

(Prepared by/Return to: Amy Kahler, Des Moines Water Works, 2201 George Flagg Pkwy.,
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Meeting
CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION
Des Moines Water Works, 2201 George Flagg Parkway
Tuesday, November 18, 2014
6:00 p.m.

Chair Items – Commission Chair John McCune called the meeting of the Central Iowa Regional Drinking Water Commission to order at 6:10 p.m. and recognized a quorum of Representatives in attendance. Present were:

City of Altoona – Michelle Sloan (Rep), Vern Willey (Ex-O), Karen Oppelt (Alt. Ex-O)

City of Ankeny – Jim McKenna (Rep), Paul Moritz (Ex-O)

City of Bondurant – None

City of Carlisle – None

City of Clive – Susan Judkins (Rep), Bart Weller (Ex-O)

City of Cumming – None

City of Johnston – David Lindeman (Rep), Shane Kinsey (EX-O)

City of Mitchellville – None

City of New Virginia – None

City of Norwalk – Tim Hoskins (Rep)

City of Pleasant Hill – Madeline Sturms (Rep)

City of Polk City – None

City of St. Charles – None

City of Waukee – Casey Harvey (Rep)

City of Windsor Heights – None

Des Moines Water Works – Bill Stowe (Ex-O), Amy Kahler (Staff), Linda Kinman (Staff), Pat Bernard (Staff), Laura Sarcone (Staff)

Indianola Municipal Utilities – None

Polk County – E.J. Giovannetti (Rep)

Urbandale Water Utility – John McCune (Rep), Dale Acheson (Ex-O)

Warren Water District – Merrill Heemstra (Rep), Randy Beavers (Ex-O)

West Des Moines Water Works – Diana Wilson (Ex-O)

Xenia Rural Water District – Gary Benjamin (Ex-O)

Also present were Mike Borchers from Black & Veatch and Heath Picken from HR Green.

Approval of Minutes - A motion was made by David Lindeman, seconded by Jim McKenna, to approve the minutes of the July 22, 2014, meeting as well as the Executive Committee meetings on October 2, 2014, and November 12, 2014.

Financial Statements – Referring to the 2015 Cashflow Worksheet for the first quarter of Fiscal Year 2015 (CIRDWC’s fiscal year is July 1 to June 30), Amy Kahler called attention to two Revenue entries: (1) Member Special Contributions totaling \$106,374.00 consist of entities’ contributions to the feasibility study (\$141,626 was reserved prior to June 30, 2014) . (2) Membership Dues have been paid by all members, some of which were reported in the prior quarter. Regarding expenses, \$50,000 had been budgeted for the project management of the feasibility study, and we have been told this expense will come in significantly under budget. A total of \$200,000 had been budgeted for the feasibility study consultants. At the end of the first quarter we had paid \$29,825 but have been billed a total of \$69,500. The net income at the end of the first quarter is \$77,354.11. A motion to approve the financial statements was made by Susan Judkins and seconded by Casey Harvey.

Feasibility Study Update – The majority of this meeting was devoted to the Feasibility Study Update, a presentation conducted by Mike Borchers and Heath Picken. The current focus involves the following tasks: Task 4 - Valuation Estimate Summary (including site visits to establish the core network and assets); Task 5 - Financial and Cost Analysis Development of Operating Budget (to derive the annual capital and operating budgets for the proposed new entity); Task 6 – Governance (looking at assessing three main governance options: WRA model, contractual agreements, and public-private partnership).

Diana Wilson joined the meeting at 6:40 p.m.

The feasibility study is expected to be completed in February. In January, Black & Veatch will meet with the Executive Committee to review the first draft which will be presented at the CIRDWC meeting on January 27, 2015.

Legislative/Regulatory Update– Linda Kinman provided the following updates: (1) The EPC is expected to make a decision soon as to whether or not the formal rulemaking process can begin that could potentially restrict drawdown of the Jordan aquifer. The primary areas affected are in Fort Dodge, and Linn and Johnson Counties. (2) The Department of Natural Resources is conducting their required triennial review, looking at priorities and what to work on the next three years. Recommendations will be drafted and public comments will be solicited. (3) Regarding Waters of the United States - EPA requested comments on their revised definition of what is a water of the U.S. This rulemaking still hasn’t made it very clear, and there continues to be a great deal of opposition. (4) The Iowa Association of Water Agencies along with the other water utility associations will again pursue eliminating sales tax collected on drinking water during the next legislative session.

Linda Kinman announced she will be retiring from Des Moines Water Works January 16, 2015.

Executive Committee Report – The Executive Committee met twice - October 2, 2014, and November 12, 2014 - since the July 22 CIRDWC meeting. Minutes of those meetings have been distributed.

Appointment of Nominating Committee for 2015 Officers – John McCune requested volunteers to serve on the Nominating Committee for 2015 Officers. One person has volunteered to date.

General Discussion – Pat Bernard plans to retire in January. Laura Sarcone will assume the clerical responsibilities related to distributing meeting materials and taking minutes at the CIRDWC meetings.

Meeting Dates and Locations for 2015 – The following entities volunteered to host the 2015 meetings:

January 27	City of Johnston
April 28	Urbandale Water Utility
July 28	West Des Moines Water Works
October 27	City of Ankeny

Adjournment – David Lindeman moved to adjourn the meeting. Casey Harvey seconded the motion.

Meeting adjourned at 7:00 p.m.