

CALL MEETING TO ORDER BY: Bixler 7:30 p.m. Pledge of Allegiance

Roll Call

Bixler: Chair, present, Vice chair:, Diehl present Trustee Pfile: present, Bill McCluskey, Fiscal officer, present , Jesse Baughman, fire chief, absent. Rhonda Lippy, zoning, absent.

Guests :Owen Bowers-boy Scout, troop 355, Roger Holcomb, Jaime Peddle, troop 558

I. MOTION TO APPROVE AGENDA FOR 10/31/2024

Moved By: Pfile Second: Diehl
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

II. MOTION TO APPROVE MINUTES:

a. 10/10/2024

Moved By: Pfile Second: Diehl
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Mr. Bixler opened the floor to Roger regarding discussion of moving the Boy Scout building behind the Road garage with trustees. Trustees approved and asked him to coordinate with Kevin Biltz as well.

Owen Bowers, discussed his Boy Scout project regarding a US Flag recycling drop off for flag retirement bin, for his eagle scout project, He presented the trustees with an outline of the project, benefits to community, potential for old USPS box, or create the dispenser, project costs, phases, safety, and the follow-up and ceremony the Scouts would maintain with this project.

Trustees approved the project and placement for Mr. Bowers. Chris asked if we should give him some money. Jeffrey asked about future follow-up on project. Troop 355 agreed to maintain.

Chris made a motion to approve, seconded by Jeffrey.

Chris made a motion to give \$100.00 to the Project. Bill said he would need financial information for the troop. Motion amended to state 100.00 in supply reimbursement, with receipt. Seconded by Jeffrey.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

III. Correspondences. Chris mentioned contact for Spectrum to Bill. PCCGHD letter regarding storm geographic information Jeffrey mentioned NOPEC Meeting and dates.

IV. Old BUSINESS.

Now hold harmless document for cemetery volunteer workers and business yet prepared from Prosecutor. Some further discussion.

Chris mentioned good turnout for Trunk or Treat with many Hay Rides and over 170 Hot dogs. Bill mentioned and Chris and Tim agreed to have some sort of sign for Hayride location and information/schedule. More discussion in general. Maybe include other activities as well.

Jeffrey was able to contact the Portager regarding why the township turned down \$10,000 for the cemetery, at reporter’s request. He told her the trustees never turned down any donations, just the project teams. Summarized past meeting information and history of this project. Discussed that donation was tied to Ms. Paris's work as donation was not given to township.

IV. New business:

Park Advisory Committee would like to purchase reusable decorations for the trunk or treat venue, requesting \$500.00 for this year. Discussion in agreement but also discussed storage. Apparently resident will store for township.

Bill mentioned he still has money from NOPEC, however, did not yet get an invoice from Woodsy for Memorial Day. But also need food and hot chocolate purchase.

Chris made motion to approve up to \$500.00 for decorations, Seconded by Tim.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

V. Trustee Report

Jeffrey brought it to the attention of the trustees and attendees, that he is speaking with area trustees and communities regarding the formation of a Fire EMS District.

VI. Department Reports.

1. Roads: Tim reported. Salt shed work, gutters cleaned and flag poles painted with lift bucket rented. Projects discussed. Benches set at town hall, spread top soil, called on 5 street lights, spread ball field mix.

Bill asked for approval of Brackets and Bucket truck rental costs, Approved by Jeffrey and Tim.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Jeffrey moved to approve \$1000.00 for straps for salt shed. Tim seconded

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

2. Fire: Binder Lift acquired through BWC (ems) grant. Wanted to thank Complete towing for vehicle donations for extrication training through November. 1518 back in service after pump testing and annual service, waiting for contact information to set up inspection with Schill property, will be conducting final inspection at both rest stops (I-76) November, Scott is continuing to work on completing grant application AFG Grant.

Springs on truck not approved at this time. Bill shared multiple invoices from Country Side trucking with the trustees, as he was not able to understand them and identify work, regarding past approved projects as multiple items also included on invoices. He said they will need to be reviewed and appropriate approval before he can make any further payments on new invoices. Some of this is just estimates for new work as well. Jeffrey agreed with Bill that the invoices are very difficult to understand as written and pricing varies between estimates and invoices. Jeffrey to review the estimates with Jesse. The estimate numbers and Invoice numbers for work do not match.

3. Zoning: Fielding calls and emails. Bill stated he asked her for the wording that would be required for the resolution, he did not receive anything written statement. Chris said he would rather just proceed.

Motion: Resolution 2024-027. Trustees made a motion for the county prosecutor to move ahead with legal proceedings to seek judgment against MPR Properties-LLC st route 14, 11-134-00-00-017-000 for zoning violations.

Jeffrey made motion seconded by Tim.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Chris mentioned proceeding highland garage property, and will submit survey to BZA. Schill property to got to BZA. Stockler property, 60 days to clean up, but now it appears the Trustees were required to do cleanup. Trustees disagreed that this was the he agreed

upon procedure. Zoning inspector said Bill got the information, order report from Prosecutor, but Bill looked over email, and the document went to all trustees, and was also handed out 2 meetings ago, because of the discrepancy of Edinburg township not mentioned. He had also given a copy to zoning department. Emily actually reviewed it with Brett Bencze. Trustees belief is that The individual would be given time first, then township would go in after this time frame passed. More discussion.

Permits; Clark for new construction, violations; industry road, new addition with no permit. Chris was given information Emily prepared regarding apparent ? abandoned property on porter road, from tax records. Some discussion regarding property. Bill shared what Emily requested he share with Chris.

VII. Fiscal Officer: Shared financial reports, invoices, payments, warrants, ACH EFT payments, Softball and Soccer fees for year shared for porto pots, concession license divide, field mix. Pest control bill payments. Bill said they were not in our system, so needed to question the payment. Price seems higher than what was approved.

Chris made motion to approve payment to A-Best, seconded by Tim.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Bill reported forwarded email for webinar training to cover new ambulance payment program, he had forwarded to Jesse and Jeffrey regarding this training to improve collection for Ambulance services with Medicare.

Bill asked for Approval for GoDaddy website fee:

Jeffrey approved seconded by Chris.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

OTARMA new 2025 township insurance policy, Policy at \$25149.15, Payment approved By Chris, seconded by Jeffrey

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

He also is requesting again that departments review items on list for new or deleted items. No optional coverage to be added as increased last year. Also shared More and safety grant information that needs to be approved before year end if not used. Tim will follow up with Wendy French. Bill said he did submit drug testing bill's.

Bill said he cannot process payment for Edgar for training as he does not have information.

Chris made a motion to pay the bills, eft and warrants shared; 43648-43665 , Tim made motion seconded. Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Mr. Pfile made a motion to Adjourn the meeting 8:47 pm seconded by Chris.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler:

Jeffrey Bixler, Chairman

Chris Diehl, Vice Chairman

Tim Pfile, Trustee

William McCluskey, Fiscal Officer