

RENTAL CUSTOMERS INFORMATION

TODAY'S DATE: _____

NAME _____ **IN QUICKBOOKS**
 YES
 NO

Home/Billing _____

Address _____

CART #

HOME PHONE _____ **CELL PHONE** _____

LOCAL PHONE _____ **FAX #** _____

EMAIL _____

RENTAL DATES REQUESTED _____ **BEGIN DATE** _____ **TO** _____

Check In Time: _____ **Check Out Time:** _____

DELIVERY DATE _____ **PICKUP DATE** _____

DELIVER TO _____

HOW WILL YOU BE PAYING? **CHECK** _____ **CASH** _____

CREDIT CARD # _____ **EXPIRE DATE** _____

VISA _____ **MC** _____ **CV #** _____

AMEX _____ **DSC** _____

TYPE OF CART: **4 PASSENGER** _____ **6 PASSENGER** _____

UTILITY _____ **8 PASSENGER** _____

YOU WILL BE BILLED FOR:

	QTY	RATE
MONTHS	_____	_____
WEEKS	_____	_____
DAYS	_____	_____
Pick Up/Delivery	\$39.95	\$59.95 (PALM ISLAND - \$300)
Sub Total	_____	_____
TAX	_____	_____
TOTAL	_____	_____

Rental Checklist for Office Purposes Only

Scheduling: Spreadsheet _____ Wall _____
 Google: Del _____ P/U _____
 Service for Longer rentals _____

Agreement: Typed _____ Faxed _____
 Mailed _____ Emailed _____
 In Person _____ With Cart _____

Delivery Sheet: _____

Rental Going Out Report: _____