

Meeting Minutes – March 28, 2022

Bolivar Planning Commission

7:01 PM Meeting called to order

Present: Deb Hale, Steve Paradis, Randall Hughes, Barb Staats

Absent: Jacob Stettes

November 2021 minutes to be presented for approval at next meeting.

Unfinished Business

1. Stormwater ordinance update. Town legal has BPC recommendation for review prior to forwarding to Town Council.

New Business

1. Re-election of BPC officers.
 - a. Deb nominated Steve for President. Barb seconded. Motion passed.
 - b. Steve nominated Barb for Vice President. Deb seconded. Motion passed.
 - c. Barb nominated Randall for Secretary. Deb seconded. Motion passed.
2. Renewal of terms for members.
 - a. Randall and Barb terms expire in June 2022. Should submit a letter of interest for renewal to Town Council.
 - b. BZA representative Chris Dove in attendance and to follow up on term renewals.
- 3.
4. Annual report to town council.
5. Ranson support for zoning administration update. No update. Steve to confer with Laura for update.
6. Building permit process / ordinance
7. Opportunities for property located at 158 Cheney Avenue. Church owned property of approximately 10-acres, reality agent with questions. Steve gave overview of town website for sections 13 and 17, comprehensive plan, and zoning map for references. BPC reviews and approves subdivision projects.
8. BPC gave an overview of the applicable portion of the code for building sizes allowable for accessory structures.
 - a. Steve gave an overview of the permit requirements under Chapter 17.
 - b. Chapter 1302.02 sections. 600 SF max garage (accessory) subordinate use to primary use. Height – 35 maximum. Second dwelling unit not allowed on single lot. Use restrictions per Chapter 13.
 - c. Zoning administrator and board of zoning appeals roles / process was mentioned.
9. Discussion of planning commission website to be carried over to next meeting.

Deb made a motion to adjourn 8:39 pm.