

**Recycling Coalition of West Virginia
Committee Meeting Minutes
April 4, 2024
WVDEP Headquarters**

Present: Paul Hayes, Tom Aluise, Brittany Cummings, Jane Ann Arthur, Kathy McKinley, Mike Grunau, Aleasa Parker, Susan Carroll, Jessica Astley, Sara Robinson, Lisa Facemyer, Rebecca Friend.

The meeting was called to order by Chairman Paul Hayes.

Approval of Minutes:

Brittany Cummings made a motion to approve the minutes from the December 2023 meeting. Lisa Facemyer seconded the motion and it passed.

Statement of Condition

Chairman Hayes reported the Coalition had an operating bank balance of \$14,087.76 as of March 29, 2024. The Coalition's grant balance was \$0. Tom Aluise made a motion to accept the statement of condition. Lisa Facemyer seconded the motion and it passed.

Tax Form

Chairman Hayes reported that he will file the IRS Form 990 prior to the deadline of May 15, 2024. He reported that Scott Norman from the WV Solid Waste Management Board reviewed the document and found an error, which was corrected by Chairman Hayes.

Budget

Chairman Hayes proposed a budget for the 2024 calendar year with a contributions goal of \$5,000. He asked that \$100 be added as a line item under the "Miscellaneous" section under Expenses to cover the cost of a "Thank You" banner to be used at the ReFashion Show to recognize sponsors. In doing so, the Miscellaneous section of Expenses was reduced from \$5,072 to \$4,972. Kathy McKinley made a motion to accept the budget as proposed. Tom Aluise seconded the motion and it passed.

Fundraising

Chairman Hayes appointed Mike Grunau to sign Coalition letters to be sent to potential donors. The letters will be sent in May or June.

ReFashion Show

The Coalition decided to change the times for the ReFashion Show in 2024. Registration will begin at noon, with the show starting at 2 p.m. Previously, registration started at 11 a.m. with the show beginning at 1 p.m. The move is expected to help increase media coverage. Also, Mike Grunau made a motion to increase the ReFashion Prize money to \$500 for first place; \$250 for second place; and \$125 for third place. Kathy McKinley seconded the motion and it passed.

Youth Contest

Chairman Hayes announced that he is exploring ways to allow students to electronically color the Coalition's coloring sheet and submit it electronically. He believes this has the potential to increase participation in the Youth Contest.

Recycling Grant

Mike Grunau made a motion that the Coalition submit a Recycling Grant for 2025 with the largest demographic as possible to be included. Rebecca Friend seconded the motion and it passed.

Adjournment

Mike Grunau made a motion to adjourn the meeting. Tom Aluise seconded the motion and it passed.

Respectively submitted by Tom Aluise