

The Moran City Council met in regular session on Monday, February 6, 2017. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

	Elected Officials Present:	
<u>Mayor</u>	<u>Council Members Present</u>	<u>Council Members Absent</u>
Phillip L. Merkel	Bill C. Bigelow	Chad Lawson
	James A. Mueller	
	Kris R. Smith	
	Jerry D. Wallis	

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; Craig Miller, Assistant City Superintendent and Lori Evans, City Clerk;

Visitors Present: Bob Johnson, Nelda Cuppy, Larry Maness, Donald Mann, April Jackson, Kathy Ward, Damaris Kunkler, Darrin Petrowsky, Kristi Kelley, and Wayne Gudmonson

#### CONSENT AGENDA

Council member Wallis moved to approve the February 2017 consent agenda as follows:

- January 2017 Minutes
- January 2017 Petty Cash Reimbursement Report
- February 2017 Pay Ordinance totaling \$ 114,278.25
- January 2017 Jayhawk Utility Audit Trail Report
- January 2017 Certificate of Deposit Report
- Public funds resolution to purchase a \$30,000.00 certificate of deposit (CD) to replace a CD maturing February 23, 2017

Mueller seconded the motion, motion passed with all approving.

#### VISITORS

All visitors were present for agenda topics.

#### OLD BUSINESS

KS Department of Transportation (KDOT) – Wayne Gudmonson, District Engineer for District 4 of KDOT spoke with the Council to address questions raised in the City's letter sent to KDOT on October 9, 2016 as follows:

- Question 1- Mr. Gudmonson informed the Council that the State would repair the curb at the southwest intersection of Hwy's 54/59 just west of the entrance to Pete's convenience store.
- Question 2 – The City is responsible for maintaining or repairing the open storm drain at the east alley intersection north of Walnut and Hwy 59. Mr. Gudmonson advised the City/State Connecting Link Agreement provides for maintenance of Highways 54 and 59 from what is considered "white line to white line", unfortunately the agreement does not include maintenance or potential costs associated with repair or replacement of open or enclosed storm drains that parallel the highways.

- Question 3 - The City is responsible for maintaining the school crossing on Hwy 59. Maintenance shall be done as per MUTCP and state standards.
- Question 4 – See response to Question 2.

Mr. Gudmonson also noted the east city limits sign on US Hwy 54 is placed incorrectly and needs to be moved. The city limits sign designates what qualifies as highway that is covered under the Connecting Link Agreement. Currently the Agreement covers 3.07 lane miles of Hwys 54 and 59 within Moran city limits. Mr. Gudmonson advised KDOT would like to update the current Connecting Link agreement to clarify what the state will and will not do. No action was taken.

City staff asked what the State was planning to do regarding the lift and sharp edges that were left after the most recent overlay on Hwy 59. Mr. Petrowsky noted the State would try to take care of that problem when the next overlay project occurs. The Council thanked Mr. Gudmonson, Mr. Petrowsky, and Ms. Kelley for meeting with them.

South Moran Water District Request Letter – Mr. Mann informed the Council that he was present to see if they had made any decision regarding water rates. The Council asked Mr. Mann what specific amount of decrease the water district was requesting. He replied the district had not agreed on a set amount. The Council then asked what level of testing the district was requesting as the City tests daily for Chlorine totals, bi-monthly for Coliform, quarterly for Trihalomethanes and Haloacetic Acids, and Lead Copper levels every three years. Council member Mueller suggested lowering water rates \$0.50 per 1000 gallons. Discussion followed with no action taken.

Health Care Foundation Grant – Larry Maness informed the Council that 24 individuals had signed a list expressing an intent to join the health/exercise facility when it opens. Membership fees and utility costs were discussed and the Council agreed to the following items:

- Member ship and fees are \$10.00 per month for the household
- Participants must be 16 years of age or older to use the facility. Participants 14-15 may use the exercise facility with parental supervision
- Hours of operation will be from 5:00am to Midnight and will be reconsidered after the first of the year operation
- Internet and phone service TBD
- Members will pay for all new or lost fobs. Member paying for one full year will receive one fob free
- Allen County Thrive offered to pay for the banner/signage for the building

Backhoe Bids – Superintendent Stodgell informed the Council that Asst. City Superintendent Craig Miller had requested quotes from Caterpillar and Case to replace the City's Case 580SM backhoe. Miller reviewed the bids with Case offering a final price of \$66,450.00 with trade and Cat bid \$85,138.00 with trade. Each backhoe would have a thumb option and extend-a-hoe. Miller noted the City would need to purchase a bushing kit to retrofit the new backhoe to use existing buckets. Discussion followed with Council member Wallis moving the City purchase a new Case 580 Super N WT backhoe and trade in the current backhoe. Mueller seconded the motion, motion passed with all approving.

FFA Community Garden – Clerk Evans noted Mrs. Gabbert, MVHS FFA Sponsor, re-

ported the Community Garden is being prepared and will have spots for rent this spring. A note advertising the garden will be included with the February Utility Bills.

## NEW BUSINESS

E911/RMS – Record Management Service (RMS) – Chief Smith informed the Council that Allen County 911 plans replace the Global Records Management software with Enterpol RMS. Smith asked the Council to approve purchasing a license for the new RMS software that the County is purchasing. Software cost for the City's portion would be \$162.75 spread over three years. Maintenance costs begin in year two and will cost \$1086.00 per year. Council member Mueller moved to approve the purchase of the RMS software and maintenance costs. Council member Smith seconded the motion, motioned passed all approving.

Annual Conferences – Superintendent Stodgell requested approval to attend the Kansas Rural Water Association (KRWA) Conference in Wichita March 28-30. Stodgell said he would drive to the conference daily and return home each evening. Council member Smith moved to approve the request. Mueller seconded the motion, motion passed all approving.

Fraud Risk – The Council reviewed Identity Theft Prevention Program and found no changes except to update the Council listing on the program.

Wings of Warriors – Clerk Evans presented sponsor forms and support documents for the organization. No action taken.

## DEPARTMENTAL REPORTS

Fire Chief – Chief Merkel informed the Council that he and Asst Chief Miller will attend a Meet and Greet in Garnett on February 18<sup>th</sup> in response to an invitation from the Garnett Fire Department. The meeting is an opportunity for local Fire Departments to discuss mutual aid and man power. Merkel also reported Lee Roberts, local resident and former 911 dispatcher, has volunteered to help our volunteers respond to fire calls earlier by reading maps and providing the quickest route to the call.

Police Chief – Chief Smith advised the Council that the Kansas Highway Patrol will be conducting a Traffic Safety Campaign between February 20 – March 5 and motorists may see an increase in extra patrol in the area during this period. Smith reported he will take advantage of a local training opportunity on March 22 and will attend training offered by the Lyon County Sheriff Department April 4 – April 6.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of January 2017 :

- Trimmed trees and hauled away limbs at 110 S. Elm
- Checked the voltage at the meter and on the side of the house at 236 E. Franklin everything was fine on our side, but their inside heater was running but they had no lights
- Primary fuse blown from ice, raw lines and refuse
- Hardwired Ball Lights
- Replaced electric meter at 308 N. Spruce
- Checked voltage and re-crimped 1 leg at 404 W. Randolph
- Changed out the batteries and checked for air leaks in the Digger Bucket Truck 91GMC
- Talked with a Foley Rep & Case Rep about the back hoe
- Added hydraulic oil & checked air and bucket truck #3
- Changed oils in cleaned up chain saws
- Changed oil in 97GMC, & 07GMC, 95GMC
- Located water & sewer main and services at 3965 US Hwy 54

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- Located Water main & services at S Birch & W 1st
- Repaired water dock hose
- Hauled dirt to the landfill from spoil pile
- County hauled dirt away from spoil piles with their trucks, the city loaded them
- County hauled ¾" rock & 8" to 10" rock to the burn pile
- Pushed up rock from county and filled in holes going to burn pile
- Changed out toilets at City Hall
- Checked manhole flow Z#61, #27, #9A, #1
- Took down tree from lighting ceremony
- Watered trees at the ball park

Stodgell informed the Council that staff from Allen County Public Works recently hauled away excess dirt from the City burn pile. On their return trips, the County trucks brought gravel for the City stockpile and 8"- 10" large rocks in return that will be used at the lagoons as riprap for erosion control. Superintendent Stodgell suggested members of the ball association might want to look at the placement of the electric poles that will be placed behind the dugouts on the west ball field. Stodgell also suggested renting a trencher to bury the electric lines on the ball field as they need to be installed 30" deep in conduit. Using a trencher will cause less disturbance to the playing field and will help in preventing excess settling of dirt.

City Clerk – Clerk Evans reported income for the month of January 2017 as follows:

<b>General Fund</b>		<b>Water Fund</b>	
Charges For Services	5.80	Sales To Customers	14,154.35
Refuse	1,612.00	Water Protection Fee	41.97
Court Fines	3,405.00	Connect Fee	50.00
Reimbursed Expense	44.26	Reconnect Fee	75.00
Tax Disbursement	24,027.28	Penalties	605.90
ATV Permit	60.00	Reimbursed Expense	50.00
Dog Tags/Kennel Fee	26.00	<b>Sewer Fund</b>	
KS Sales Tax	3,740.50	Sales To Customers	8,876.40
Franchise Fees	152.25	<b>Special Highway</b>	
Interest Earned Checking/CDL	22.63	State Gas Tax	3,510.15
Dog Pickup Fee	20.00	<b>Library</b>	
NSF Checks	200.00	Allen County Tax Distribution	1,979.59
<b>Employee Benefit</b>		<b>Gross Receipts</b>	126,418.98
Allen County Tax Distribution	10,228.60	Add: Interest to CD 44526614	10.98
<b>Electric Fund</b>		Add: Interest to CD 44518410	0.67
Sales To Customers	50,097.23	Add: Interest to CD 44527307*	2.54
Connect Fee	147.42	<b>Total Gross Receipts</b>	126,433.17
Overpaid	433.90	Lieap Credit	231.44
Fuel Adjustment	1,223.72	Utility Credits	748.55
Light Rent	147.00	Setoff Fee Error	6.68
<b>Sales Tax</b>		<b>Net Receipts</b>	125,446.50
Sales Tax Receipts	1,482.03		

*\*Emprise Bank (Iola) make a mistake with CD purchased 12/13/2016 and interest was added back to the face of the CD rather than to the checking acct. Emprise is checking to see if the CD can be corrected.*

There being no further business to discuss, Council member Bigelow moved, seconded by Smith, to adjourn the regular meeting at 9:47 PM. Motion passed with unanimous approval.

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