

Instructional Materials, EMAT, and Ordering

- **Copyright and Terms of Service**
- Copyright © Texas Education Agency, 2016. These materials are copyrighted © and trademarked ™ as the property of the Texas Education Agency (TEA) and may not be reproduced without the express written permission of TEA, except under the following conditions:
 - 1) Texas public school districts, charter schools, and Education Service Centers may reproduce and use copies of the Materials and Related Materials for the districts' and schools' educational use without obtaining permission from TEA.
 - 2) Residents of the state of Texas may reproduce and use copies of the Materials and Related Materials for individual personal use only, without obtaining written permission of TEA.
 - 3) Any portion reproduced must be reproduced in its entirety and remain unedited, unaltered and unchanged in any way.
 - 4) No monetary charge can be made for the reproduced materials or any document containing them; however, a reasonable charge to cover only the cost of reproduction and distribution may be charged.
- Private entities or persons located in Texas that are **not** Texas public school districts, Texas Education Service Centers, or Texas charter schools or any entity, whether public or private, educational or non-educational, located **outside the state of Texas** *MUST* obtain written approval from TEA and will be required to enter into a license agreement that may involve the payment of a licensing fee or a royalty.
- Contact [TEA Copyrights](#) with any questions you may have.

EMAT

Purchasing & Bundling

Sample Options

Important Terms

- **Ancillaries**—Those materials not listed on a publisher’s *Statement of Intent to Bid* but that the publisher plans to provide to districts and open enrollment charter schools free with each order

Ancillaries are not reviewed by panel members at the state level and are not adopted or sanctioned by the State Board of Education (SBOE).
- **Consumable**—Instructional material that is intended to be written in, depleted, or otherwise consumed during the first year of use

Important Terms

- **Non-Consumable**—Components that are considered self-sufficient for the entire period of the adoption
- **Program**—A publisher's product intended for use in a specific course

A program includes all student and teacher components. Each program must meet at least 50% of the TEKS and 100% of the ELPS to be available for ordering by districts through EMAT.

Important Terms

- **Replacement Cost**—The cost for the individual components of a program that are available to order through EMAT or directly from the publisher
- **Student Component**—Any instructional materials that are specifically intended for use by the student
The student components may include print and non-print materials such as student editions, workbooks, and online materials.

Important Terms

- **Teacher Component**—Any resource that is intended for use by a teacher

The teacher components may include print and non-print materials such as teacher editions, workbooks, and online materials. The student component may also be considered a teacher component as teachers have access to all student material.

- **Unit Price**—The price specified by the publisher for one copy, subscription, etc. of a program, which can be a “stand alone” student edition or a teacher system

Publisher 1 Example

- 8 year print consumable + digital
- 4 year print consumable + digital
- 1 year print consumable + digital
- 8 year digital
- 4 year digital
- 1 year digital
- Hard copy + 8 year digital

Publisher 2 Example

Publishers may offer additional options based on discounts for multiple products.

- 4 year digital
- 2 year digital
- 1 year digital
- 8 year digital + print
- 8 year digital + print (purchased with 3 additional products from same publisher in same subject area)
- 8 year digital + print (purchased with 2 additional products from same publisher in same subject area)

Publisher 3 Example

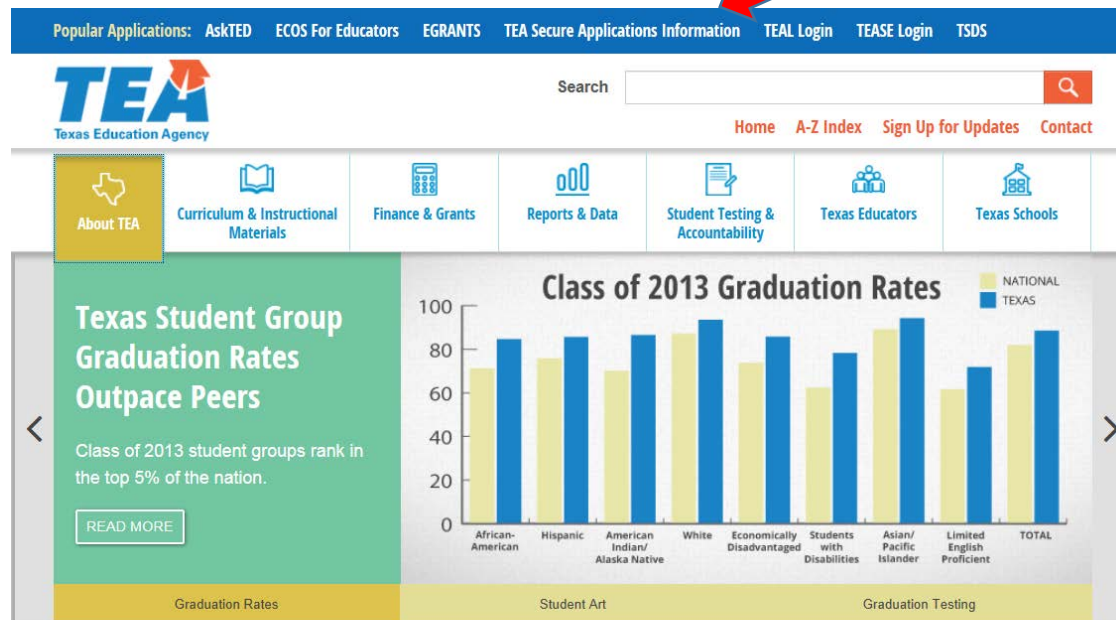
Publishers may offer discounts for the number of products purchased.

- Price for less than 30
- Price for 30 +
- Teacher's edition purchased separately
- *The listing in EMAT will indicate if the teacher's edition needs to be purchased separately.*
- *The teacher requisition quantity field will be the only option available for teacher-only materials.*

EMAT Access and Ordering in EMAT

EMAT Access

To request EMAT–EVI access, you must first gain TEASE access. Click this link to apply.



The screenshot shows the TEA website interface. A red arrow points to the 'TEASE Login' link in the top navigation bar. Below the navigation bar is a search bar and a row of links: Home, A-Z Index, Sign Up for Updates, and Contact. A secondary navigation bar contains icons and labels for: About TEA, Curriculum & Instructional Materials, Finance & Grants, Reports & Data, Student Testing & Accountability, Texas Educators, and Texas Schools. The main content area features a green box on the left titled 'Texas Student Group Graduation Rates Outpace Peers' with a 'READ MORE' button. To the right is a bar chart titled 'Class of 2013 Graduation Rates' comparing Texas (blue bars) and National (yellow bars) graduation rates across various student groups. Below the chart are three tabs: Graduation Rates, Student Art, and Graduation Testing.

Student Group	NATIONAL (%)	TEXAS (%)
African-American	~72	~85
Hispanic	~75	~85
American Indian/Alaska Native	~70	~85
White	~85	~92
Economically Disadvantaged	~75	~85
Students with Disabilities	~65	~80
Asian/Pacific Islander	~85	~92
Limited English Proficient	~65	~75
TOTAL	~82	~88

The Latest TEA News

The latest news from the Texas Education Agency is available through [news releases](#), [online correspondence](#), [mailing lists](#), and other posted information.

[Student Testing & Accountability](#)

[About](#)

[Texas Schools](#)

EMAT Access

Scroll down until you find the EMAT/EVI application and click to request access.

[Home](#)

TEA Secure Applications Information



Welcome to the TEA secure applications page. This page is for school officials and other users who need to access information and reports that are stored in our secure environment. Users will need to apply for an account to gain access to the applications.

TEA Login (TEAL) is our new system, which replaces our older system, TEA Secure Environment (TEASE). To determine which environment an application is in, consult the Application Reference below. [Overview and Help](#)

Users with Accounts:

TEASE
Login

TEAL
Login

Applications Reference and Information on Applying for Accounts

[A](#)|[B](#)|[C](#)|[D](#)|[E](#)|[F](#)|[G](#)|[H](#)|[I](#)|[J](#)|[K](#)|[L](#)|[M](#)|[N](#)|[O](#)|[P](#)|[Q](#)|[R](#)|[S](#)|[T](#)|[U](#)|[V](#)|[W](#)|[X](#)|[Y](#)|[Z](#)

Application Description	Environment	Request Access	Contact Information
EMAT/EVI Educational Materials Online	TEASE	Instructions for JJAEPs (PDF, 93 KB) Request Access Online	Division of Instructional Materials and Educational Technology E-mail contact

TEASE Log-in

Go to <http://seguin.tea.state.tx.us/apps/logon.asp>.
Enter user name and password.

To log on, type your username and password and then click "Continue". If you do not wish to log on at this time, click the "Cancel" button. Please refer to the [help](#) more information.

Welcome! Please Log On.

NOTICE: TEA Web Applications **will not** be available each **Sunday** morning from 5:00AM to 2:00 PM due to routine maintenance. Please do not access your application during this time period: *you could lose data.*

IMPORTANT NOTICE: [Keep your email address up-to-date](#)

Username

Password

[Did you forget your password?](#)

Please note the following terms of usage:

1. Unauthorized use is prohibited;
2. Usage may be subject to security testing and monitoring;
3. Misuse is subject to criminal prosecution; and
4. No expectation of privacy except as otherwise provided by applicable privacy laws.

The Texas Education Agency Security Environment
The Texas Education Agency, 1701 North Congress Ave, Austin, TX 78701-1494
Thanks for using the system.

Request New TEA user Account

Fill out all the required information. The organization number will be requested at the bottom of the page. The following notice will display:



Request New TEA SE User Account

If you already have a user name and password for another TEA application, log on to [TEA SE](#) and select "Add/Modify Application Access" from Application List page.

Select the web application you need from the drop-down list. If the application is not displayed in the list, access the [Application Reference Page](#) to print a request form that can be faxed to TEA.

EMAT and EVI - Order Materials
EMAT and EVI - Order Materials
EvenStart Program (TESPIRS)
Expenditure Reporting
Foundation School Program Application
Foundation School Program Demo Application
Foundation School Program Training Application
General Educational Development
High Cost Fund Eligibility Application
Human Resources Reporting System
Intervention, Stage, and Activity Manager – Enhanced
Master Teacher Online Grant Application
No Child Left Behind Reports
Physical Fitness Assessment Initiative
Physical Fitness Assessment Initiative – Demo
PIRTS Production
Residential Facility Tracking Application
School FIRST
Special Ed Correspondence & Dispute Resolution Management System
Special Education Adhoc Reporting System
State Performance Plan 11 & 12
State Performance Plan 13
State Performance Plan 14
State Performance Plan Indicator 7
Student Transfer System
TED - Texas Education Directory
Texas Educating Adults Management System
Texas Records Exchange
Time & Effort Reporting
TPA Participant Administration
Training Site for EMAT System

Continue Exit

78701-1494

Select Role

Select *EMAT/EVI Ordering Access* or *District Staff View Only Access*. The superintendent of the school district will then receive a notice to approve a new user for TEASE access.



EMAT and EVI - Order Materials **Select Role(s)**

- Roles:**
- ☐ Depository
 - ☐ District Staff View Only
 - ☐ EMAT/EVI Ordering Access
 - ☐ ESC Viewer
 - ☐ EVI Vendor
 - ☐ Freight Vendor
 - ☐ Multi-District EMAT/EVI Ordering Access
 - ☐ Publisher
 - ☐ Statewide View Only
 - ☐ STRC Representative
 - ☐ TEA Staff
 - ☐ Unsure

Prerequisites for Ordering

TEXAS EDUCATION AGENCY

Favorites Main Menu > EMAT/EVI > District Start Page

*Select a School Year 2014-2015

District/Charter

All prerequisites must be met prior to submitting requisitions or disbursements

IMA & TEKS Certification form was received on 4/16/2014.

Summer Shipment dates are Required.

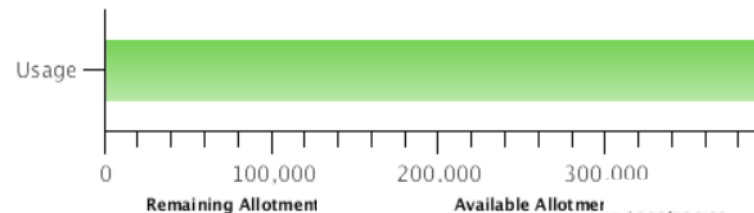
[Update Summer Ship Dates](#)

[Confirm Contacts](#)

[Confirm Addresses](#)

Instructional Materials Allotment Usage for School Year 2014-2015

☒ Remaining



EMAT

[EMAT Inventory Browser](#)

[Reports](#)

[Allotment Disbursement](#)

[Report Lost/Damaged/Destroyed](#)

[IMA & TEKS Certification Form](#)

EVI

[EVI Enrollment](#)

[EVI Inventory Browser](#)

[Reports](#)

[Report Lost/Damaged/Destroyed](#)

[Show Announcements](#)

☐ Hide Complete Requisitions

EMAT Requisition List

Find | 1.2 of 2

Requisition ID	Last Updated	Requisition Type	
NEXT		Allotment - Continuing Adoptions - EMAT	Create New Requisition
NEXT		Allotment - New Adoptions - EMAT	Create New Requisition

EVI Requisition List

Find | 1.3 of 8

Requisition ID	Last Updated	Requisition Type	
NEXT		EVI - Annual Requisition - Audio - LD	Create New Requisition
NEXT		EVI - Annual Requisition - Audio - VI	Create New Requisition
NEXT		EVI - Annual Requisition - Braille	Create New Requisition
NEXT		EVI - Annual Requisition - Large Type	Create New Requisition

New Adoptions in EMAT

*Select a School Year 2014-2015

District/Charter

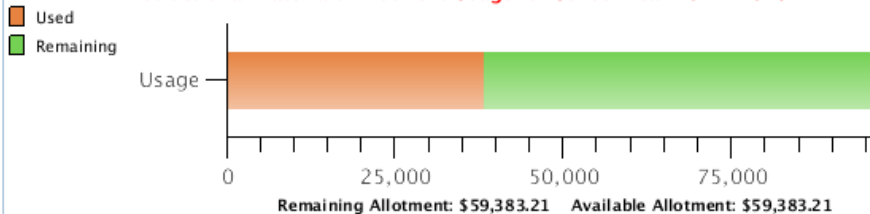
All prerequisites must be met prior to submitting requisitions or disbursements

IMA & TEKS Certification form was received on 5/1/2014.

[Confirm Contacts](#)

[Confirm Addresses](#)

Instructional Materials Allotment Usage for School Year 2014-2015



EMAT

[EMAT Inventory Browser](#)

[Reports](#)

[Allotment Disbursement](#)

[Report Lost/Damaged/Destroyed](#)

[IMA & TEKS Certification Form](#)

EVI

[EVI Enrollment](#)

[EVI Inventory Browser](#)

[Reports](#)

[Report Lost/Damaged/Destroyed](#)

[Show Announcements](#)

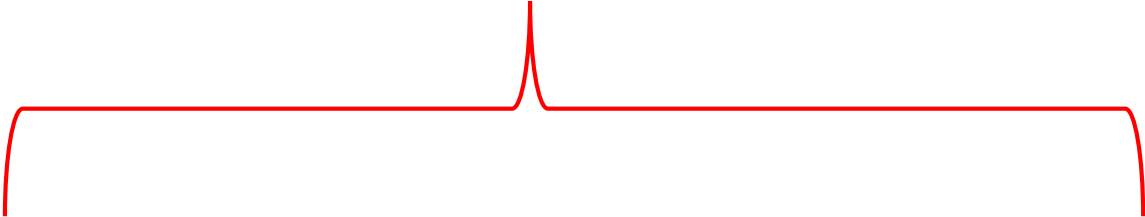
☐ Hide Complete Requisitions

EMAT Requisition List			
Requisition ID	Last Updated	Requisition Type	
NEXT		Allotment - Continuing Adoptions - EMAT	Create New Requisition
NEXT		Allotment - New Adoptions - EMAT	Create New Requisition
0000127465	11/21/14	Allotment - Continuing Adoptions - EMAT	Complete

EVI Requisition List			
Requisition ID	Last Updated	Requisition Type	
NEXT		EVI - Annual Requisition - Audio - LD	Create New Requisition
NEXT		EVI - Annual Requisition - Audio - VI	Create New Requisition
NEXT		EVI - Annual Requisition - Braille	Create New Requisition

Click *Create New Requisition*.

New Adoptions in EMAT



Requisition Summary Kindergarten 1st Grade 2nd Grade 3rd Grade 4th Grade 5th Grade High School - Science

Allotment - New Adoptions - EMAT

County District . District Type Independent School District Region 7
Business Unit 01903

School Year 2013-2014 Requisition ID NEXT Requisition Status In Progress

This Requisition \$0.00 [Save Work](#) Available Balance \$78,984.71
Total From Pending Transactions \$544.00 [Go back to Start Page Allotment](#) Total Balance \$78,984.71

Only tabs with newly adopted materials will be displayed.

New Adoptions in EMAT

The screenshot shows the EMAT New Adoptions interface. A red arrow labeled '1' points to the 'Kindergarten' tab in the top navigation bar. Below the tabs, the 'Allotment - New Adoptions - EMAT' section displays metadata: County District, District Type (Independent School District), Region (7), Business Unit (01903), School Year (2013-2014), Requisition ID (NEXT), and Requisition Status (In Progress). A 'Save Work' button is present. Financial details show 'This Requisition' at \$0.00 and 'Total From Pending Transactions' at \$544.00, with an available balance of \$78,984.71. A link 'Go back to Start Page Allotment' is also visible.

The 'Requisition Detail' table below has columns: Multilist Code, ISBN, Title, Student Requisition Quantity, Teacher Requisition Quantity, Student Population Served, and EMAT Type. A red arrow labeled '2' points to the '0600' value in the 'Multilist Code' column. A red arrow labeled '3' points to the magnifying glass icon in the 'ISBN' column, which is next to a blank input field.

Multilist Code	ISBN	Title	Student Requisition Quantity	Teacher Requisition Quantity	Student Population Served	EMAT Type
0600	<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

1. Click the appropriate grade level/subject area tab.
2. Locate the appropriate multiple list code (MLC).
3. Click the magnifying glass to the right of the blank ISBN field.

New Adoptions in EMAT

? Help

Look Up ISBN

Cancel

Search Results

View 100

First 1-6 of 6 Last

<u>Multilist Code</u>	<u>ISBN</u>	<u>Item ID</u>	<u>Long Description</u>
0600	9781938662133	000000000000044436	Investigations Bundle 1 yr Subscription (K-5 Cluster)
0600	9781938662140	000000000000044442	Investigations Bundle 2 yr Subscription (K-5 Cluster)
0600	9781938662157	000000000000044457	Investigations Bundle 3 yr Subscription (K-5 Cluster)
0600	9781938662195	000000000000044428	Investigations 1 yr Subscription (K-5 Cluster)
0600	9781938662201	000000000000044449	Investigations 2 yr Subscription (K-5 Cluster)
0600	9781938662218	000000000000044456	Investigations 3 yr Subscription (K-5 Cluster)

Choose the material to be ordered.

New Adoptions in EMAT

Requisition Summary | Kindergarten | 1st Grade | 2nd Grade | 3rd Grade | 4th Grade | 5th Grade | High School - Science

Allotment - New Adoptions - EMAT

County District: L. Independent School District Region: 7
 School Year: 2013-2014 Requisition ID: NEXT Business Unit: 01903
 Requisition Status: In Progress

This Requisition: \$187.50 Available Balance: \$78,797.21
 Total From Pending Transactions: \$544.00 Total Balance: \$78,797.21

[Go back to Start Page Allotment](#) [Save Work](#)

Requisition Detail

Multilist Code	ISBN	Title	Student Requisition Quantity	Teacher Requisition Quantity	Student Population Served	EMAT Type	TEKS %	Mid Cycle	Standard Price	Extended Amount	PEIMS Enrollment
1 0600	9781938662195	Investigations 1 yr Subscription (K-5 Cluster)	25			SBOE Adopted	100.000	<input type="checkbox"/>	\$7.50	\$187.50	


Requisition Summary | Kindergarten | 1st Grade | 2nd Grade | 3rd Grade | 4th Grade | 5th Grade | High School - Science

1. Click the item details icon if needed.
2. Enter the quantity in *Student Requisition Quantity*.
3. Save your work.

New Adoptions in EMAT


Item Details

Description

Item Class	Program	ISBN	9780328777777	Item ID	000000000000044476
	Title	Digital Math Grade 1, 8 year license			
	Author		Copyright	Edition	
Comments	ordered per student; 22:1 for teacher material				

Item Attributes

EMAT Type	SBOE Adopted	Population Basis	Teacher	<input type="checkbox"/> Consumable	<input checked="" type="checkbox"/> Conforming
Class Type		Language	Use Ratio	1.000	TEKS % 100.000

Additional information that may be found on the item details link 

New Adoptions in EMAT

Requisition Summary Pre-Kindergarten Kindergarten 1st Grade **2nd Grade** 3rd Grade 4th Grade 5th Grade 6th Grade

Allotment - Continuing Adoptions - EMAT

County District District Type Independent School District Region 13
Business Unit 0B901
School Year 2014-2015 Requisition ID NEXT Requisition Status In Progress

This Requisition \$0.00 [Save Work](#) Available Balance \$296,471.60
Total From Pending Transactions \$0.00 [Go back to Start Page Allotment](#) Total Balance \$296,471.60

Requisition Detail

	Multilist Code	ISBN	Title			Student Requisition Quantity	Teacher Requisition Quantity	Student Population Served	EMAT Type	TEKS %
1	2004	9780547250212-01	Texas Journeys (Grade 2)		+	-	<input type="text"/>	<input type="text"/>	SBOE Adopted	100.000
2	2004	<input type="text"/>			+	-	<input type="text"/>	<input type="text"/>		
3	2007	9780547249957-01	Texas Senderos (Grade 2)		+	-	<input type="text"/>	<input type="text"/>	SBOE Adopted	100.000

- Once an order has been saved and an *In Progress* requisition reopened, the magnifying glass will no longer be available for that row.
- Click the + sign to get a new row with the same MLC.

New Adoptions in EMAT

Requisition Summary Kindergarten 1st Grade 2nd Grade 3rd Grade 4th Grade 5th Grade 6th Grade High School - Science

Allotment - New Adoptions - EMAT

County District: [] Independent School District: [] Region: 7
 School Year: 2013-2014 Requisition ID: NEXT Requisition Status: In Progress Business Unit: 01906

This Requisition: \$599.00 [Save Work](#) Available Balance: \$29,884.92
 Total From Pending Transactions: \$0.00 [Go back to Start Page Allotment](#) Total Balance: \$29,884.92

Requisition Detail											
	Multilist Code	ISBN	Title			Student Requisition Quantity	Teacher Requisition Quantity	Student Population Served	EMAT Type	TEKS %	Mid Cycle
1	6200	9781146871592	Science 1 year subscription Teacher System	+	-		1	50	SBOE Adopted	100.000	<input type="checkbox"/>

[Requisition Summary](#) | [Kindergarten](#) | [1st Grade](#) | [2nd Grade](#) | [3rd Grade](#) | [4th Grade](#) | [5th Grade](#) | [6th Grade](#) | [High School - Science](#)

1. Click the item details icon if needed.
2. Enter the quantity in *Teacher Requisition Quantity*.
3. Enter the quantity in *Student Population Served*.
4. Save your work.

New Adoptions in EMAT

1

Requisition Summary Kindergarten 1st Grade 2nd Grade 3rd Grade

Allotment - New Adoptions - EMAT

County District		District Type	Independen
School Year	2013-2014	Requisition ID	0000115133
This Requisition	\$187.50	Save Work	
Total From Pending Transactions	\$544.00	Go back to Start Page Allotmer	

<p>Select a Delivery Address</p> <p>Delivery Address <input type="text" value="001903002"/> </p> <p>EMAT Delivery Point</p> <p>301 E Parker</p> <p>ELKHART</p>	<p>Requisition In</p> <p>Last Updated</p>
<p>Select a Ship Date</p> <p>Shipping Date <input type="text" value="12/09/2013"/> </p>	<p>View/Print Options</p> <p>View/Print Requisition Summary</p> <p>View/Print Order List</p>

To submit this requisition, you must enter your orders on the Grade level tabs above, :
 "Submit to TEA". The requisition will be processed after TEA approval.
 To save the requisition without submitting, click "Save Work". You can then come back
 To cancel the requisition, click "Cancel Requisition". Cancelled requisitions will not be
 after it has been submitted to TEA.

2

[Submit To TEA](#)

1. Click the *Requisition Summary* tab.
2. Click *Submit to TEA*.

IMA Disbursements

IMA Disbursements

Districts and open-enrollment charter schools may request a disbursement in EMAT to order

- instructional materials not available in EMAT,
- instructional materials available in EMAT in a different configuration (price, package, etc.),
- technological equipment, and
- technology services.

IMA Disbursements

TEXAS EDUCATION AGENCY

Favorites | Main Menu > EMAT/EVI > District Start Page

*Select a School Year 2014-2015

District/Charter

All prerequisites must be met prior to submitting requisitions or disbursements

IMA & TEKS Certification form was received on 4/16/2014.

Summer Shipment dates are Required.

[Update Summer Ship Dates](#)

[Confirm Contacts](#)

[Confirm Addresses](#)

Instructional Materials Allotment Usage for School Year 2014-2015

☒ Remaining

Usage

0 100,000 200,000 300,000
Remaining Allotmen Available Allotment

EMAT

[EMAT Inventory Browser](#)

[Reports](#)

[Allotment Disbursement](#)

[Report Lost/Damaged/Destroyed](#)

[IMA & TEKS Certification Form](#)

EVI

[EVI Enrollment](#)

[EVI Inventory Browser](#)

[Reports](#)

[Report Lost/Damaged/Destroyed](#)

[Show Announcements](#)

☐ Hide Complete Requisitions

EMAT Requisition List

Find | 1-2 of 2

Requisition ID	Last Updated	Requisition Type	
NEXT		Allotment - Continuing Adoptions - EMAT	Create New Requisition
NEXT		Allotment - New Adoptions - EMAT	Create New Requisition

EVI Requisition List

Find | 1-8 of 8

Requisition ID	Last Updated	Requisition Type	
NEXT		EVI - Annual Requisition - Audio - LD	Create New Requisition
NEXT		EVI - Annual Requisition - Audio - VI	Create New Requisition
NEXT		EVI - Annual Requisition - Braille	Create New Requisition

Disbursement Reminders

- Provide specific per-student or per-package quantity and unit price when they are available.
- If you have questions about which disbursement category an item belongs in, call the IMET division or email instructional.materials@tea.texas.gov.
- Delete any blank lines by clicking the minus (-) sign.
- Save your work before clicking *Certify and Submit*.

Disbursement requests will be processed within 15 days of receipt unless there is a need for additional information or clarification.

Allotment Inquiry and Reports

All prerequisites must be met prior to submitting requisitions or disbursements

Local Board of Trustees Certification form was received on 7/19/2011.

[Confirm Contacts](#) [Confirm Addresses](#)

Instructional Materials Allotment Usage for School Year 2011-2012

■ Used
■ Remaining

EMAT

[EMAT Inventory Browser](#)
[Reports](#)
[Allotment Disbursement](#)

EVI

[EVI Enrollment](#)
[EVI Inventory Browser](#)
[Reports](#)

[Ship to STRC](#)

☐ Hide Complete Requisitions

EMAT Requisition List			
Requisition ID	Last Updated	Requisition Type	
0000073763	07/22/11	Allotment - Supplemental - EMAT	Submitted
0000073758	07/20/11	Allotment - Subscription Renewals - EMAT	Complete
0000073759	07/22/11	Allotment - New Adoptions - EMAT	Complete
0000073762	07/22/11	Allotment - Continuing Adoptions - EMAT	Complete

EVI Requisition List			
Requisition ID	Last Updated	Requisition Type	
NEXT		EVI - Annual Requisition - Braille	Create New Requisition
NEXT		EVI - Annual Requisition - Large Type	Create New Requisition
NEXT		EVI - Supplemental - Braille	Create New Requisition
NEXT		EVI - Supplemental - Large Type	Create New Requisition

From the *District Start Page*, double-click the allotment bar graph in the left center of the page.

Allotment Inquiry and Reports

The *Allotment Summary Page* displays a summary of all transactions, both pending and complete, that affect a district's allotment balance.

Allotment Summary

County District	Region	
Business Unit	District Type	Status
	Independent School District	Active

School Year 2014-2015

[Allotment Report](#)

[Go back to Start Page Allotment](#)

Instructional Materials Allotment Summary

2014-2015 Allotment	\$190,393.48	Total Allotment	\$397,374.69
Prior Year Carryover	\$206,981.21	Requisitions:	
Adjustments	\$0.00	Completed	\$-293,607.42
Total Allotment	\$397,374.69	Pending	\$0.00
		Disbursements:	
		Completed	\$0.00
		Pending	\$-105.30
		Allotment Used	\$-293,712.72
		Allotment Remaining	\$103,661.97

High Enrollment Growth

In accordance with the Texas Education Code, §31.0214, certain districts and charter schools may be eligible for adjustments to their IMAs to accommodate rapid growth in enrollment. To be eligible for an increase, the district or charter must have experienced one of the following:

- A minimum enrollment growth of ten percent over the previous five-year period
- A net increase of 3,500 students over the previous five-year period
- Unexpected enrollment growth due to unforeseen circumstances
- The recent approval of a charter school expansion amendment by the commissioner of education

High Enrollment Growth

Districts or open-enrollment charter schools that meet these criteria may submit an application to the commissioner of education to request additional IMA funding. Contingent upon commissioner approval and funding availability, the allotment will be increased to include students who were not included in the original calculation. The commissioner's determination under this process is final and may not be appealed.

Districts and charter schools are permitted to submit only one application each school year.

410 Accounting

Disbursement funds come into the district or charter through the district's 410 revenue account 5829.

Unused funds remaining at the end of the year in the 410 account will roll forward to the next fiscal year.

Questions or Assistance

Instructional Materials and Educational Technology

instructional.materials@tea.texas.gov

(512) 463-9601