

Evercreech Parish Council

7th May 2019

Minutes of the Extraordinary Meeting of Evercreech Parish Council held this day in Evercreech Village Hall, Victoria Square, High Street, Evercreech at 7.21pm.

PRESENT: Murray Stewart (Chair), Roy Williams, Gail Wakeford, Harriett Fisher, Rob Reed, Sarah Breare, Barry O’Leary & Lesley Parham.

Also present: Michelle Phillips (Clerk) & 5 members of the public.

1 Apologies for Absence
Nil.

2 Declarations of Interest and Dispensation
Nil.

3 To Confirm the Minutes of the Meeting Held on 2nd April 2019
The minutes were then taken as read, confirmed as a true record and signed by the Chair. Proposed Roy Williams, seconded Gail Wakeford, by unanimous vote motion carried.

4 Public Rep: Invitation To Speak
a) County Councillor Nigel Hewitt-Cooper.
Apology, no report received from Nigel Hewitt-Cooper.

b) District Councillor Barry O’Leary
Newly Elected District Councillor Barry O’Leary in attendance, too soon to comment.

5 Open Session
See Appendix 1.
Please note these do not form part of the Minutes.

Chair asked Council permission to bring forward agenda item 13a) – all agreed.

Proposal to Exclude Press and Public from the meeting due to the Confidential Nature of the Remaining Items – resolution required.

Resolve: Propose by Gail Wakeford, seconded by Barry O’Leary – by unanimous votes to exclude Press and Public from the meeting due to the Confidential Nature of the Remaining Items.

5 x public left
Clerk left room at 7.30pm.

13 Staffing Committee

a) Update from Staffing Committee.
(Minutes provided by Gail Wakeford due to Clerk leaving room)
Contract - Sent to Clerk on 11 April awaiting response.
Disciplinary Action - Discussed and Council unanimously agreed to issue further letter to Clerk. To be handed to Clerk at Close of meeting by Chair of Staffing Committee.

RR

Clerk returned at 7.46pm.
2 x public returned to meeting
Barry O'Leary left the meeting at 7.46pm

PC meeting reverted to public session.

6 Highways

a) Temporary Road Closure Weymouth Road, Evercreech from 20th May 2019 for 4 days.
PC noted closure.

b) Temporary traffic restrictions in the Glastonbury area due to Glastonbury Festival from 25th April 2019 to 17th November 2019.
PC noted closure.

c) PC to discuss resident email dated 18th April regarding parking outside St Peters Church.
PC agreed not a Parish Council matter. Clerk to write to resident to contact Mendip DC for action.

Clerk

1 x public arrived

7 Planning

PC discussed all applications in full.

a) 2019/0346 Rodmore Farmhouse, Rodmore Road, Evercreech.
Application for Outline Planning Permission with all matters reserved for a proposed permanent assistant managers dwelling.
Resolve: Propose by Roy Williams, seconded by Gail Wakeford – by unanimous votes RECOMMEND APPROVAL.

b) 2019/0674 Brookfield Farm, Leighton Lane, Evercreech.
Application to vary condition 2 (drawing no.s) of planning approval 2016/2099/FUL to (drawing no.s) 0071_TB_15-PL.01 RevA, 0071_TB_15-PL.02 RevA, 0071_TB_15-PL.03 RevA, 0071_TB_15-PL.04 RevA, 0071_TB_15-PL.05 RevA.
PC has been notified by MDC application withdrawn.

c) 2019/0220 Brook House, Leighton Lane, Evercreech.
Erection of a car port/log store and vehicular access.

Resolve: Propose by Roy Williams, seconded by Gail Wakeford – by unanimous votes RECOMMEND REFUSAL.

d) 2019/0713 Riverside Cottage, Back Lane, Stoney Stratton.
Erection of single storey rear extension and associated works.

Resolve: Propose by Gail Wakeford, seconded by Roy Williams – by unanimous votes RECOMMEND APPROVAL.

e) 2019/0870 Broad Street Farm, Broad Street, Stoney Stratton.
Change of Use of Existing Residential Annexe to a Self Contained Dwelling and the Associated Construction of a Natural Stone Dividing Wall.

Resolve: Propose by Rob Reed, seconded by Roy Williams – by unanimous votes RECOMMEND REFUSAL.

Notes: Area of restricted development, highway issue for the new proposed access.

f) 2019/0871 Broad Street Farm, Broad Street, Stoney Stratton.
Change of Use of Existing Residential Annexe to a Self Contained Dwelling and the Associated Construction of a Natural Stone Dividing Wall.

Resolve: Propose by Rob Reed, seconded by Roy Williams – by unanimous votes RECOMMEND REFUSAL.

Notes: Area of restricted development, highway issue for the new proposed access.

g) 2019/0887 Chimes, Bruton Road, Evercreech.

Retrospective consent for opening of covered fireplace and replacement of 5 internal doors. Replace PVCu bathroom window at rear of house with appropriate timber-framed window.

Resolve: Propose by Roy Williams, seconded by Gail Wakeford – by unanimous votes RECOMMEND APPROVAL.

h) 2019/0909 Linden House, Redlands Farm Lane To Prestleigh Road, Evercreech.

Proposed single storey rear extension to dwelling.

Resolve: Propose by Roy Williams, seconded by Gail Wakeford – by unanimous votes RECOMMEND APPROVAL.

8 Finance

a) Payments/Receipts

Money Received Year Ending 31/03/19		
Ref	Detail	
BACS	VAT Refund 01/01/19-31/03/19	313.17
	Total	313.17
Money Received For Year Starting 01/04/19		
Ref	Detail	
BACS	MDC Precept	36,693.00
	Total	36,693.00
Payments Endorsed at Meeting Year Ending 31/03/19		
Chq	Payee and detail	
BACS	Idverde Ltd Play Area Inspections - February (Incorrect charge)	-40.16
BACS	Idverde Ltd Play Area Inspections - February (Correct charge)	60.17
BACS	Veolia - March Invoice	52.42
BACS	Evercreech Support Fund - The Old Stores Studio	400.00
BACS	Evercreech Support Fund - Evercreech School PTA	500.00
AUTO	Unity Trust Bank (Quarterly Fees)	18.00
	Total	990.43
Payments Endorsed at Meeting For Year Starting 01/04/19		
Chq	Payee and detail	
BACS	Clerk Salary	498.66
BACS	Road Sweeper Salary	274.72
D/D	Staff Stakeholder Pension	45.91
D/D	PC Credit Card - Plusnet April Invoice	47.52
D/D	PC Credit Card Monthly Fee April	3.00
BACS	Idverde Ltd Play Area Inspections - April	40.16
BACS	SALC Affiliation Fees 2019/20	662.50
BACS	ICCM Subscription 2019/20	95.00
BACS	South West Councils Subscription 2019/20	510.00
BACS	Three Counties Landscape Services/April Cuts	256.80
Nil	MDC Cemetery Rates 2019/20	Nil
BACS	Came & Company PC Insurance Renewal 2019/20	1,082.70
	Total	3,516.97

Resolve: Propose by Murray Stewart, seconded by Rob Reed that the payments as listed above are endorsed.

b) PC to nominated 2 authorised members to complete authorisation of 7th May meeting BACS payments on 8th May 2019.

Murray Stewart and Rob Reed to complete BACS authorisation.

c) PC to review Detailed Receipts and Payments by Budget Headings Report as at 31st March 2019.

PC noted report.

d) GW Proposal for Banking of Cheques - Resolution to have any cheques over the sum of £500 received in the future to be paid into the Mobile NatWest Bank in Shepton Mallet - location Tesco's car park. This will save Clerks and Council limited resources.

PC agreed to carry forward to next agenda and increase upper limit to £1000 for cheques banked at Natwest. All cheques below £1000 to be posted to Unity Trust Bank.

**MSt
& RR**

9 Parish Council Matters

a) 2nd April Meeting Action Plan Reviewed
8 items carried forward.

b) Co-opting 1 x Councillor.

PC agreed to advertise vacancy with a closing date of 27th May,

c) PC to agree Annual Governance Statement 2018/19.

Item carry forward to next agenda.

d) GW Proposal Data Protection Regulation and Data Protection Act -
Risks of retaining and storage of personal data (inadvertently) for longer
than necessary.

Resolution: To encourage councillors to delete emails once they have
been checked.

PC discussed the item in full, no vote taken.

e) PC to agree Village Walkabout date & time.

Item carry forward to next agenda.

f) GW Proposal for Council to agree Dispensation for TPO planning
application.

PC discussed the item in full. **Resolve:** Propose by Roy Williams,
seconded by Murray Stewart – by unanimous votes REJECT
PROPOSAL.

g) MSt Update from Greencore Site Working Group.

The Greencore site working group updated the Council, following a
meeting today between the group and representatives of Lichfield's, the
planning agents working on behalf of Gordon O'Brien, the site owner. At
this meeting the group outlined to Lichfield's their aspirations for
community input into the development plans, with further meetings
between the parties to be arranged in the coming weeks to take this
forward.

10 Inspections/ Reports

a) Weston Town Playing Field

(i) Equipment Inspection - Landscape Group (April)

Report identified 1 point for action to be taken – ramp lifting.

b) Queens Road Playing Field

(i) Equipment Inspection - Landscape Group (April)

Report identified 1 point for action to be taken – climbing unit outside
play area loose uprights and rotten timbers recommend removal.

PC agreed to fence off area due to risk identified until a repair quote can
be sourced.

Clerk

RW &
LP

2 x public left

11

Cemetery

a) Burial and Memorials

Memorial Tablet agreed for Mr & Mrs Gregg.

Added wording to J Carter memorial agreed.

12

General Correspondence – PC noted all correspondence.

a) MDC Local Plan examination - Inspector's updated Matters and Issues (ED04A).

b) Somerset Playing Fields' Association Field of the Year Competitions entry deadline 31st May.

c) SCC Press Release Primary school admission figures announced

d) NALC Star Awards 2019 closing date 28th June.

e) SALC Mendip Councillor Essentials Training Courses.
Lesley Parham to attend 22nd May Ashwick & Oakhill Training.

f) Mendip new TPO - Evercreech No.27 (2019), Churchyard Of The Church Of St Mary, Chesterblade Road, Chesterblade (M1359).

g) SALC Training: Managing Employees Workshop - 05/06/2019
Sarah Breare to attend 5th June training.

h) NALC Policy E-Briefing PC7-19 – Traffic Commissioners responses by 11th June.

LP

SB

Items for Next Monthly Meeting Agenda

Murray Stewart – Proposal for PC to include TPO notifications and Planning Outcome notifications received from MDC on forthcoming agendas.

Roy Williams – QRPF deeds and full correspondence from PC Solicitor on who owns the pavilion after the cricket club closes down.

Date of Next Meeting Tuesday 21st May 2019 Annual Parish Meeting followed by next monthly meeting 4th June 2019 both to be held in Evercreech Village Hall, Victoria Square, High Street, Evercreech at 7.00pm

The meeting closed at 8.50pm

Signed..... Date.....

DRAFT

Appendix 1 Open Session - Please note that these notes do not form part of the official Minutes

David Cross - Parking outside St Peters Church.

Cherry Lawson – 1. Planning Application Broad Street Farm, Broad Street, Stoney Stratton.
2. Memorial tablet in Cemetery.

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