

**BOLIVAR
TOWN COUNCIL MEETING
MINUTES
Tuesday, October 1, 2019 @ 7:30p.m.**

**Helen Dettmer, Mayor
Sarah Gordon
Sandi Marra
Amanda VanVliet McDaniel
Stephen J. Paradis
Jerry Powell
P. Jean Reed, Recorder-Mayor Pro-Tem**

Mayor Dettmer asked everyone to stand for a moment of silence and The Pledge of Allegiance.

Call to Order

The regular meeting of the Bolivar Town Council was called to order by Mayor Helen Dettmer on Tuesday, October 1, 2019 @7:30p.m.

Approval of Treasurers Report

Accountant Eric Lewis presented the treasurers report for October 1. Mr. Lewis went over several line items and mentioned we should be at about 25% on target with some of the target% being higher than 25%. This would include Property Taxes @43%, Hotel Occupancy Tax @31%, Rent and Concessions @42%, Licenses @125%. Our total income for the year is \$92,571. We are at about 18% of the targeted amount of 25% on expenses. The total expenses for this year is \$84,601. This leaves us with a surplus of \$7,970 through the month of September. Councilperson Steve Paradis asked about Video Lottery. Mr. Lewis said this is probably a timing issue and that the check has not been cut at this time. Councilperson Sandi Marra asked if that was the same for the sales tax. Mr. Lewis said the sales tax was a quarterly payment. **Councilperson Sandi Marra moved to accept the Treasurers Report as given. Councilperson Sarah Gordon seconded the motion. Motion passed.**

Minutes:

Approval of Minutes for the September 3, 2019 Regular Meeting

Recorder Jean Reed will make a correction to the name of Laura Clark.

Councilperson Jerry Powell moved to approve the minutes of the September 3, 2019 Regular Meeting as presented with one correction. Councilpersons Sarah Gordon and Amanda McDaniel seconded the motion. Motion passed.

Attendee Concerns

- Jacob Stettes-131 Taylor Street-wants to follow-up on his questions from last month meeting. Mayor Dettmer asked Laura and Jerry Powell to tell everyone about the information they just received today. Jerry Powell said the State said they own the Street where Mr. Stettes lives and they will be meeting to talk to Mr. Stettes. Mr. Stettes said the Comprehension Plan needs to be updated. Mr. Stettes said there is also a tree growing out of a drain. Councilperson Amanda McDaniel said we need a State Roster of Streets. Councilperson Sandi Marra asked John Doyle if he could help with this situation. Mr. Doyle said the problem is The Division of Highways does not talk to anyone. They do not tell the Legislature what they are doing, they just do it. Mr. Doyle said one office does not know what the other office is doing.
- Nick Ruobwich-203 Columbia Street-would like to have a sign that says No Thru Traffic or No thru Street. A lot of people do not realize there is no outlet for traffic. A lot of children walk and ride bikes on this street and it would be nice if there was a convex to help see traffic.

Town Attorney, Effie Kallas-Absent
No report tonight

Mayor's Report

Mayor Dettmer asked Liesel Corder to Speak on behalf of the Harpers Ferry-Bolivar Merchant's Association.

Liesel Corder gave a brief presentation and said they are working toward community collaboration between businesses, they have new people and new ideas.

- They are working with Shenandoah University and Business Degree Students and Capstone Courses
- Hoping to launch a Marketing Web site. Received \$2500 Grant. One stop shopping (Experience Harpers Ferry.com)
- Ole Tyme Christmas
Received a Grant from Arts and Humanity
Want to highlight Bolivar
Purchase Greenery at Bulk Rate if Bolivar if interested

Councilperson Marra asked about banners for Bolivar. Liesel said she would be happy to hear our ideas. We would like to branch out with membership. It is not our goal to be just Harpers Ferry. Marketing and Community Collaboration

Councilperson Gordon asked about making Bolivar Christmas Tree Lighting more of a Community Event with maybe some Choral groups.

- Harpers Ferry Water Board Representative from Bolivar will be Bill Robinson of Prospect Avenue.
- Censes Data-Building Permits from 2017 have been requested by the Censes Committee. They want to make sure everyone is counted. This matters to everyone
- **Trick or Treat will be Thursday, October 31, 2019 from 6:00p.m. to 8:00p.m.**
- **Bolivar's Christmas Tree Lighting will tentatively take place on Tuesday, December 3, 2019 @7:00p.m. pending availability of Harpers Ferry Middle School Choral Group.**

Sheriff's Department Report and Public Comment – Chief Deputy Fletcher

Chief Deputy Fletcher reported there was 124 total calls for September in Bolivar. Chief Deputy Fletcher mentioned several special situations including one Intoxicated driver and a parking complaint. A discussion followed about parking issues on Washington Street especially near the Barn. Councilperson Sandi Marra asked about the berm. Those parking along Washington Street would have to stay inside the white lines. Chief Deputy Fletcher will get with Sheriff Pete and others to discuss and work on this situation.

See attached Sheriff's Report ofor month of September, 2019.

Chief Deputy Fletcher said Bolivar should be getting a check for approximately \$11,000 this month for the Hotel Occupancy Tax.

Committee Reports

Street Committee (Jerry Powell)

Councilperson Powell reported the blinking lights at the school are now working. They also changed the blinking time to 2:30p.m. to 3:30p.m.

Also, the State filled a couple pot holes on Washington Street and Old Furnace Road.

Bolivar Planning Commission (Stephen Paradis)

No meeting this month. Next meeting will be October 28, 2019.

Park & Recreation Committee

No meeting this month.

Old Business

1. Final Reading and Passage of Ordinance Additions and Amendments; Articles 131 and 133; Parts 13 & 17

Mayor Dettmer read the Ordinance Additions and Amendments, Articles 131 and 133, Parts 13 & 17 into the record. Mayor Dettmer informed everyone we have met our obligations with a Public Hearing on 7/18/19, First Reading on 8/6/19, Second Reading on 9/3/19 and the Final Reading 10/1/19. We have met

our obligations by State Code. We would like to thank the Bolivar Planning Commission for all their hard work.

Councilperson Steve Paradis asked to advertise for one more Member for the Board of Zoning Appeals. We need five but only have four. We will advertise for another member.

New Business

1. Appointment to Canal Town Partnership

We received one letter from Racquel Yerbury. Councilperson Sarah Gordon moved to appoint Racquel Yerbury to the Canal Town Partnership. Councilperson Sandi Marra seconded the motion. Motion passed.

2. Presentation by John Doyle regarding MARC Train

Delegate John Doyle gave a presentation to the Bolivar Town Council about helping save the MARC Train serving West Virginia. The State of Maryland has said if WV does not come up with \$3.4 million by November 4, they will cut train service from three trains to one.

He is asking all municipalities for local buy in. He said he has been asking Dept. of Transportation for figures, but, has not received anything yet.

- Mayor Dettmer asked if the Transportation Tax should help pay for this. Mr. Doyle said, no. Deligate Doyle asked Governor of WV for \$900,000 from his contingency fund.
- Also, Sarah Gordon felt Annette Gavin, representing the tourism industry, should contact Chelsey Ruby..

Mr. Doyle said Harpers Ferry has given \$2500 and Shepherdstown said no because The Department of Transportation owes \$28,000 for lighting on the Potomac River Bridge that they have never received, they can have that.

- Mr. Mike Mussick said he moved to Bolivar 40 years ago. He worked in Washington, DC and rode the MARC Train. He said he would not be here in Bolivar if not for MARC train. He asked for Council's support.

Councilperson Steve Paradis moved to hold a Special Meeting on Friday, October 4, at 6:00p.m. to consider funding for MARC Train. Councilperson Amanda McDaniel seconded the motion. Motion passed. Mayor Dettmer will be out of town so the meeting will be conducted by Mayor Pro Tem/Recorder P. Jean Reed.

3. Permission to advertise bids for Snow Removal

Councilperson Amanda McDaniel moved to advertise for bids for Snow Removal. Councilperson Sarah Gordon seconded the motion. Motion passed.

4. Discussion and action for parking issues on W. Washington Street.

This was discussed earlier with Chief Deputy Fletcher during the Sheriff's report.

5. Approve roof repairs after gutter work is complete.

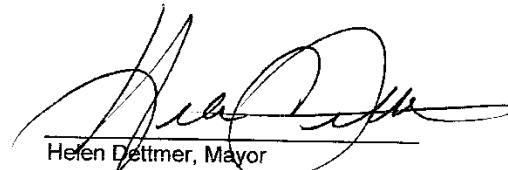
Councilperson Sandi Marra moved to approve quote for \$1450 from Jeranco Roofing & Exteriors. Councilperson Jerry Powell seconded the motion. Motion passed.

Adjournment

Councilperson Sarah Gordon moved to adjourn the meeting. Councilpersons Sandi Marra and Jerry Powell seconded the motion. Motion passed. Meeting adjourned @8:47p.m.

Respectfully submitted,


P. Jean Reed, Recorder


Helen Dettmer, Mayor