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*Benjamin Crossing HOA & Management Advantage, Inc., partnering to service the needs of our homeowners and residents.*

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## Permit Parking Agreement

### Benjamin Crossing Homeowners' Association

By filling out the Homeowner/Resident or Service Provider Parking Permit Request form, you are agreeing to the following terms set forth by the Parking Committee and the Benjamin Crossing Board of Directors.\*

- This parking policy for is established for homeowners and residents of Benjamin Crossing and “Service Providers” (as defined below) who have parking needs within the community Monday-Friday, 7a.m. – 5p.m.\*\*
- All applications should be submitted to Management Advantage by email, fax, mail delivery or phone and no less than one (1) week prior to the event or date of service.
- Parking permit requests will be on a first come first serve basis as deemed available by the management company.
  - Parking permits are **NOT** for valid for trailers, campers, semi’s or recreational vehicles.
  - Parking Permits **MUST** be displayed on the rear-view mirror, with printed side facing outward.
  - Parking permits for Service Providers are **NOT** for individual personal use during non-working hours.
- Vehicles with improper display of permits may be towed without warning at the owner’s expense.
- Vehicles parked within 15 feet on either side of a fire hydrant (30 feet total) are subject to towing without warning at the owner’s expense.
- Vehicles parked within 20 feet of the entrance to a street are subject to towing without warning at the owner’s expense.
- Vehicles parked within 8 feet of an alleyway or round-about entrance are subject to towing without warning at the owner’s expense.
- Vehicles parked anywhere in the round-about are subject to towing without warning at the owner’s expense.
- Vehicles parked in restricted curves are subject to towing without warning at the owner’s expense.
- Vehicles are not to block drives.
- Any vehicle parked on the side of the street with mailboxes, excluding Pocahontas Ct., Nauset Ct., and Fletcher Ct., are subject to towing without warning at the owner’s expense.
- Vehicles should be parked facing the same direction as traffic flow.
- Vehicles must be removed from streets for snow removal.
- Vehicles displaying a valid parking permit are permitted to be parked any time, including 7a.m.-5p.m., Monday-Friday, as long as all other requirements of the agreement are met.
- Passes are to be picked up by appointment from the Management Advantage office during normal business hours.

- For Service Providers, verification of services is to be provided at the time of pick up. Forms of verification include the following:
  - work identification card
  - work order
  - letter from employer on company letterhead
  - any other form of verification deemed acceptable at the discretion of the management company, so long as client privilege or privacy is not violated
- Service Provider permit use for ongoing services must be renewed the first business day of each month with the management company.
- The length of time approved and number of renewals is at the discretion of the management company.
- Permits are to be dropped off to Management Advantage's drop box within 2 days following the end of event, services or denied renewal, in a sealed envelope
  - Homeowners/Residents must mark return envelope with name and address
  - Service Providers must mark return envelope with name and employer/company
- A \$40 fee will be assessed for each unreturned permit. Any individual or company returning a permit within 30 days after fee payment will be refunded.
- Any individual or company that fails to return or pay for unreturned permits may have permit privileges revoked until permits have been returned or payment has been submitted at the discretion of the management company.
- Permits not returned will be considered lost/stolen.
- Any vehicle found displaying a lost/stolen permit will be towed at the owner's expense.
- Management Advantage may deny any application or renewal if they suspect any abuse of this policy.

**Service Providers include:**

- Hospice Providers
- Therapists
- Social Workers
- Tutors
- Other similar providers\*\*\*

\*All policies are subject to change. Any changes will be posted on the Benjamin Crossing website. All applications are subject to approval by the management company. If you are unable to obtain parking permits for any reason including, but not limited to denied application, or unplanned or short notice guests, events, appointments, or visits, vehicles may not park on the street without risk of being towed as dictated by Benjamin Crossing parking regulations. You should find other parking arrangements in such cases.

\*\*Permits are not required for street parking on Federal or Association approved holidays so long as all other parking regulations within the community are observed. There may be some occurrences when the actual celebration dates may vary from the date specified on the calendar, and permits may be required. Please visit [www.benjamincrossing.com](http://www.benjamincrossing.com) for a complete list of approved holidays and community parking regulations.

\*\*\*Other similar or acceptable providers shall be determined at the discretion of the Management Company, Parking Committee, or Board of Directors.

Effective: November 1, 2013