

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
BOARD OF PUBLIC AFFAIRS MEETING**

**MINUTES: October 12, 2021**

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member  
Mr. Dan Tynan, Water Superintendent  
Mr. Tim Reese, Maintenance Supervisor

Minutes: September 27, 2021 Meeting  
*Ms. Libby Stidam made a motion to approve the minutes of September 27, 2021 as written.  
Ms. Mary Herring seconded the motion.  
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.  
The motion passed: 3 yeas – 0 nays*

Vouchers: *Ms. Mary Herring made a motion to approve the bills paid for the board.  
Ms. Libby Stidam seconded the motion.  
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.  
The motion passed: 3 yeas – 0 nays*

**REPORTS:**

- A. September Water Loss Report  
The September water loss report showed a loss of 8.4%.

**ADJUSTMENTS:** None

**RESOLUTIONS:** None

**CITIZEN'S COMMENTS:** None

**OLD BUSINESS:**

- A. Water Tower Maintenance  
Leary Construction is expected to start tower repairs by the end of this week.
- B. Water Leak 405 High  
Workers are still trying to locate the slow leak.
- C. Brads Way Condominium Leak  
The condominium association hired a company to repair the leak which was completed today. The meter and the valve were removed and the line was straight piped. Mr. Reese reported that the association may have another leak on their side.
- D. Iron Filter Beds  
Workers were able to use our excavator to remove the layer of mud and sludge in the north drying bed behind the plant.

E. Box Truck Replacement

Mr. Reese presented a quote from Beau Townsend Ford for a new 2021 Ford F-250 Super Cab box truck for \$46,750.00 including the government discount. In addition, they quoted optional Line X spray on bed liner for \$750.00 and corner and cab mounted strobe lights for \$1,600.00 bringing the total cost to \$49,100.00. The truck is in stock but it will take a couple of weeks to install the options. Once received the truck will need to be decaled which is estimated at around \$300.00. This will replace the blue box truck which can later be sold to recoup some of the cost.

*Ms. Libby Stidam made a motion to approve the purchase of the Ford F-250 utility truck with the optional bed liner, strobe lights, and decal application not to exceed \$50,000.00.*

*Ms. Pat Cochenour seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.*

*The motion passed: 3 yeas – 0 nays*

**NEW BUSINESS:**

A. Tap In for new construction at 426 Westview

A contractor contacted the water department regarding a new tap in for a residential structure that he is building. The contractor will need to dig to expose the sewer line for the tap in and would like to do the same for the water. They would like to see what the water tap in cost would be if they done the excavation and tap in themselves. During discussion the water department would still need to do the actual tap into the main and set the meter pit and meter. The resolution establishing the fees was also reviewed. After a lengthy discussion the board decided that there would be no discount offered as the regulations state a flat rate for the tap-in fee regardless of who does the excavation. The charges will remain a \$1,200.00 tap-in fee plus the \$15.00 permit fee.

B. Refinancing of USDA Bonds

Mr. Weidner reported that OWDA has approved the refinancing of the two USDA bonds that were used to build the 250,000 gallon water tower. The interest rate will go from 5% to .5% and will save an estimated \$354,000 in interest. In addition the loan will be paid off nearly six years earlier. Mr. Weidner asked if the board had a preference to roll the cost of issuance / loan fee into the loan or pay the fee at closing. The board agreed to just roll the cost into the new loan.

C. Neighborhood Revitalization Grant

The board was informed that the Village was awarded the Neighborhood Revitalization Grant. One of the many projects included in the grant was the replacement of the water main in the 600 block of Grand Avenue.

D. 2021 and 2022 Appropriations

Mr. Tynan provided the board with an asset management plan for 2022 listing out various projects and costs that he would like to complete next year. He also provided a capital improvement plan that he has been working on for the next five years.

Mr. Weidner provided the board a list of items that were included in the 2021 budget showing what was completed and those that haven't. In addition, a list was made of various projects that have been discussed and those that were included in the grant application for the HB 168 funding. The board reviewed the list to determine what items they would like to include in the 2022 budget. The priority list below will be presented to the finance committee.

North Drying Bed Repairs – Includes pipes, valves and media	\$12,364
Inspection and possible rebuild of well #3	TBD
Iron filter valve replacement in the WTP	\$6,000
Annual service of high & low service pumps – possible work needed on motor #2	\$4,000
Shut off valves – to place in stock to replace those not working	\$3,700

Softener repairs – replace resin bedding, pipes and valves (included in HB 168 submittal as well)	\$43,867
Sealant for exterior of clear wells	\$300

*Ms. Pat Cochenour moved to adjourn the meeting. Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea*

*The motion passed: 3 yeas – 0 nays*

The meeting was adjourned at 6:16 p.m.

Next Meeting Date: **Monday, October 25, 2021 at 5:00 p.m.**

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Jeff Weidner, Fiscal Officer

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BPA Chairperson Libby Stidam

Date Accepted \_\_\_\_\_