



Desert Hills Fire District

3983 London Bridge Road
Lake Havasu City, AZ 86404
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Desert Hills Fire District Board Meeting Minutes Regular Meeting, September 19, 2018

1. Call to order

Board Member Hayes called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, September 19, 2018, at the Desert Hills Fire Station Si-Mock Room** located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Hayes

3. Roll Call

The following Board Members were present:

John Hayes
Brad Shelton
Mathew Espinoza
Dolores Moscou
Tom Roger – Not Present

Also in attendance:

Chief Pat Dennen
Administrative Specialist Lisa Harrison

4. Call to the Public:

5. Approval of Regular Meeting Minutes for August 15, 2018: Motioned by Board Member Shelton to accept August 15, 2018 Regular Meeting Minutes, seconded by Board Member Moscou; all in favor.

6. Reports:

a.) **Financial Report-September 19, 2018:** Administrative Specialist Harrison stated that cash in the Grant Savings Account is \$705.65, Payroll Account \$25,978.75, Petty Cash \$100.00, Special Revenue Checking Account \$6,431.93, Special Revenue Savings Account \$19,243.69, Warrant Account \$136,459.35, with a total balance of \$188,919.37. Approval of Financial Report motioned by Board Member Espinosa, seconded by Board Member Moscou; all in favor.

b.) **Chief's Report:**

- Chief attended the funeral of the Fire Chief in Salt Lake City that died in a California fire. The outcome of the investigation of his death may have been caused by a heavy air tanker that made a drop in an area where the crews weren't briefed. I was asked by the Metropolitan Fire Chiefs Association to represent them.
- We had the Financial Audit last week, we had no significant findings and they commended that we are one of their favorite Fire Districts because the books are clean, straight forward and prepared. Good job to Lisa Harrison.

- We had 5 attendees at the annual Fire School. Chief went and instructed at the new Fire Chiefs Academy. On the last day Chief was asked to be part of a panel and sit in the seat of the late Chief Alan Brunacini. That was an honor.
 - Captain Bunn will be attending the Battalion Chief Academy in Glendale this year and Captain Stanec attended the National Fire Academy. This will be the first time we sent someone to each. My goal is to send someone each year for a higher level of training.
 - We had a structure fire in Havasu Heights, a garage fire with an attached Casita. Our guys did a great job.
 - Chief will be attending the Significant Event Readiness Forum in Parker on the September 28th.
- c.) **DHFD Wildland Report:** Bryant states that all units are back from the fires, and Lisa has submitted three invoices for the fires. Lisa states we billed \$125,790.82 for wildland and the Ferguson Fire has been approved for payment of \$66,177.33.
- d.) **DHFD Auxiliary Report:** The Auxiliary has over \$4,000.00 in their bank account. The pancake breakfast will cost \$6.00 and the Spaghetti dinner will cost \$7.00 this year. Soft drinks will be no longer provided at the Spaghetti dinner, only coffee, water, tea and milk.
- e.) **Correspondence:** None

7. **New Business:**

- a.) Discussion and possible action for the new Chief Selection Committee. Chief Dennen states that the board approved moving forward with the contract for the City, but there are some internal things going on with the city and he's not comfortable with the District entering into an intergovernmental agreement at this time. He recommends the board taking action to take the intergovernmental agreement off the table with the City. Chief stated we started with three options, intergovernmental agreement with the City, outside recruitment and internal recruitment. Outside recruitment is labor intensive, difficult to put a good comprehensive test together. our pay scale is not up to industry standards. Internal recruitment would give the opportunity to interview all six of the captains to see what their level of interest is. Chief Dennen would like to move forward with internal recruitment. We could select one or all 6 to intern for one year or four-month internships for multiple captains interested. Chief would consider staying on for one year at a reduced capacity and reduced salary, to ensure we have budget and personnel management, to maintain all the State and County agencies we are involved in. Chiefs states if the board choose to go in this direction he would work with Board Member Hayes and Administrative Specialist Harrison to make a presentation to the board and what the cost would be. Board Member Espinosa is open to outside recruitment. After the twelve months the board has the option to make the Intern Chief permanent or proceed with the outside recruitment. Board Member Espinoza states the district owes it to the district to select the best possible candidate and should open the position to the outside. Board Member Moscou likes the idea of internal recruitment. Board Member Shelton motions to cease any discussions with the City on the Intergovernmental Agreement and direct the selection committee to develop and present options to post for the new Fire Chief, whether it be internally or externally, seconded by Board Member Moscou, all in favor.

8. **Board Member Comments:**

- a. New business to be considered on future agendas: Acknowledge November election results. Also, in November is the auditor's reports.
- b. Comments: None

9. **Call to the Public:** None

10. **Adjourn:** Motion to adjourn at 9:29 a.m. by Board Member Espinoza, seconded by Board Member Hayes, all in favor.