

# ALL AROUND

Photography • Video • Sound

## WEDDING RECEPTION PLANNER

Please fill in or circle the appropriate information

Date of Wedding: \_\_\_\_\_

Name of Bride: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of Groom: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Location of Reception: \_\_\_\_\_  
\_\_\_\_\_

Estimated time of arrival of guests: \_\_\_\_\_

Estimated number of guests \_\_\_\_\_ ranging in age from \_\_\_ to \_\_\_

Background Music for cocktails and dinner (please check your preferences)

Jazz \_\_\_ Classical \_\_\_ Ethnic \_\_\_ Other \_\_\_\_\_

Music for Dancing (please check your preferences)

Country \_\_\_ Rock \_\_\_ Top 40 \_\_\_ Big Band/Swing \_\_\_ 50's \_\_\_ 60's \_\_\_ Motown \_\_\_

Disco \_\_\_ 70's \_\_\_ 80's \_\_\_ 90's \_\_\_ 2000's \_\_\_ Techno \_\_\_ Rap \_\_\_ Reggae \_\_\_

Salsa/Merengue \_\_\_ Polkas \_\_\_ Other \_\_\_\_\_

Please list separately any specific song requests by artist and title:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list separately any specific songs to NOT be played by artist and title:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **INTRODUCTIONS**

Introduction of the Wedding Party (as you would like them introduced):

Parents of the Bride: \_\_\_\_\_

Are they introduced together?  Yes  No

Parents of the Groom: \_\_\_\_\_

Are they introduced together?  Yes  No

Flower girl: \_\_\_\_\_ Ring bearer: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Groomsman: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Groomsman: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Groomsman: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Groomsman: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Groomsman: \_\_\_\_\_

Matron/Maid of Honor: \_\_\_\_\_

Best Man: \_\_\_\_\_

Bride and Groom (please specify how you would like to be introduced):

\_\_\_\_\_

Bridal Party Introduction Song Title: \_\_\_\_\_

Artist: \_\_\_\_\_

Bride and Groom Introduction Song Title: \_\_\_\_\_

Artist: \_\_\_\_\_

## **CAKE CUTTING/TOASTS**

DJ to announce the cutting of the cake?  Yes  No

Cake cutting:  Before or  After Dinner

Song Title: \_\_\_\_\_

Artist: \_\_\_\_\_

DJ to announce the buffet line?  Yes  No

DJ to announce the toast?  Yes  No

Who will be giving the toast(s)? \_\_\_\_\_

\_\_\_\_\_

## **FORMAL DANCES**

First Dance (Bride and Groom):

Song Title: \_\_\_\_\_

Artist: \_\_\_\_\_

Bride and Father:

Song Title: \_\_\_\_\_

Artist: \_\_\_\_\_

Groom and Mother:

Song Title: \_\_\_\_\_

Artist: \_\_\_\_\_

Wedding Party:

Song Title: \_\_\_\_\_

Artist: \_\_\_\_\_

## **OTHER**

Bouquet Toss?  Yes  No

Song Title: \_\_\_\_\_

Artist: \_\_\_\_\_

Garter Removal?  Yes  No

Song Title: \_\_\_\_\_

Artist: \_\_\_\_\_

Garter Toss?  Yes  No

Song Title: \_\_\_\_\_

Artist: \_\_\_\_\_

Apron/Dollar Dance?  Yes  No

Song Title: \_\_\_\_\_

Artist: \_\_\_\_\_

Other? \_\_\_\_\_