

NOTICE OF MEETING AND AGENDA

TEMPLETON AREA ADVISORY GROUP

Thursday, January 16, 2020

7:00 pm

The regular meeting of the Templeton Area Advisory Group (TAAG)
will be held in the
Templeton Community Service District Board Room
located at 502 Fifth Street
(entrance to the right/east of the fire station)
in Templeton, California

2019-2020 TAAG BOARD MEMBERS

Bruce Jones, Chair

Murray Powell, Vice Chair/Treasurer

Jon De Morales, Delegate

Rocky Spurgeon, Delegate

Joel Woodruff, Delegate

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AGENCY REPORTS & UPDATES

1. Sheriff's Office
2. California Highway Patrol
3. Supervisorial District One (Supervisor John Peschong/Leg. Ass't Vicki Janssen)
4. Supervisorial District Five (Supervisor Debbie Arnold/Leg. Ass't Micki Olinger)
5. County Planning Department (liaison: Kate Shea, Supervising Planner)
6. Templeton Community Services District (liaison: Pam Jardini, Director)

5. PUBLIC COMMENT

Members of the public who wish to speak on any topic not on the Agenda that is within the purview of the TAAG may approach the podium on being recognized by the Chair. Please state your name (and representation, if any) for the minutes, and limit your comments to three minutes. Per TAAG's Bylaws, no action will be taken on items not on the agenda, though Board members may ask questions of the speaker.

6. CONSENT AGENDA

1. Approval of Minutes from September through December, 2019
2. Approval of Treasurer's Reports for December 2019 and January 2020

7. OLD BUSINESS

8. NEW BUSINESS

8.1 Appointment of Joe Jarboe to replace vacant Delegate seat of Chris Cobey.

8.2 Appointment of Erik Gorham to replace vacant Delegate seat of Marie Roth.

8.3 Vote to approve Bylaw Amendments. (See attached document.)

8.4 Vote to approve Policy and Procedure Amendments. (See attached document.)

8.5 Call for candidates to declare their intention to run for TAAG's March 2020 Board election. Note: The following candidates have submitted their declarations to run in the 2020 election: Murray Powell, Joel Woodruff, and Erik Gorham.

8.6 Discussion of Cal Poly draft EIR. Possible motion to respond or not respond to this report.

8.7 Discussion of how TAAG will respond to the Paso Robles Gateway Annexation Project. It is anticipated that the EIR will be available later in January. They would like to make a presentation to us at the meeting following the release of this Information.

8.8 At the time of the scheduled PRC and CPRC, all applications were incomplete or on Information Hold with the County. Therefore, no project applications will be reviewed at this meeting.

9. ANNOUNCEMENTS FROM COMMITTEES

- 9.1 Project Review Committee (DeMorales, Chair)
- 9.2 Cannabis Project Review Committee (Powell, Chair)
- 9.3 Community Outreach and Relations Committee (Spurgeon, Chair)
- 9.4 Traffic Circulation Committee (Woodruff, Chair)
- 9.5 Bylaws Special Committee (Powell, Chair)
- 9.6 Toad Creek Special Committee (Jennings/DeMorales, Chair)
- 9.7 Elections Committee (DeMorales, Chair)

10. ANNOUNCEMENTS FROM DELEGATES (on items not on the agenda)

11. ADJOURNMENT

COMMITTEE REPORTS

The reports of the chairs of the Project Review Committee and the Cannabis Project Review Committee, concerning applications for review at this meeting (if any), and reports of any other committees, may be available for viewing (and downloading and printing) three days before the TAAG meeting at TAAG's website (<http://www.taaginfo.org>), on the "[Committee Reports](#)" page. A limited number of paper copies of the reports may be available at the meeting.

APPLICATION PRESENTATION PROCEDURES

1. Chairperson will call the agenda item.
2. The project applicant or agent will present the application.
3. The Project Review Committee will present its report.
4. Chairperson will open the floor to Delegates' questions of the applicant or agent.
5. Chairperson will open the floor for public comment. Please direct public comments to the Chairperson, not to the applicant.
6. Applicant or agent addresses public comments by responding directly to the Chairperson.
7. Public comment portion of the proceedings on this item will be closed, and no further testimony will be taken.
8. The TAAG Delegates will discuss the application and, considering all public comments, will consider making a recommendation

GUIDELINES FOR PRESENTING ORAL COMMENTS

It is important that all participants conduct themselves with courtesy, dignity, civility, and respect for all parties involved. If you wish to present oral comments, please observe the following guidelines:

1. Identify yourself by your full name (and representation, if any) for our minutes, and speak from the rostrum so other attendees will have the opportunity to listen to the comments. (We do not currently use speaker slips, but we ask that speakers sign in on the list provided at the rostrum so that we can include the names of speakers in the minutes.)
2. Address your comments to the Chair. Conversation or debate between a speaker at the podium and a member of the audience is not permitted.

3. Oral comments should be brief and to the point. Your comments should be about issues, and not about any individuals involved.
4. Public oral comment is limited to three minutes per individual unless the Chair permits otherwise.
5. Please -- no audience reaction (applause or otherwise) during or after comments.
6. Written testimony (letter, email, etc.) is acceptable, but should be distributed to TAAG members at least three days before the meeting.
7. Once the public comment portion of the meeting is closed, there will be no further public oral comments unless requested of and permitted by the Chair.

Addendum I

Motion to Amended TAAG Bylaws as Proposed Below.

In accordance with existing TAAG Bylaws, the following amendments are present for approval by the TAAG Board. Amended wording is indicated in bold type indicated as follows.

These proposed amendments are intended to limit the definition of the number of TAAG Board members to one (1) individual of an "immediate family members" group. There are two proposed amendments to be considered with this motion.

1. Amend TAAG Bylaw Article V Section 1 to add the term "**or cohabitants of the same household**". The proposed amended Bylaw Article V Section 1 will read (change in bold type):

Section 1: No member of TAAG shall participate in discussion or deliberation on a matter before TAAG wherein the member knows, or has reason to know, that the making of the decision will have a reasonably foreseeable material financial effect on the member or on the member's immediate family that is distinguishable from its effect on the general public. Immediate family members are defined as a member's spouse, partner, children, brothers and sisters, grandchildren, parents and grandparents of both the member and the member's spouse, partner **or cohabitants of the same household."**

2. Amend TAAG Bylaw Article XII Section 4 to promote diversity of thought and opinion among TAAG Board members and to minimize the possibility of undue influence exerted on a TAAG Board that is comprised of two or more Delegates and/or Alternates who are members of an "immediate family member" group (including cohabitants in the same household). Present Bylaws allow for the seating of an unlimited number of individuals of a defined "immediate family members" group on TAAG's Board serving together as Delegates and Alternates.

TAAG Bylaw Article XII Section 4 Is proposed to be amended as follows (changes and additions in bold):

Article XII Election of TAAG Board
Members

Section 4: The procedures for determining **that** candidates **are qualified to run** for election are as follows:

- a. call for candidates will be made at the TAAG Board's regularly scheduled November meeting.
- b. Incumbent **Delegates** and **Alternates** whose terms are expiring have until the **regularly** scheduled December meeting to declare to TAAG their intention to run for re-election in the March election.
- c. Non-incumbents have until TAAG's regularly scheduled January meeting to declare to TAAG their intention to run for office in the March election.
- d. Candidates must be registered voters residing within the boundaries of the Templeton Unified School District.
- e. **Two or more otherwise qualified voters who are "immediate family members", as defined in Article V Section 1. of these Bylaws, may not both run for election or hold office during corresponding office terms. The definition of immediate family members includes persons who are cohabitants in the same household.**
- f. **Otherwise qualified voters who are "immediate family members" of a current TAAG Board member whose term of office is not up for election during the current annual election year, as determined in accordance with Article XII Section 5 of these Bylaws, are not qualified to run for election.**
- g. **Otherwise qualified voters who are "immediate family members" of an incumbent Delegate Board member who declares, in accordance Article XII Section 4. b. of these Bylaws, his or her intention to seek reelection to an available Delegate seat are not qualified to run for election.**

Respectively
submitted,

Murray Powell – TAAG Bylaw Committee Chair
January 16, 2020

ADDENDUM II

Motion to Amend the TAAG Policy and Procedure Guidelines By Inserting a new Section 5 set forth as follows.

Section 5 – Procedures for Conduct of TAAG Annual Board Elections

1. The TAAG Election Committee should meet before TAAG's regular monthly scheduled January Board meeting

and present, for the Board's review and approval, the following:

- A review of the Committee's proposed voting process procedures.
- Samples of the ballot forms (accepted and provisional forms) and any other items such as mailing list sign-up sheets and signage (see item No. 3 below) to be utilized during the TAAG Board election process.
 - Definitions of prohibited "electioneering" activities that shall be prohibited in the designated voting area(s) and the proposed responses to "electioneering activity" by a designated TAAG Election Committee member. See item No. 2. for examples of electioneering activities.
 - The proposed election facility's location and arrangement of the voting area and separate candidates' meeting areas as defined in item. No. 2 below.
 - Other various matters indicated in the items presented below.

2. Electioneering" shall be prohibited within the designated voting area(s). If a separate room is not provided for candidates to meet with voters (see 4. below), electioneering is prohibited within 200 feet of the entrances and exits of the designated voting area(s). Electioneering is a form of campaigning in an election whereby a candidate and the candidate's supporters carry signs, wear items of clothing such as T-shirts or buttons, and display or distribute other items which explicitly convey the support of a candidate at the polling place on election day. In doing so, their goal is to influence last minute undecided voters to vote for their desired candidate or party. Candidates should not be present in the designated voting area(s) except to cast their vote. Candidates should be prohibited from conversing with potential voters within the designated voting area regarding TAAG matters, the TAAG election processes and procedures and other matters concerning the election or influencing voters to vote for the candidate.

3. The Election Committee should consider whether to request declared candidates to complete an optional

questionnaire developed by the Election Committee and submitted to the Board for approval by no later than the Board's regularly scheduled January Board meeting.

4. A separate room or a designated area should be provided to allow candidates to display their campaign

statements and to meet voters outside of the designated voting area boundaries where voting activities are conducted. The entrance and exits for the room should be separated from the designated voting area. If a separate room that provides isolation from the voting area is not available within the facility, a separate isolated facility or outdoor location should be designated for candidate campaigning activities. The designated outdoor location should be located not less than 200 feet from the entrances and exits of the designated voting area.

5. Instructional signs should be provided the designated voting area. The signs below are provided as examples to

identify the voting steps in an instructional manner. The signs should be readily visible to voters.

- Meet the Candidates
Here
- Voting Area
Entrance
- Start Voting Here – Check In to Obtain Your Ballot
Form
- Mark Ballots Here
- Fold Ballot and Place in Ballot
Box
- Exit. Thank you for
Voting
- A sign prohibiting any use of cameras, recording devices and cell phones within the voter
designated area.

6. The area where ballots are filled out or marked should be kept separate from all other areas. Voting booths

should be provided with curtains or other means of privacy in a manner that prevents others from observing the marking of ballots by individual voters.

7. Use a different color of paper (or easily identifiable form) for provisional ballots to differentiate them from the

regular ballot and pre-print the word "PROVISIONAL" on the ballot using a method that allows the ballot to close but with the term PROVISIONAL evident. Provisional ballots shall remain unopened and separated from other ballots during the counting process.

8. The ballot box used for the receipt of completed ballots should be monitored or observed, and voters should be

instructed to fold their ballot before depositing them in the ballot box.

9. No cameras, recording devices or cell phones shall be operated in the voter designated area(s). A sign

reminding voters of this prohibition shall be provided.

10. The physical arrangement of the voting area should be spacious enough to provide space between each of the steps identified in the ballot process. (as illustrated by the signs above). Organize the voting area beforehand and take steps to eliminate extraneous noise (including noise from voters chatting as they stand in line) from the voting area.
11. A "Questions?" station staffed by two volunteers should be established at the entrance to the voting area.
Develop a list of frequently asked questions (FAQ) that may be handed voters to assist them in the voting process. The "Questions" station should not delay the voting process.
12. A TAAG Election Committee member should be assigned to the voting area floor as a "sergeant at arms" to ask people disrupting the process to leave the voting area should the need arise.
13. A sign-up sheet may be provided for voters to be added to a TAAG mailing list. The sign-up sheet should be located at the "question station". Not in an area where the voting process is being conducted. Signage should be provided to identify the material displayed.
14. The voting line should not contain any information, literature, sign up lists, or any items not relevant to the voting.