Township

Period from 01/01/2016 to 01/31/2016

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
1/8/2016	907/6		29 Shore Drive	DWR G4A/Septic Inspections - Soil Log (Christine Whitehead)
1/8/2016	3005/7		88 Crescent Drive	DWR G4E/Septic Inspections - Final (Christine Whitehead)
1/8/2016	1202/4		134 Mary Jones Road	DWR G5A/Certificate of Compliance - Wastewater (Christine Whitehead)
1/8/2016	511/5		27 Glenbrook Drive	DWR G4F/Septic Inspections - Grading (Christine Whitehead)
1/12/2016	3005/7		88 Crescent Drive	DWR G4G/Septic Inspections - Other (Christine Whitehead)
1/12/2016	511/5		27 Glenbrook Drive	DWR G4G/Septic Inspections - Other (Christine Whitehead)
1/12/2016	3005/7		88 Crescent Drive	DWR G4F/Septic Inspections - Grading (Christine Whitehead)
1/13/2016	511/5		27 Glenbrook Drive	DWR G5A/Certificate of Compliance - Wastewater (Christine Whitehead)
1/13/2016	511/5		27 Glenbrook Drive	DWR G1AB/Septic Reviews As Builts (Christine Whitehead)
1/13/2016	511/5		27 Glenbrook Drive	DWR G1EC/Septic Reviews Engineers Certs (Christine Whitehead)
1/22/2016	1801/8			OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
1/28/2016	3011/4		2 Clearview Circle	DWR G4A/Septic Inspections - Soil Log (Christine Whitehead)
				Total Septic: 20
1/5/2016	404/4		1 Maple Path	SWM-NF C2/Solid Waste - Non Facility - Complaint Investigation - Citizen Complaint (Christine Whitehead)
1/19/2016	3501/30.04	Ames Plaza	Route 206	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)

Activity for (1910) Hampton Township**Period from 01/01/2016 to 01/31/2016**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
1/21/2016	3501/30.04	Ames Plaza	Route 206	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
1/28/2016	3501/47	Hampton Convenience	Hampton House Road	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
				Total Other: 4

APPROVAL OF THE CONSENT AGENDATotal for January 2016

A **MOTION** was made by J. Parks and seconded by T. Cassidy, with all members in favor, to approve the Consent Agenda as listed above.

OLD BUSINESS

1. Update: Complaint Investigation at 200 County Route 519 on 9/28/2015: C. Whitehead, Sussex County Health Inspector.

Health Inspector C. Whitehead stated that this is the location of a trail head and that the garbage is still there. She is going to see if there is a different contact she can try to reach out to at the State that will insure the garbage gets cleaned up. C. Whitehead will report back at the next meeting with an update.

2. Update: Notice of Violation for 22 W. Lakeside Lane: C. Whitehead, Sussex County Health Inspector.

Health Inspector C. Whitehead stated that this was the location of a house that has been abandoned. There is a pool in the back yard that is uncovered and full of water that is easily accessed from the deck on the back of the house, there's a large hole in the ground near the front yard, and there is trash around the back of the house. C. Whitehead had issued a Notice of Violation to the home owners by certified mail and regular mail, but the mail was sent back to her office. Since there is no way to get in contact with the home owner to have them fix the issues, she will issue a summons for the three violations. She has signed the summons but there is no court date set yet. She will report back at the next meeting with an update.

3. Water Tanker Investigation Behind the AC Moore Shopping Center Update: C. Whitehead

Health Inspector C. Whitehead stated that she looked into the extra water tankers behind the A. C. Moore Shopping Center and was informed that sometimes extra water is brought in for the weekends when the businesses have more volume.

4. Update: 2016 Retail Food Establishment Licenses, Vending Machine Licenses & Pet Shop/Kennel Licenses: Valerie Galizia, Board of Health Secretary.

Secretary V. Galizia stated that all of the Vending Machine Licenses and Pet Shop/Kennel Licenses have been paid. The only business that hasn't applied for their Food Establishment License at this point is Hallmark. Health Inspector C. Whitehead had visited Hallmark and found that a new owner had taken the store over and had never received the initial packet with the Food Handler Application Form. Secretary V. Galizia mailed the application to the new address provided.

NEW BUSINESS

No new business.

CORRESPONDENCE

1. Coalition for Healthy & Safe Communities: February/March 2016 Newsletter

The Coalition Newsletter provides parental advice and information on under aged drinking, drugs, and cigarettes.

PUBLIC SESSION

Public session opened. No public comment. Public session closed.

ADJOURNMENT

A MOTION was made by E. Hayes, and seconded by T. Cassidy, with all members in favor, to adjourn the meeting at 7:15 PM.

Respectfully submitted by,

Valerie L. Galizia
Board of Health Secretary