

MILFORD TOWN COUNCIL EXECUTIVE SESSION

TUESDAY, AUGUST 3, 2021

6:00PM AT THE MILFORD TOWN HALL


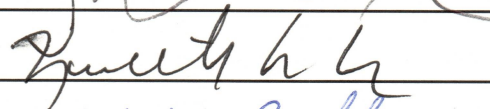
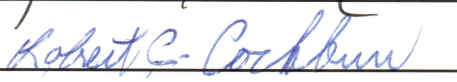
Present: Doug Ruch, Ken Long, Bob Cockburn and Tricia Gall

IC 5-14-1.5-2 & IC 5-14-1.5-6.1(b)(9)

REASON: PERSONNEL ITEMS

No business other than defined above was discussed.

Milford Town Council

Attests:



MILFORD TOWN COUNCIL MEETING

MONDAY, AUGUST 9, 2021

7:00PM AT THE MILFORD COMMUNITY BUILDING

Present: Doug Ruch, Ken Long and Bob Cockburn

Doug opened the meeting with the pledge of allegiance and Ken Long provided a prayer.

A motion was made by Ken Long to approve the memorandum from the prior meetings. Seconded by Bob Cockburn. All agreed and motion carried.

Attorney Report:

- Jay Rigdon provided an update on the Davidhizer litigation. There will be a briefing and meeting some time this month.
- There is a tentative hearing set for August 23rd for the property at 410 W Catherine St. A lien and title search must be completed first.
 - If the demolition order is approved by the building commissioner, there would be a short period before the town could demolish the property.
 - Jay will ensure it is clarified at the hearing if the demolition order applies to just the house or also the garage.

Public Input:

- Brett Roberts, with MACOG, was present to discuss that next week, August 16th, he will begin the 2nd round of the Income Survey. He gave an overview of the study and highlighted the answers to the survey are confidential. He also encouraged the respondents to answer honestly. The next OCRA Application deadline is October 15. The results will be released in November. Tricia will place the information on Reach Alert and the Facebook page. There have been articles in the local newspapers, as well. MACOG representatives completing the income survey will have proper identification.
- Susie Light gave an overview of what KEDCo has been doing. It is anticipated that Alan may return late September. KEDCo has three initiatives. A summary is below:
 - Entrepreneur – They have created a Small Business Relief Fund. An application can be found via their website.
 - Housing – They have a pre-development revolving loan fund. They also have a property acquisition revolving loan fund.
 - Talent – KEDCo has created a job portal for jobs only in Kosciusko County.
- Susie also mentioned that Kosciusko County has passed an incentive handbook for economic development. They would like for the Town of Milford to consider adopting the same procedure. She listed benefits mentioned by Kosciusko County and the Kosciusko County RDC as: control over what occurs in the county, no surprises, an opportunity to evaluate the request as analyzed by KEDCo, clarifies how you will process requests, and an agreement with performance measurements. Town Council

President, Doug Ruch, stated that the Milford Town Council will await a recommendation from the Milford Redevelopment Commission. Susie stated that it was the same process that the county used and would present the information to the Milford Redevelopment Commission.

Fire Department:

- No report.

Police Report:

- Marshal Kreider reported that school is starting on Thursday and reminded citizens to be alert for kids in the mornings and afternoons. He also also reminded everyone to slow down and look out for kids walking and around bus stops.
- The Milford Police will be on patrol and strictly enforcing school zone speed limits.
- The Reserve Officer gun raffle is in full swing. You can purchase tickets from several Milford Police Officers or at the Syracuse Eagles.
- Town council member, Bob Cockburn, asked Marshal Kreider what can be done about kids crossing State Road 15 at Catherine Street instead of the designated crossing of Emeline Street. The school and the police are doing they best to educate the students and with the added presence of a police officer at the crossing, they hope to improve this problem.

Wastewater:

- Wastewater Superintendent, Mark Brubaker, reported that the plant is running great and things have been going well with Biowaste.
- Mark continues to follow up with Wealing Brothers to get a date on when the work will be done to close the ponds.
- Mark is working on getting quotes for the sewer line repairs needed on West Street. This is the section we most recently did camera work. We are getting flow, but the camera showed there is a need for repairs.
- We continue to save on energy costs.
- Ken asked Mark about the insert indicating there will be a surcharge added for one of the vendors at the Wastewater treatment plant. Mark stated he put the information in the packet as costs are going up for chemicals and supplies. We order from this supplier twice a year.

Street:

- Street Superintendent, Steven Marquart, requested to have Fall cleanup on September 23-25. Ken moved to approve the fall cleanup for the dates requested. Bob seconded. All agreed.
- Steven is also working on getting quotes on the cost of demolition for 410 W Catherine Street.

Water:

- The valve replacement along State Road 15 and the new hydrant is complete. We are following IDEM's boil water advisory procedures. We have been under a boil water advisory since last Wednesday. It was lifted

at approximately 9:00 a.m. today. Ken commented on the need to come up a foot and a half. Steven reported that we are waiting on parts to complete that work.

- Doug thanked the water department and clerk's office for the work done on the valve replacement and the procedures followed on the boil water advisory.

Park:

- Steven reported that the lifeguards are finished for the season.

Clerk:

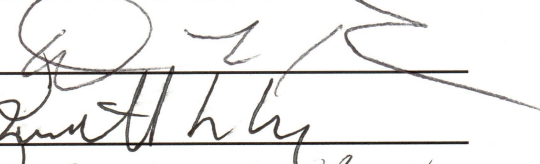
- Tricia Gall, Clerk-Treasurer, presented the July Bank Reconciliation for approval. Bob moved to accept the bank reconciliation. Ken seconded. All agreed.
- Tricia Gall reported that Town Hall will be closed on August 26 & 27 for training and Monday, September 6 in observance of the Labor Day holiday.
- Tricia Gall presented Ordinance 2021-8 regarding Fair Housing. Ken moved to adopt Ordinance 2021-8. Bob seconded. All agreed.
- Tricia Gall also presented Ordinance 2021-9 regarding Drug-Free Workplace. Ken moved to adopt Ordinance 2021-9. Bob seconded. All agreed.
- Tricia Gall requested permission to attend the ILMCT training on August 26 & 27. Ken moved to approve. Bob seconded. All agreed.
- Tricia Gall requested permission to transfer the annual hydrant fees to the water department in the amount of \$22,260. Ken moved to approve the transfer. Bob seconded. All agreed.
- Tricia Gall reported that the new copier has been installed. She requested permission to make the copy room into the breakroom and the breakroom into an interrogation room. Discussion was held. Ken moved to allow the reconfiguration of the rooms at no cost. Bob seconded. All agreed.
- The Governor's Order 21-18 renewed the public health disaster emergency through August 30th.

Accounts Payable Voucher:

- Tricia Gall presented the APV Registers dated 07/13/2021 through 08/09/2021. Ken moved to approve the APV Registers from 07/13/2021 through 08/09/2021. Bob seconded. All agreed.

There was no further business, Bob moved to adjourn and Ken seconded. All agreed.

Milford Town Council



 Robert C. Carlbrown

Attests: