REQUEST FOR RELEASE OF DESIGNATED OR OTHER FUNDS FROM THE TPR FOUNDATION

This form requesting TPR Foundation Funds must be presented or submitted by E-mail to the President of the TPR Foundation Board. Additional pages may be added as needed to fully explain your request. The Board will review and evaluate the proposal in relation to the Foundation's mission and notify your group or club as to acceptance or denial of the request.

1. **Provide an introduction of your club or group including full contact details.**

2. **Describe the need for your item, project, or program.**

3. **Provide a brief description of the benefits for the community.**

4. **List the proposed timeline for this project or program including anticipated dates/times for all necessary steps required to implement this program/project ~~including final completion date~~.**

5. **State the amount of money your club/group is requesting from the TPR Foundation.**

_____ _____ _____

[Signature(s) of Club/Group Representative(s)] **[Date]**

Contact Telephone:_____ **Contact E-Mail:**_____