

# Hay Lakes ECS Annual General Meeting

April 9, 2015

## **1. Call to Order and Welcome**

Meeting called to order at 7:05pm.

## **2. Members and Staff in Attendance**

Martha Wrubleski, Sharmarann Myers, Melanie Wiley, Jessica Malott, Kim Nordin, Andrea Nickel, Nikki Jardine, Jane Smith, Gina Young, Amy Evanson, Tamara Morris, Melissa Welda, Colleen Kerr, Jenny Preston, Mellissa Nordin, Tammy Knull, Avey Christiansen.

## **3. Introductions**

2014-2015 Executive Members introduced themselves. Staff members Martha Wrubleski – teacher, Gina Young - coordinator and Melanie Wiley – coordinator, Colleen Kerr- treasurer introduced themselves.

## **4. Adopt Agenda** – no additions or deletions

## **5. School Year Information**

Our coordinator Gina Young completes the required government information throughout the year and co-coordinator, Melanie Wiley purchases supplies, books events and works with our executive and parents.

- Gina Young covered busing and noted that Birth Certificates are mandatory for students to be registered in kindergarten with Alberta government education. Registration Fee is due now and school fees may be paid now or later.

- Gina Young stated that if students are now registered, Hay Lakes ECS works with BRSD to arrange bussing for students. If parents register after April, they must contact BRSD to arrange their own bussing. Bus drivers won't be contacting parents until just before the school year starts. Even if you are planning to drive your child to school, if your child may be taking the bus at any point in the year, sign them up now for bussing, so it is there when it is needed later in the year.

Colleen Kerr stated that our income is based on the number of students enrolled as of September 30 and that in the fall she, the executive board and the teacher make a balanced budget for the school year which may allow for splitting of the class part of the year.

## **6. Teacher's Report**

Martha Wrubleski noted that the first day of class will be a few days after the start of the school year. Orientation date will be May 13<sup>th</sup> 2015 and will include a bus safety presentation from BRSD including a bus ride around Hay Lakes. Parents will be phoned with an orientation time as there will be 2 groups of students. More information about kindergarten and the yearly schedule will be discussed at the August meeting.

## **7. Election of Officers 2015-2016**

Current Board members shared about their positions and duties.

Election of new officers by acclamation:

- President – Jane Smith
- Vice President – Jennifer Preston
- Secretary – Lori Steinwand
- Treasurer – Tamara Morris
- LAC Committee – Amy Evenson and Melissa Welda
- School Council Rep – Mellissa Nordin
- Phoning Committee – Melissa Welda

## **9. Date of Next Meeting**

August 27, 2015 7:00 pm

## **10. Adjournment**

Meeting adjourned at 7:29pm.