

# BOCA HIGHLAND *Beach Club* & MARINA

4801 South Ocean Boulevard, Highland Beach, FL 33487  
Phone: 561-391-2461 Fax: 561-416-2134

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## Boca Highland Beach Club Facilities

Office Hours (Mon – Fri)	8:00 am – 4:00 pm
Beach Club	8:00 am – 11:00 pm
Pool & Hot Tub	8:00 am – 10:30 pm
Restrooms & Vending Room	8:00 am – 10:30 pm
Second Floor	8:00 am – 10:30 pm

## Rules and Use Limitations

Your Boca Highland Board of Governors has approved the following rules and limitations. The intent is to make the beach club facility equally accessible and enjoyable by all Boca Highland residents.

Please cooperate with the Boca Highland Staff in their effort to enforce these rules.

Rule Violations – Persistent violation of these rules or objectionable behavior may result in suspension of beach club privileges and/or fines.

1. Persons using the facility must identify themselves as residents and register their guests or be subject to eviction as trespassers. The steward on duty has authority to do so and will call the police if necessary.
2. Absolutely no pets allowed at the beach club.
3. **NO SMOKING** of any kind at the beach club facility.
4. **Beach Passes** & Access: **SEE PAGES 5 & 6 FOR BEACH IDs and access bracelets.**
5. **Umbrellas will not be available if wind speeds exceed 10 mph.**
6. No parking at the beach club, the driveway is 10 min delivery/drop off only.

## Guests

7. Unit Owners, lessees and home owners in residence may bring immediate family members plus no more than four (4) non-registered guests per unit to the beach club on non-holiday periods.
8. To request permission to bring more than four (4) non-registered guests, the unit owner/lessee must contact the general manager at the beach club office no later than 48 hours prior to the intended visit.
9. **To accommodate the unlimited family policy, NO DAY Guests are permitted:**  
**Christmas - New Years** – 12/20 thru the Monday following Jan 1<sup>st</sup>.  
**February Break** – 2/14 – 2/28.  
**Labor Day** – Thursday thru Monday.  
**Thanksgiving** – Tues before thru the Monday after.

**Photo IDs will be checked on these dates.** Electronic bracelets required for guests.

10. Owners leasing their apartments lose their center privileges at the beach club, marina & tennis courts, for the term of the lease or occupancy by tenant.
11. Non-registered guests **MUST** be accompanied by a unit owner or lessee at all times. ***THERE ARE NO EXCEPTIONS TO THIS RULE AT ANY TIME.***
12. Local family members, friends, vendors that do not live in the Boca Highland complex will not be granted access to Center areas without a resident present.

### **Pool and Deck**

13. There is no lifeguard on duty. Use at your own risk.
14. Shower prior to entering the pool or hot tub to remove suntan and sunscreen oils.
15. A responsible adult (21 years of age or older) must supervise all children under the age of sixteen (16) while using the pool.
16. NO DIAPERS OF ANY TYPE (swim diapers, adult diapers, etc.) are permitted in the pool at any time.
17. Children under the age of 3 are not permitted in the pool at anytime. A wading pool is available for their enjoyment.
18. No food or drinks (including sealed containers, with the exception of plastic water bottles) allowed in the pool or on the surrounding deck. This is a Board of Health Regulation.
19. No floating or non-floating objects (including, but not limited to, ball throwing, tubes, rafts, toys, games, squirt guns, etc.) allowed in the pool with the exception of arm floats, noodles and vests.
20. No jumping, diving, running, shouting or boisterous conduct allowed.
21. Cell phone, Radios, TVs and other audio devices must be used with earphones.
22. **Lounges must be covered with towels to protect them from suntan and sunscreen oils.**
23. No personal items should be hung on railings.

### **Hot Tub** (maximum capacity – 8 people)

24. There is no lifeguard on duty. Use at your own risk.
25. Temperature of the hot tub is not to exceed 104 degrees F.
26. Children under the age of Sixteen (16) are not permitted in or around Jacuzzi area.
27. With the exception of the age of children permitted, the same rules apply to the hot tub as to the pool and deck.

### **Lounges and Tables**

28. "Holding" or "reserving" lounges or tables is prohibited. After 15 minutes, Boca Highland Staff may remove unattended articles from lounges or tables if others are waiting to use them.

### **Gas Cooking Grills**

29. Stewards will light grills. Please advise steward when finished cooking in order to conserve gas.
30. Obtain utensils from steward and return them cleaned and dried to the steward.
31. Users are responsible for clean up.
32. –Reservations are recommended and can be made in the Beach Club Kitchen. If NO reservations grills will be available on a first come, first served basis.
33. No group may occupy more than 50% of the grills or cooking area. .

## **Sun Deck**

34. Lounges must be covered with towels to protect them from suntan and sunscreen oils.
35. Umbrellas will be closed /removed due to wind or rain at the steward's discretion.
36. Earphones must be used with any audio devices.

## **Beach Rules**

37. Remove all sand and tar before returning to pool deck.  
**DO NOT RINSE THE SAND OFF YOUR FEET IN THE POOL.**
38. Beach chairs and lounges are only permitted on the beach in front of club.
39. Please bring beach chairs and lounges back to the seawall after use.
40. Only **one** beach chair or lounge per person during holiday periods (see page 1)
41. Beach chairs and lounges must be kept out of the salt water.
42. No pool chairs or lounges are to be taken to the beach area.

## **Second Floor Social Room**

43. Street attire or dry beach attire with cover up and footwear must be worn at all times.
44. Access is through the South door only. No children under the age of 18 are permitted upstairs without adult (age 21 or older) supervision.
45. The Second Floor is not available when reserved for private parties. Users are responsible for clean up and any damages after use. Food left overnight will be discarded.
46. Groups of 10 persons or more who have not reserved the social room must share with other residents and observe the following rules:
  - No catering
  - No audio entertainment other permitted unless pre-authorized.
  - Group must notify center office (561-391-2461) on weekdays or steward on the weekends, two hours prior to use

## **Lower Patio Area**

47. Users are responsible for clean up and any damages. Food left overnight will be discarded.
48. Groups of 10 persons or more who have not reserved the social room must share with other residents and observe the same as rule 46.

## **Private Party Use**

49. Only owners in residence and lessees may reserve the facility. Resident must be the host/hostess and present during the function.
50. Residents must fill out an application and leave a deposit in the center office 30 days in advance of the reservation date. Reservations are not secured until application and deposit are received and approved by the Board Committee.
51. The reservation fees are \$500.00 for the room plus \$100 for room clean-up and a \$1000.00 security deposit. Reservations may not be confirmed more than 90 days in

advance, but can be made at any time. Social room may not be reserved for: Easter Sunday, Mother's Day, Father's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, or New Year's Eve.

52. Fee waived for individual building functions. No more than once a month.
53. No group may monopolize popular dates for private use of the facility unless it is otherwise not in demand.
54. Social room may be reserved from 5:00 pm to 1:00 am. The board must approve exceptions. Room rearrangement/set up is not allowed before 4:00 pm on the day of the function. Kitchen/bar access allowed after 3:00 pm.
55. Maximum of 88 attendees allowed, including your guests and staff.
56. Reservations are for the second floor social room facility only or for the lower patios but not both. It does not include the pool/Jacuzzi deck or the Catering room equipment. Outside Upper deck can be used during function, but is not reserved for exclusive use.
57. Parties for children (must be child of resident) under the age of 21 may only be reserved upon manager's approval of chaperone arrangements. Parent/guardian of host minor must be present during entire function. All Florida laws apply. The serving of alcoholic beverages is STRICTLY prohibited.
58. Kitchen facilities are to be used only for re-heating food, not for preparation of food.
59. No bathing attire permitted in the social room
60. Only two standing reservations are allowed at any one time, per unit.

## **Tennis**

61. Tennis courts are open for play between 7:30 am and 10:00 pm daily. Your key fob is required for entry to the courts.
62. Proper tennis attire is required at all times (shirts, shorts or skirts and shoes).
63. No activities other than tennis are allowed on the courts. (e.g. rollerblading, biking, jumping the nets, etc.).
64. **Prime Time: Daily between 7:30 am – 11:00 am and 4:00 pm – 7:00 pm.**
65. Only ONE court time per day may be scheduled by a person or group before 1:00 pm for play during prime time hours. The person or group desiring an additional reservation for prime time on the same day must sign up AFTER 1:00 pm.
66. The last reservation time available on any day is 8:30 pm.
67. If you know that you will not be able to use a reserved time, please cancel your reservation on line at [www.bocahighland.com](http://www.bocahighland.com)
68. Matches must start within 10 minutes of reservation time or court will be forfeited to the next player waiting.
69. Time sheets will be posted at the courts at 8:30am daily.
70. All reservations are for 1 and ½ hours.
71. All courts can be scheduled up to seven days in advance.
72. Guests MUST park at the building of the owner they are playing with, NOT at the tennis court parking area.
73. One reservation per day can be scheduled online. If you have scheduled a prime time reservation and wish to have an additional non prime time reservation, you can do so by calling the center office Monday through Friday.
74. Friends, relatives and other guests are not permitted use of the courts unless accompanied by a unit owner or lessee.
75. The same guest can only play on the tennis court a total of two times a week, coming as different resident's guest do not allow them to play more than twice on the tennis court.

## **Entry through North and South Gates**

76. Residents entering through the south gate must use the right lane with the access control system car tag. The left lane is for commercial and guest vehicles only.
77. All residents are required to advise security using the automated answering system (561-395-7071) of expected guests or repair personnel/vendors and their approximate time of arrival and date or they may be turned away.
78. Residents will only be called to announce the arrival of their guests if they have requested the guards to do so.
79. There will be no deliveries to Aberdeen Arms, Braemar Isle, Carron House or Dalton Place before 8:00 am or after 4:00 pm or as established by each individual building association. See your buildings rules for clarification.
80. The guardhouse will not accept any delivery of goods, nor will they hold or distribute keys.
81. In order to expedite traffic flow, residents must have their car tags affixed at all times.
82. The north gate is closed from 10:00 pm to 6:00 am.
83. To speak personally with a guard, call 561-395-8030.

## **Roads**

84. All vehicles must obey traffic signs and posted speed limits on the complex.

## **Beach IDs, Car Tags & Access Control System**

**A PHOTO ID OR ELECTRONIC BRACELET IS REQUIRED FOR ACCESS TO THE BEACH CLUB.** A photo ID or electronic bracelet grants access to the beach club **only**. Each and every person, over the age of 16, entering the beach club must have either a photo ID or electronic bracelet. The photo ID or electronic bracelet is used to swipe a reader for access. During Holiday periods, a steward will check every photo ID and bracelet at the main gate. (Holiday periods are found on page 1, paragraph 7)

**Photo IDs, car tags and electronic bracelets are available at the center office:  
Monday thru Friday from 9am – 4pm**

**Photo IDs for Resident / Owner / Lessee / \*Out-of-area Family:** This Photo ID is a permanent ID, which has no expiration date. It will remain in your possession as long as you own your unit. If you should rent your unit the access feature will be suspended while your tenant is in residence. This ID will open the main gate to the beach club. A lessee's ID will expire at the end of the lease period. Out-of-area Family IDs have the same privileges as the Owner's ID and will be issued to immediate family ONLY. \*A complete list of immediate family members MUST be provided to the center office, at the time when you get your resident ID. . Beach club ID's are \$25.00

**Electronic bracelet for Registered Guest: (guest staying in your unit, registered with your building)**

This electronic bracelet has an expiration date, but has all the same privileges as a resident ID. Your building manager MUST fax over (to the center office) a list of your

registered guests and bracelet numbers you wish to have activated. A registered guest does **NOT** have the right to bring guests with them at any time.

**Day Guest: (A guest just visiting for the day but not staying in your unit)**

Day guests are not permitted into the beach club on the holiday periods stated on page 1. As per our rules, a day guest **MUST** be accompanied by an owner or resident.

**Charges & fees for IDs, bracelets and car tags**

The Resident / Owner / Lessee Photo ID are available at no charge.

Up to four Guest electronic bracelets are available to each unit for a fee of \$10 each. These electronic bracelets can be registered and activated for the duration of your guest's stay by calling your building's office. You keep them in your unit and activate them when needed. They will automatically deactivate at the end of your guest's stay.

**Lost or stolen IDs will be deactivated. A replacement will be available for a fee of \$25.**

**Car Tags – for resident owners:**

All owners **MUST** purchase car tags. They will operate the north & south entrance gates. One tag may be purchased for each approved authorized vehicle at a cost of \$35. This tag is mounted on the front windshield near the rear view mirror. Some cars have a reflective windshield requiring the tag to be placed elsewhere. Lessees must also purchase a car tag (\$35) and photo ID (\$20). At the expiration of the lease, these IDs & tags will be deactivated. Car tags & photo IDs are **NOT** transferable & are easily identified.

**\*Immediate family:** Grandparents, Parents, Sisters, Brothers, Children, Grandchildren, Great-Grandchildren. All other relatives will be classified as guests.

**You must present a photo ID (driver's license, etc) in order to obtain your Boca Highland ID.**

**Anyone in violation of the above rules will be subject to grievance procedures.**

Revised December 2021