

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 10 January 2013 at 1930 hours.

II: Attendance (encl 1) Brittani Wilmore, Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jean Widenmyer, Charles Howard, Joseph Schlatter, Tina New, Roger Briney, James Webber, Bryan Wilmore, Tomika Crockett, Jo Walters, Robert Hundley, Sara Cole, Phil Shahan, Mark Sowder, Paul Ryan, Angela Yerby, Devin Bayse and Chonna Dunn were present. Melvin Cockrell and Ashley Gregory were excused. Dave Rundall, Jamie Wells and Judith Gogates are on leave of absence.

III: Minutes of the December 2012 meeting (encl 2) have been posted. There is a correction to be made that Devin Bayse was excused. Tina New motioned the minutes be accepted with correction. Jean Widenmyer seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 31 December 2012 (encl 3). Income was \$13,375.00. Expenditures totaled \$2,952.80. Tina New motioned the report be accepted as submitted. Joseph Schlatter seconded the motion. Motion Carried.

V: Captain's Report – Janice Kauffman

1. PEMS meeting schedule will be posted on the front board.
2. Info on CE's and EMT classes coming up have been posted.
3. January 14th, 2013 at 1900 there is a AED demonstration to be completed by cardiac science, I will be attending.
4. Thank you letter received from Fairfield for the ornament that we gave them.
5. Thank you card from Riverside was received.
6. Clean up to be completed January 4th to finish decoration removal and such.
7. Prehospital meeting will be January 3rd at 1900 at Kilmarnock Lancaster Volunteer Rescue Squad.
8. Radio traffic seems to have gotten worse, 3rds are not to respond to the scene, if the address is needed check the message on your cell phone or call on the phone do not ask over the radio, this also goes for directions.
9. If you have an issue with the way something went on a call and or another member do not post this on facebook, place a message in the PPCR slot or call me.

VI: 1st Lieutenant Report: Melvin Cockrell (Absent)

VII: 2nd Lieutenant: Tina New

1. Congratulations to Chonna for passing her pre-nursing exam, and for getting Callao's Rookie of the Year.
2. Thanks to everyone for running calls.

VIII: President's Report – Larry Wagner

1. The board's annual planning meeting will take place January 10th at 1730, any suggestions please let a board member know.
2. The light sensor by the carport has been fixed, so there is now a light.
3. The request for our lifepack 15's has been approved by the state. The board suggests that one go in RC-4 and the other one be stored in case we have any issues that arise.
4. Thank you to everyone, for everything you have done this whole year.
5. PEMS meeting with the state will take place here January 16th at 1800, all are welcome to attend. New regulations here will have to be put in place to meet the new rules, please be open to these.
6. RC-4's push bar has not been delivered yet.
7. The repair parts for the bay door, have not arrived, they will be in Richmond tomorrow, the door should be repaired by the first of next week.
8. Thank you to Roger for helping with a membership issue.

IX: Vice President-Garfield Parker

1. None.

X: Auxiliary – Rebekah Haynie

1. Rebekah delivered a donation from the Bank of Essex to the squad.
2. Auxillary only scheduled activities right now are the 2nd and 4th Thursdays during the Horsehead Picker's performance.

XII: Membership

1. Charles Howard and Jo Walters are up for full membership; their six month probation is complete. Garfield Parker motioned that they be accepted, Tina New seconded this motion. Motion Carried.
2. We as a board decided to deliver a denial letter to someone requesting membership related to information found during a criminal background check, Roger Briney personally delivered this letter. This was done as a precautionary measure. If anyone is opposed to this and would like to discuss this speak now. None opposed, motion carried.

XIII: Vehicle Officer: Joe Schlatter

1. Still awaiting the information on the Altria grant to be released, so that we may apply.

XIV: Member at Large: Jim Webber

1. Call summary and roster sent out to everyone for this month.

2. Binnie says thanks to everyone.

XVI: Garfield Parker motioned to adjourn the meeting. Tina New seconded the motion. Meeting adjourned at 2005. The next meeting is scheduled for Wednesday 6 February 2013, at 1930 hours.

XVII: Conclusions –

1. Charles Howard and Jo Walters have been granted full membership.

Respectfully submitted
Brittani Wilmore

Enclosures 4 w/d

- (1) Attendance
- (2) January minutes
- (3) December Treasurer's Report
- (4) December call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 2 February 2013 at 1930 hours.

II: Attendance (encl 1) Brittani Wilmore, Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jean Widenmyer, Charles Howard, Joseph Schlatter, Tina New, Roger Briney, James Webber, Bryan Wilmore, Tomika Crockett, Jo Walters, Robert Hundley, Sara Cole, Phil Shahan, Mark Sowder, Paul Ryan, Angela Yerby, Devin Bayse and Chonna Dunn were present. Melvin Cockrell and Ashley Gregory were excused. Dave Rundall, Jamie Wells and Judith Gogates are on leave of absence.

III: Minutes of the January 2013 meeting (encl 2) have been posted. Garfield Parker motioned the minutes be accepted. Melvin Cockrell seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 31 December 2012 (encl 3). Income was \$13,375.00. Expenditures totaled \$9,000.00. Jim Webber motioned the report be accepted as submitted. Joe Schlatter seconded the motion. Motion Carried.

V: Captain's Report – Janice Kauffman

1. Flu season is in, masks are in the unit to be used be sure you do so.
2. Our website is up, and up to date.
3. Check drug boxes to be sure the seals are not broken, with your vehicle checks.
4. If you assist on scene be sure to write it on the call sheet at the building, so we can track this.
5. Thanks to everyone for coming to the training session.
6. The floor in the meeting room have been cleaned and waxed, be sure to pick up the tables and chairs and not slide them when moving to prevent damage.
7. Thanks for everyone running all the calls.
8. Strawberry Festival May 25th, 2013. Signup sheet is in the bay for those who can help.

VI: 1st Lieutenant Report: Melvin Cockrell

1. The fire department comes out only if the squad calls them out to assist during bad weather.
2. Thanks you to everyone for everything they are doing for me.
3. Training will be the last Wednesday of the month.

VII: 2nd Lieutenant: Tina New (none)

VIII: President's Report – Larry Wagner

1. There is a list of things we are looking to get down to fix up the building; putting a wall around the bay to cover the insulation, new carpet upstairs in the meeting area, acquiring a shed to put extra supplies in that are cluttering the bay, epoxying the floors in the high bay.

2. Planning on getting three pagers to test that will be in soon.

3. The annual income and expense sheet is out and the mentioned upgrades have been working into the budget, everyone is receiving a copy.

4. If the fire department and the squad are toned out, let the fire department mark up first. Begin to drive to the building but wait for radio traffic to clear before marking up.

5. Drivers switch the radio in the squad to the hospital for the EMT in the back, and always keep you personal radio on base 2.

6. The plan is for us to have our new unit this fall.

7. The board will be setting up a fund raiser for a fishing trip this year; we may also do a yard sale. Approved by all present.

IX: Vice President-Garfield Parker

1. None.

X: Auxiliary – Rebekah Haynie

1. Bingo starting Friday, April 5th, 2013.

XII: Membership

1. Robert Hundley received his pin for 5 years of service with the squad.

2. Mark Sowder has resigned.

3. Sarah Cole is up for full membership; her six month probation is complete.

Melvin Cockrell motioned that she be accepted, Joe Schlatter seconded this motion. Motion Carried.

4. Wes and Gayle Werlings' probationary period has been extended to help us get to know them better.

XIII: Vehicle Officer: Joe Schlatter

1. I have been working on the grants from Phillip Morris, to pay for the new squad unit.

XIV: Member at Large: Jim Webber

1. Call summary and roster sent out to everyone for this month.

XVI: Garfield Parker motioned to adjourn the meeting. Tina New seconded the motion. Meeting adjourned at 2045. The next meeting is scheduled for Wednesday 6 March 2013, at 1930 hours.

Respectfully submitted
Brittani Wilmore

Enclosures 4 w/d

- (1) Attendance
- (2) February minutes
- (3) January Treasurer's Report
- (4) January call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 6 March 2013 at 1930 hours.

II: Attendance (encl 1) Brittani Wilmore, Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jeanne Widenmyer, Joseph Schlatter, James Webber, Bryan Wilmore, Tomika Crockett, Robert Hundley, Chonna Dunn, Ashley Gregory, Melvin Cockrell were present. Paul Ryan, Tina New, Angela Yerby and Sarah Cole, Devin Basye and PhilShahan were excused. Dave Rundall, Jo Walters, Don Shearhouse, Jamie Wells and Judith Gogates are on leave of absence.

III: Minutes of the February 2013 meeting (encl 2) have been posted. Melvin Cockrell motioned the minutes be accepted with correction. Jeanne Widemyer seconded the motion. Motion carried.

IV: Jeanne Widenmyer submitted the Treasurer's Report through 28 February 2013 (encl 3). Income was \$1,350.00 Expenditures totaled \$4,550.93. Garfield Parker motioned the report be accepted as submitted. Joseph Schlatter seconded the motion. Motion Carried. Jeanne also added that we received a thank you note from Ethel Bryant.

V: Captain's Report – Janice Kauffman

1. Thank you to everyone for running calls especially in the month of February
2. New education info has been posted.
3. There is a community CPR and First Aid class March 17th, here at the building, you can come to the community class and complete the pro portion also, to be sure that everyone is up to date on their CPR.
4. I am putting out advertising that we will complete education on AEDs for organizations if they contact us.
5. The new carpet for upstairs will be here by March 13th, and then we can set up the date for replacement.

VI: 1st Lieutenant Report: Melvin Cockrell

1. I have sprained my ankle and doing what I can to help out.

VII: 2nd Lieutenant: Tina New (Absent)

VIII: President's Report – Larry Wagner

1. The codes will be changed, If you do not receive the info on this contact Janice.
2. The Moose Lodge will have their EMS breakfast- lunch this Saturday starting at 0900.
3. We had multiple issues with the heater that was fixed by RMC today. They had to come twice.
4. We have 2 leaks in the roof at the vent pipes. Once the weather dries up we will have this fixed.
5. The roof needs to be repainted due to it flaking off, let people know we are accepting bids.
6. The plan to make a group purchase for the AED's fell through. We will be purchasing ours individually tomorrow.
7. The yearly fundraiser letter was sent to the printer and should be back around March 15th, the labels are done, we will plan on a stuffing party before March is up.

IX: Vice President-Garfield Parker

1. None.

X: Auxiliary – Rebekah Haynie

1. Will be meeting Monday, March 11th.
2. There will be a bake sale March 29th starting at 11am at Food Lion.
3. Bingo is starting back up in April.

XII: Membership

1. Don Shearhouse's leave of absence is asked to be extended due to his assisting up North. Garfield Parker motioned we approve a 6 month leave, Rebekah Haynie seconded the motion. All approved. Motion Carried.
2. Jo Walters who had been approved for a 60 day leave of absence due to some medical issues, has asked for a 6 month leave of absence for personal reasons. Garfield Parker motioned we approve, Melvin Cockrell seconded the motion. Motion Carried. All approved.

XIII: Vehicle Officer: Joe Schlatter

1. 46 had a battery issue that we believe is resolved.
2. Be sure to leave the headlights on auto to prevent them from being left on.
3. Be sure to double check that the shore power plug is plugged in thoroughly.
4. After an extensive review of multiple ambulances, Joe made a power point presentation with all information. The new squad committee recommends the purchase of a Horton squad due to multiple reasons outlined in the power point. A query was made with Garfield Parker motioning that we approve for this to be the squad that we purchase when it comes time to do so. Janice Kauffman seconded the motion. All approved. Motion to be carried out.

XIV: Member at Large: Jim Webber

1. Call summary and roster sent out to everyone for this month.

XVI: Melvin Cockrell motioned to adjourn the meeting. Janice Kauffman seconded the motion. Meeting adjourned at 2040. The next meeting is scheduled for Wednesday 3 April 2013, at 1930 hours.

XVII: Conclusions –

1. Don Shearhouse and Jo Walters have a leave of absence approved until the month of August.
2. When it becomes time to purchase the squad we will be purchasing a Horton.

Respectfully submitted
Brittani Wilmore

Enclosures 4 w/d

- (1) Attendance
- (2) January minutes
- (3) December Treasurer's Report
- (4) December call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

- I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 3 April 2013 at 1930 hours.
- II: Attendance (encl 1) Brittani Wilmore, Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jeanne Widenmyer, Tina New, Joseph Schlatter, Bryan Wilmore, Ashley Gregory, Melvin Cockrell, Devin Bayse, Charles Howard, Paul Ryan and Jo Walters were present. Sarah Cole, Jim Webber, Phil Shahan and Tomika Crocket were excused. Dave Rundall and Don Shearhouse are on leave of absence.
- III: Minutes of the March 2013 meeting (encl 2) have been posted. Jeanne Widemyer motioned the minutes be accepted with correction. Melvin Cockrell seconded the motion. Motion carried.
- IV: Jeanne Widenmyer submitted the Treasurer's Report through 31 March 2013 (encl 3). Income was \$2,346.24. Expenditures totaled \$12,014.97. Tina New motioned the report be accepted as submitted. Janice Kauffman seconded the motion. Motion Carried.
- V: Captain's Report – Janice Kauffman
1. Phil Shahan has renewed his EMT-B and taken his protocol test and is released as an EMT.
 2. There is a CPR class April 14th and May 13th, these are set up for the girl scouts but if anyone needs to renew their pro CPR they will be able to do so these days also.
 3. Signup sheets are posted on the clipboard down stairs.
 4. EMS week is May 19-26, there is a Mini Symposium at RCC Glenn's Campus, that will include the PEMS awards and dinner.
 5. The Medic CE membership has been renewed.
 6. Thanks everyone for running stand bys and control burns.
- VI: 1st Lieutenant Report: Melvin Cockrell
1. There will be training April 25th, will be representatives from Life Evac conducting the training.
- VII: 2nd Lieutenant: Tina New
1. None
- VIII: President's Report – Larry Wagner

1. We have two locations that are willing to hold a yard sale fundraiser this year, we will look more into it in the coming months.

2. The new rug for the crew quarters will be installed Wednesday, we will need help Sunday before at 3pm to move the furniture out of the area being carpeted.

3. Courthouse construction believes they fixed the leaks in the roof. The paint chipping however may be related to a paint defect and be covered by warranty; I expect to hear something next week.

4. Thanks to everyone involved in the improvement of the crew quarters upstairs, especially, Janice, Craig and Bryan.

5. I have discount coupons for Kings Dominion for members, I will put them out on the table, they are good until the end of May.

6. After serving us as our training officer for almost 2 years Melvin Cockrell is requesting to step down from this position. Joe Schlatter is willing to accept this task with help.

7. We have been discussing a plan for our future and enlargement of the parking lot. This brought us to looking into having someone come out and look at the timber to see what kind of money this could bring in and to clear land for improvements and enlargement. We have had a timber cruise completed and they said we could see a profit of 15-20 thousand to complete this. We are going to ask those involved to come to next month's meeting if this is what the members would like. Members voiced concern over the driveway and damage that could occur. Based on the members comments: those involved with the timber cruise will be invited to attend next month's meeting.

IX: Vice President-Garfield Parker

1. Just wanted to say I was really impressed with the fundraiser letter stuffing, and the amount that is done so quickly.

X: Auxiliary – Rebekah Haynie

1. We will be having a Country breakfast in May.
2. We made almost \$700.00 dollars at this month's bake sale.
3. Bingo starts Friday April 5th.

XII: Membership

1. Ashley Gregory's probationary period is up and is up for full membership at this time. Garfield Parker motioned she be accepted into full membership. Devin Bayse seconded. All approved. Motion Carried.

XIII: Vehicle Officer: Joe Schlatter

1. The grant request for the new squad was sent. April 13th is the PEMS grant meeting, I will be attending.
2. Thanks to Charles Howard for washing the squads.

XIV: Member at Large: Jim Webber (Excused)

XVI: Tina New motioned to adjourn the meeting. Jeanne Widenmyer seconded the motion. Meeting adjourned at 2021. The next meeting is scheduled for Wednesday 1 May, at 1930 hours.

XVII: Conclusions –

1. Melvin Cockrell has stepped down from training officer, and Joe Schlatter will be taking over.

2. The representatives involved in the timber cruise will be asked to attend the next meeting.

3. Ashley Gregory is accepted to full membership.

Respectfully submitted
Brittani Wilmore

Enclosures 4 w/d

- (1) Attendance
- (2) April minutes
- (3) March Treasurer's Report
- (4) March call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

- I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 1 May 2013 at 1930 hours.
- II: Attendance (encl 1) Brittani Wilmore, Rebekah Haynie, Garfield Parker, Larry Wagner, Jeanne Widenmyer, Tina New, Joseph Schlatter, Melvin Cockrell, Charles Howard, Don Shearhouse, Jim Webber, Angela Yerby, Robert Hundley, Wes Werling, Paul Ryan and Jo Walters were present. Janice Kauffman, Roger Briney and Bryan Wilmore were excused.
- III: Minutes of the April 2013 meeting (encl 2) have been posted. Jeanne Widenmyer motioned the minutes be accepted with correction. Jo Walters seconded the motion. Motion carried.
- IV: Jeanne Widenmyer submitted the Treasurer's Report through 30th April 2013 (encl 3). Income was \$30701.50. Expenditures totaled \$66307.71; \$60,000 of the \$66,000 represents the cost of the new LP-15s. Meivin Cockrell motioned the report be accepted as submitted. Jo Walters seconded the motion. Motion Carried.
- V: Captain's Report – Janice Kauffman
1. None(Excused)
- VI: 1st Lieutenant Report: Melvin Cockrell
1. As you all know I have stepped down from training officer, it will now be a group effort involving Joe, Janice and Phil.
- VII: 2nd Lieutenant: Tina New
1. None
- VIII: President's Report – Larry Wagner
1. I will be out of town the last two weeks of July and the First 2 weeks of August.
2. Congratulations to Rebekah Haynie for retiring after 45 years with EVB.
3. Thank you to everyone working to perform the maintenance at the building especially Sara, Bryan and Janice.
4. The board will have a meeting on May 19th at 2pm for discuss the pending policies to present them to the squad at the next meeting.
5. The roof was inspected and no problems were found. A representative from the building manufacturer will be out to inspect also.

6. At the emergency management team meeting we found out that there has been slow progress with the radio improvement program. They are saying this should be completed by early fall. The emergency management team meeting also discussed two issues regarding call response. Be sure to not speed when responding to calls, and also if there is a deputy available and not actively responding to another call they are to monitor the fire and ems channel and respond to assist as needed, such as lift assist.

7. At the board of supervisors meeting on May 9th at 1730, they will acknowledge those in the EMS field and have a banner to do so.

8. There are sign-up sheets on the board for the farmers market, strawberry festival and other stand-bys.

9. We will be doing another fishing trip raffle this year, Jim Webber will be coordinating. We will sell 200 tickets at \$5.00 each.

10. The board has approved the draft of the infectious disease policy if you have any suggestions please let us know, or bring them to the next meeting.

IX: Vice President-Garfield Parker

1. None

X: Auxiliary – Rebekah Haynie

1. Bingo will be this Friday.
2. The 2nd and 4th Thursday the Horsehead Pickers are here and the auxiliary cooks out. It is fun to come out and watch everyone enjoy themselves.

XI: Membership

1. After multiple attempts at contacting Aaron and Linda Wilson and their continued inactivity the board suggest that they be removed from full membership. Motion was made by Melvin Cockrell, seconded by Paul Ryan. All approved. Motion carried.

XII: Vehicle Officer: Joe Schlatter

1. We have to work on the mounts for the Life-Pack 15's, the units will run off the squads power when in the squad.
2. Thanks to Charles Howard for taking command 4 to get the oil changed.
3. At the PEMS grant meeting the squad and stretcher received 1's on necessity, and the power lift received 2's and 3's. It is now sent to the state to review.

XIII: Member at Large: Jim Webber

1. I sent out the monthly reports, via email.

XIV: New business:

1. After a special presentation made by Rich Steensma from the Department of Forestry, he recommends that it is time to cut the timber.
2. Bill Walker III, completed the timber cruise, as our consulting forester, he feels that we could get 19-24 thousand after marking every tree on the lot, suggests maybe parking the tractor trailers on the edge of the asphalt to minimize them coming on and off

but cannot guarantee no damage will be caused. He does not feel that a timber company will place in a contract a duty to repair the asphalt driveway. He will help us in any way he can at no further commission.

3. Larry and everyone attending thanks both gentleman for coming and we have a lot of thinking to do.

XV: Meivin Cockrell motioned to adjourn the meeting. Rebekah Haynie seconded the motion. Meeting adjourned at 2107. The next meeting is scheduled for Wednesday 5th June, at 1930 hours.

XVI: Conclusions –

1. Linda and Aaron Wilson will be removed from full membership.

Respectfully submitted
Brittani Wilmore

Enclosures 4 w/d

- (1) Attendance
- (2) May minutes
- (3) April Treasurer's Report
- (4) April call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

- I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 5 June 2013 at 1933 hours.
- II: Attendance (encl 1) Brittani Wilmore, Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jeanne Widenmyer, Tina New, Joseph Schlatter, Charles Howard, Paul Ryan, James Webber, Chonna Dunn, Ed Gotthardt, Roger Briney, Don Shearhouse, Angela Yerby and Jo Walters were present. Ashley Gregory, Bryan Wilmore, Tomika Crockett, Melvin Cockrell and Devin Bayse, were excused.
- III: Minutes of the May 2013 meeting (encl 2) have been posted. Tina New motioned the minutes be accepted. Jeanne Widenmyer seconded the motion. Motion carried.
- IV: Jeanne Widenmyer submitted the Treasurer's Report through 31 May 2013 (encl 3). Income was \$7158.88. Expenditures totaled \$5,030.33. Tina New motioned the report be accepted as submitted. Jo Walters seconded the motion. Motion Carried.
- V: Captain's Report – Janice Kauffman
1. The Lewisetta Parade is July 4th at 1000. There is a signup sheet in the bay.
 2. State inspection is July 1st.
 3. We received a thank you card for being at the Strawberry Festival.
 4. Chonna Dunn has passed her national registry EMT-B.
 5. If there is anyone on the list of those that have not received their vaccines who do not wish to receive the vaccines, please sign the declaration form stating this.
 6. Thank you everyone for all your help this last month.
 7. When swapping out a medication administration box be sure that the seal is intact on the box you are receiving.
- VI: 1st Lieutenant Report: Melvin Cockrell
1. None
- VII: 2nd Lieutenant: Tina New
1. None
- VIII: President's Report – Larry Wagner
1. Thank you to everyone for running calls this month.

2. Spoke with Courthouse Construction and discussed the situation with the roof regarding the paint flaking. Sherwin Williams have admitted to a failure in their product and will complete the repair at no cost to the squad. The date for that has not been set.

3. The board would like to accept a bid proposal to complete the electrical upgrade in the bay. This project includes placing 30 amp shore circuits for RC4 and 48 and the board recommends that the squad approve a budget for this to be completed with a cost of not to exceed \$1,600.00. Motion to that effect made by Tina New. Roger Briney seconded the motion. Motion carried.

4. I have been able to make no progress in talking to our neighbors regarding using their property for tree removal but will continue to work on this.

5. We have had some complaints of driving with excessive speed in the Burgess area when responding to calls. Be sure to follow the laws of the road during call response.

6. The squad's radio license to communicate with the hospitals have been renewed and completed.

7. Be sure to check the board for signup sheets.

8. Due to inspection approaching the board has approved policies that under the Bylaws need to be reviewed by the members. These are regarding response time, Alcohol and Drug, and Drier Qualifications to be a driver. A brief discussion of each of the policies took place

IX: Vice President-Garfield Parker

1. None

X: Auxiliary – Rebekah Haynie

1. Bingo will be this Friday June 7th.

2. We will have a bake sale June 15th at Food Lion in Heathsville starting at 1100.

XII: Membership

1. Chonna Dunn's probationary period is up and is up for full membership at this time she had also now completed and passed her EMT-B. Garfield Parker motioned she be accepted into full membership. Roger Briney seconded. All approved. Motion Carried.

XIII: Vehicle Officer: Joe Schlatter

1. Sent in the form 2 weeks ago to receive ½ the monies for the life pack 15's from the state grant we were rewarded.

2. If you are driving on a call, it is your responsibility to complete the checklist properly and thoroughly, to prevent not having equipment available when it is needed.

3. Received email regarding the Phillip Morris grant application, These were completed and returned yet another form. The recipients of this grant will be announced in August.

XIV: Member at Large: Jim Webber

1. Participation reports from May look good.

2. I have the raffle tickets for the rockfish charter fishing trip. We will be selling 200 tickets for \$5.00 a ticket. Let me know if you would like to sign out some tickets to sell.

XVI: Tina New motioned to adjourn the meeting. Jeanne Widenmyer seconded the motion. Meeting adjourned at 2020. The next meeting is scheduled for Wednesday 3 July, at 1930 hours.

XVII: Conclusions –

1. Chonna Dunn has been accepted into full membership, and is a EMT-B.

Respectfully submitted
Brittani Wilmore

Enclosures 4 w/d

- (1) Attendance
- (2) June minutes
- (3) May Treasurer's Report
- (4) May call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
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- I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 3 July 2013 at 1933 hours.
- II: Attendance (encl 1) Brittani Wilmore, Rebekah Haynie, Garfield Parker, Larry Wagner, Jeanne Widenmyer, Tina New, Joseph Schlatter, Charles Howard, Paul Ryan, James Webber, Angela Yerby, Sarah Cole, Dave Rundall, Wes Werling and Robert Hundley were present. Ashley Gregory, Bryan Wilmore, Janice Kauffman, Melvin Cockrell and Phil Shahan were excused.
- III: Minutes of the June 2013 meeting (encl 2) have been posted. Jeanne Widenmyer motioned the minutes be accepted. Paul Ryan seconded the motion. Motion carried.
- IV: Jeanne Widenmyer submitted the Treasurer's Report through 30 June 2013 (encl 3). Income was \$33,514.27; this included the reimbursement for the life-pack 15's. Expenditures totaled \$3,375.02. Tina New motioned the report be accepted as submitted. Garfield Parker seconded the motion. Motion Carried.
- V: Captain's Report – Janice Kauffman (Absent)
- VI: 1st Lieutenant Report: Melvin Cockrell (Absent)
- VII: 2nd Lieutenant: Tina New
1. Signup sheets are in the bay for upcoming events please sign up.
- VIII: President's Report – Larry Wagner
1. Let me start with a congratulations to Melvin and Ashley on the birth of their son today.
 2. Regarding our obtaining a new ambulance. We have been approved for another power stretcher and the power lift equipment. The board suggests we order the power stretcher and continue to hold on to the power lift grant until we obtain a new ambulance. We did not however become approved for the ambulance itself. We will continue to wait and see what response we receive from Phillip Morris, and also reapply when possible.
 3. The electrical work on the shore power is 98% complete with a few minor details to complete.

4. Regarding some other improvements we have previously discussed such as recovering the floor in the bay and playing coverings on the wall panels we have been unable to obtain enough information and are not prepared to present anything to the members at this time.

5. Training notices have been placed on the bulletin board including BLS recertification credits.

6. We are going to have someone come in bi-weekly and clean the building for \$135 dollars. We had two bids but selected this one due to a cheaper price and it included more areas being cleaned and cared for.

7. Be sure to check the board for signup sheets.

8. We have also decided to change pest control companies. The new company has more of a barrier protection point of view, we are hoping this will decrease the amount of dead bugs that make it inside the building.

9. The squad picnic will be July 27th beginning at 1pm. Bring a covered dish.

10. We have not received the official renewal of the state license but all went well with inspection. An extra thank you to Sarah, Phil, Tina, and Paul.

11. I thought I would share with you a letter received from PEMS thanking Janice for assisting with training and education in May.

12. There is a new protocol for the Northumberland County Sherriff's Office. During reports of field and or brush fires they will automatically tone two fire departments. Command once established will then ask for rescue to be toned if needed. With the exception of vehicle accidents or a known emergency on fire calls the sheriffs' office will wait 5 minutes after the fire department.

IX: Vice President-Garfield Parker

1. None

X: Auxiliary – Rebekah Haynie

1. Bingo will be this Friday July 12th.

XII: Membership (None)

XIII: Vehicle Officer: Joe Schlatter

1. The generator in 48 was not running the AC unit this has since been fixed.

2. Paul Ryan will be looking into estimates on replacing the generator in 48 due to the generator being very far over on recommended usage for this kind of equipment.

XIV: Member at Large: Jim Webber (None)

XVI: Old Business

1. Wes Werling has been working on a yard sale flyers will be available for distributing. It will take place at the Rice's Hotel on September 7th, 2013 from 8a.m. to 2 p.m. The auxiliary will be selling food. I need people to signs up to help.

XVII: New Business

1. Sarah Cole would like to be sure everyone is aware that when you are on a squad call and you request Life Evac on standby they begin to come to the location, for this reason fire is toned right then also. If you do not need them they return upon canceling. If you decide you do they are partially here.

XVI: Tina New motioned to adjourn the meeting. Jeanne Widenmyer seconded the motion. Meeting adjourned at 2015. The next meeting is scheduled for Wednesday 7 August, at 1930 hours.

Respectfully submitted
Brittani Wilmore

Enclosures 4 w/d

- (1) Attendance
- (2) July minutes
- (3) June Treasurer's Report
- (4) June call report

**MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473**

- I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 7 August 2013 at 1933 hours.
- II: Attendance (encl 1) Brittani Wilmore, Rebekah Haynie, Garfield Parker, Larry Wagner, Jeanne Widenmyer, Tina New, Joseph Schlatter, Charles Howard, Paul Ryan, James Webber, Wes Werling, Janice Kauffman, Jeff Newsome, Devin Bayse and Tomika Crockrett were present. Ashley Gregory, Melvin Cockrell, Robert Hundley, Jo Walters, Sara Cole and Phil Shahan were excused.
- III: Minutes of the July 2013 meeting (encl 2) have been posted. Tina New motioned the minutes be accepted. Rebekah Haynie seconded the motion. Motion carried.
- IV: Jeanne Widenmyer submitted the Treasurer's Report through 31 July 2013 (encl 3). Income was \$23,137.55, including a payment from the Ann Andrews Black Memorial fund. Expenditures totaled \$15,800.55 including the annual insurance payment and electrical work completed in the squad bay. Devin Bayse motioned the report be accepted as submitted. Garfield Parker seconded the motion. Motion Carried.
- V: Captain's Report – Janice Kauffman
1. I will be posting training available on the board after the meeting.
 2. The Northern Neck Electric dinner tacks place tomorrow.
 3. I will be teaching Smith Point Sea Rescue CPR on August 18th.
 4. Tina, Jim, Melvin, and I will be assisting with testing tomorrow in Gloucester.
 5. The instructions to transfer information from the life-pack 15's to the Tough Books have been laminated and placed next to the lifepacks in the squads.
 6. Training in Kilmarnock August 14th at 1800 hours. Meets and the Kilmarnock volunteer Rescue Squad Building. The training will take place at the fairgrounds.
 7. There is a shortage of members currently able to run for Northumberland County Volunteer Rescue Squad. Due to this, if it is the 3rd tone and we are returning from the hospital we will offer our assist in our unit. If you are in their run area and tones go off offer your assistance.
 8. The county will start running a ad in the newspaper once a month asking for volunteers.
 9. Kenny Eades will provide a summary of all the calls run in the county to the Board of Supervisors at their meetings.

VI: 1st Lieutenant Report: Melvin Cockrell (Absent)

VII: 2nd Lieutenant: Tina New

1. None

VIII: President's Report – Larry Wagner

1. Thank to everyone for coming out to the picnic.
2. No precise date have been given for the painting of the roof form Courthouse Construction at this time.
3. The tree line needs to be cut back due to the trees encroaching in around us. We has gotten a quote for this to be completed for \$150.00 after a 50% discount as a gift to the squad.
4. We have received a invite form Bon Secours to attend an event in Richmond on 9/21/13 from 1pm to 7pm, the flyer will be posted if you would like to attend.
5. The radio upgrade has been delayed due to lack of access to towers, at this time we are unsure when this will be completed.
6. I was able to contact one of the surrounding land owners regarding access to his land for timber purposes and he denied access.

IX: Vice President-Garfield Parker

1. None

X: Auxiliary – Rebekah Haynie

1. We are having a country breakfast on August 10th from 8-11.

XII: Membership

1. Devin Bayse has given the squad ten years of service. The Board recommends that the squad grant him lifetime membership, The squad voted to grant him Lifetime membership.
2. Wes Werling completed his extended period of probation as an Administrative member. The board recommends he be granted full membership. The squad voted to grant him membership.
3. Gayle Werling has decided to resign from her probationary status and is planning to join the Auxiliary.

XIII: Vehicle Officer/Training Officer: Joe Schlatter

1. Training will be August 29th at 1900 hours Pediatrician Dr. Barbara Kahler will be educating us on pediatric respiratory distress.
2. If 46 begins to speak to you in a different language on the dashboard, don't worry about it, we are aware and we are able to fix it on a temporary basis
3. We have ordered the power stretcher and we should be expecting delivery in the next 3 weeks.

XIV: Member at Large: Jim Webber

1. If you need more fishing trip raffle tickets to sell let me know, contact me so I can collect the money and tickets from you, prior to the raffle on September 6th, 2013.

XVI: Old Business

1. Please put out fliers about the yard sale. Wes will also need help the day before the yard sale collecting donated items, and setting up the areas.

XVII: New Business

1. Devin Bayse has received lifetime membership.
2. Wes Werling has received full administrative membership.
3. Gayle Werling has resigned her probationary membership.

XVI: Tina New motioned to adjourn the meeting. Jeanne Widenmyer seconded the motion. Meeting adjourned. The next meeting is scheduled for Wednesday 4 September, at 1930 hours.

Respectfully submitted
Brittani Wilmore

Enclosures 4 w/d

- (1) Attendance
- (2) July minutes
- (3) June Treasurer's Report
- (4) June call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 4 September 2013 at 1936 hours.

II: Attendance (encl 1) Janice Kauffman, Garfield Parker, Larry Wagner, Jeanne Widenmyer, Phil Shahan, Joseph Schlatter, Charles Howard, James Webber, Tomika Crockett, Wes Werling and, Angela Yerby were present. Rebecca Haynie, Brittani Wilmore, Jo Walters, Robert Hundley, Tina New, Sarah Cole, Ashley Gregory, Bryan Wilmore, Melvin Cockrell and Devin Bayse, were excused.

III: Minutes of the August 2013 meeting (encl 2) have been posted. Jim Weber motioned the minutes be accepted. Jeanne Widenmyer seconded the motion. Motion carried.

IV: Jeanne Widenmyer submitted the Treasurer's Report through 31 August 2013 (encl 3). Income was \$1968.00. Expenditures totaled \$2,820.91. The biggest expenditures were for ambulance supplies and electricity. Phil Shahan motioned the report be accepted as submitted. Wes Werling seconded the motion. Motion Carried.

V: Captain's Report – Janice Kauffman

1. There is another CPR & 1st Aid class this month. There is a signup sheet in the bay.

2. Our monthly training meeting has been rescheduled to allow MedStar helicopter service to conduct a training program for all County emergency organizations. This training is necessary before MedStar which is based in Maryland can begin to provide 24/7 medevac service here. The training will be at Callao Rescue squad on September 30th in the evening...

3. The captains of all three squads will be meeting with the high school students in the EMT classes later this week. This meeting will identify those students who are expected to serve their practical experience time with Mid-County. Some details for how this program will operate are still being worked out but we expect the students to respond to calls and do standby at the building as part of the revamped program...

4. Thank you everyone for all your help this last month especially with responding to calls.

5. Anyone interested in helping with the Christmas party please see me after the meeting.

6. We will be setting up a volunteer recruitment table at the Yard Sale. Applications and data about all three squads will be displayed in the effort to get new members for all squads.

VI: 1st Lieutenant Report: Melvin Cockrell

1. None

VII: 2nd Lieutenant: Tina New

1. None

VIII: President's Report – Larry Wagner

1. Thank you to everyone for running calls this month.
2. Spoke with Courthouse Construction and discussed the situation with the roof regarding the paint flaking. They have promised to complete the repainting this month whenever the weather permits.
3. The fishing trip raffle has gone well and raised some \$1200 for the squad. Our thanks to everybody for pitching in and making this happen. We still need to do the drawing of the winning ticket and will probably do that at the Yard Sale Event.
4. The Yard Sale is this weekend and Wes & Gayle need some help on both Friday for setup and on Saturday for the sale itself.
5. We have been told that the band has decided to resume their biweekly concerts later this month. That is good news on many levels.
6. I still have been able to make no progress in talking to one of our neighbors regarding using their property for tree removal but will continue to work on this.
7. We had fire alarm activation last month. We got great response from everybody. The problem was a defective smoke alarm that malfunctioned. It was replaced the following day by the alarm company.
8. The County has scheduled another meeting for next week to continue the discussions about long range planning and recruitment efforts in the County.
9. This is an election year for the Board of Directors. I have told the Board that I will not seek another term as President. It is time for new blood with new ideas and we have a good pool of people for the nominating committee to choose from. In order to give that Committee ample time to perform their task, anyone interested in serving on the Committee is asked to identify themselves. Janice Kauffman, Tomika Crockett and Garfield Parker agreed to serve on the Committee. Any member who would like the Committee to consider them for an office, please write your name on a slip of paper and place it in the PPCR box on the front desk in the High Bay.
10. The Board has decided that there is no hope that grant money will become available that we should move forward with purchasing the new ambulance with squad funds. A meeting to discuss vehicle specifications with Horton should occur during the week of September 16th.

IX: Vice President-Garfield Parker

1. We lost two members of the community that we have helped. The funerals for John Jordan and Cookie Bayse will be held this Saturday

X: Auxiliary – Jim Weber

1. Bingo will be this Friday.

2. There will be spaghetti dinner on Saturday September 21st and help with the set up and dinner would be appreciated...

XII: Vehicle Officer: Joe Schlatter

1. The new power cot has been installed on Unit 48. Please note the new location for the battery charger.

2. We are having radio troubles again. We have technicians scheduled to check the units out to see if we can make any improvements on our end of the communication loop.

3. Please monitor more closely the printout paper for the new Lifepak 15s. These devices use more paper than our prior versions.

XIII: Member at Large: Jim Webber

1. Participation reports from August look good.

2. Thanks to all the members who sold the raffle tickets for the rockfish charter fishing trip...

XIV: Jeanne Widenmyer motioned to adjourn the meeting. Joe Schlatter seconded the motion. Meeting adjourned at 2015. The next meeting is scheduled for Wednesday 2 October at 1930 hours.

Respectfully submitted
Brittani Wilmore by proxy

Enclosures 4 w/d

- (1) Attendance
- (2) August minutes
- (3) August Treasurer's Report
- (4) August call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 2 October 2013 at 1941 hours.

II: Attendance (encl. 1) Garfield Parker, Larry Wagner, Jeanne Widenmyer, Phil Shahan, Joseph Schlatter, Charles Howard, James Webber, Tomika Crockett, Wes Werling, Angela Yerby, Roger Briney, Rebecca Haynie, Paul Ryan, and Dave Rundall were present. Janice Kauffman, Brittani Wilmore, Jo Walters, Robert Hundley, Tina New, Sarah Cole, Melvin Cockrell and Devin Bayse, were excused.

III: Minutes of the September 2013 meeting (encl 2) have been posted. Jim Weber motioned the minutes be accepted. Jeanne Widenmyer seconded the motion. Motion carried.

IV: Jeanne Widenmyer submitted the Treasurer's Report through 30 September 2013 (encl. 3). Income was \$7717.35. Expenditures totaled \$17,297.13. The biggest expenditure was \$12,000 for the new power stretcher. The other expenses included the cost of the radio equipment, restocking supplies and operating expenses. Phil Shahan motioned the report be accepted as submitted. Wes Werling seconded the motion. Motion Carried.

V: Captain's Report – Written submission from Janice Kauffman

1. She will be returning on October 7th.
2. Nominating Committee will meet later this month. If you are interested in serving on the Board, please put your information on sheet of paper and place it in the box used for patient care reports.
3. Please check the bulletin board for upcoming training classes. The notices we have received are posted. We have also learned that VAVRS will be conducting an EVOC class in Callao October 26-27. If anybody is interested in attending, let one of us on the Board know.
4. Thank you everyone for all your help this last month especially with responding to calls. Please note the sign-up sheets for future events including the football games and the Urbanna Festival.
5. Anyone interested in helping with the Christmas party please see me after the meeting.
6. The printer for PPCR reports has been moved to the front desk in the bay,

VI: 1st Lieutenant Report: Melvin Cockrell

1. None

VII: 2nd Lieutenant: Tina New

1. None

VIII: Vice President-Garfield Parker

1. Thank for covering all the calls but nothing special to report.

IX: Member at Large – Jim Webber

1. Participation reports have been posted.

X: Vehicle Officer: Joe Schlatter

1. Yearly inspections are due. Unit 48 will go this week and 46 will go the following week
2. We are continuing to have radio trouble. We had the Motorola technicians check the units out. They are operating up to specifications and we were unable find any way to make improvements on our end of the communication loop.
3. The new head set has been installed on Unit 46. It is somewhat different from the prior one, Please take a few minutes to familiarize yourself with the new equipment.
4. We have received a quote from Frazier on the costs associated with replacing the generator and upgrading the heat/air conditioning systems on Unit 48. Completing both projects can be done for roughly \$13,000.
5. We are reviewing the specifications from Horton after meeting with their representative. The cost has increased some and now is about \$180,000. Given current production schedules we are probably looking at roughly March of next year before we see the new ambulance.

XI. Infection Control Officer – Phil Shahan

1. Please be sure your records are up to date and remember which tests and vaccines are needed including Hepatitis B and TB tests for new members.
2. This is the start of flu season so please get your shot and let me know when that happens so it gets in your record.
3. I will be working with Joe Schlatter on this month's training program. The "Off The Beaten Path" class will focus on rescue work in rough terrain and will occur on Saturday October 19th between 10:00 a.m. and 3:00 p.m. Please try to attend. Food will be provided and we will be using the Bush Mill Sanctuary for the outdoor effort.

XII: Auxiliary Report - Rebecca Haynie

1. Bingo will be held on Friday night.
2. Thanks to all the members who helped with the spaghetti dinner.
3. A bake sale will be held just before Thanksgiving and your support would be appreciated

XIII: President's Report – Larry Wagner

1. Please welcome our guests for tonight both young men are considering joining the squad and their mothers are here to learn more about us.
2. Congratulations to Tomika Crockett for completing her EMT training and successfully passing her tests.

3. A special thank you to everyone for making the extra effort running calls this month especially since both we and Northumberland have been short staffed.

4. Courthouse Construction finally completed the roof repainting this month and a big thank you to Robert Hundley for cleaning out the underbrush and debris along the driveway and around the propane tank. This look much better with those tasks accomplished.

5. To follow on to what Phil Shahan said, please get the flu shot. If need be the squad will pay the cost for you. Just go by the health Department or get it done elsewhere where it is cheaper and then bring us the receipt.

6. Reports of the clothes dryer being in trouble were correct. The repairman fixed a developing problem but noted that we need to be sure to remove and clean the lint filter each time we use the dryer. We also need to keep the dryer aligned with the wall exhaust vent. Please pay attention to both issues.

7. I was unable to devote time to the effort so I still have been able to make progress in talking to one of our neighbors regarding using their property for tree removal but will continue to work on this.

8. The supplies Janice ordered have arrived and the items placed on the shelves.

9. The deadline for symposium signup is here and to our knowledge only Joe Schlatter is planning to attend.

XIV: Old Business

Wes Werling expressed his thanks for all the help people provided in conducting the yard sale. There are still some items that should bring in money which are being disposed of on Ebay. Finally, a special note of thanks to Joyce Shelton for her generous gifts at the yard sale.

XV: New Business

Angela Yerby announced that First Baptist Church is sponsoring a parade on October 26th. The parade will go from the YMCA to the Courthouse with line up commencing at 11:15 and the parade starting at Noon. Mid-County is asked to participate in the parade. A signup sheet will be posted for the event

XVI: Jeanne Widenmyer motioned to adjourn the meeting. Joe Schlatter seconded the motion. Meeting adjourned at 2015. The next meeting is scheduled for Wednesday 6 November at 1930 hours.

Respectfully submitted
Brittani Wilmore by proxy

Enclosures 4 w/d
(1) Attendance

- (2) August minutes
- (3) August Treasurer's Report
- (4) August call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 6 November 2013 at 1930 hours.

II: Attendance (encl 1) Brittani Wilmore, Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jeanne Widenmyer, Joseph Schlatter, Charles Howard, James Webber, Angela Yerby, Tomika Crockett, Phil Shahan, Sarah Cole, Melvin Cockrell, Devin Bayse, Bandy Robinson, and Jo Walters were present. Tina New and Paul Ryan were excused.

III: Minutes of the October 2013 meeting (encl 2) have been posted. Phil Shahan motioned the minutes be accepted. Melvin Cockrell seconded the motion. Motion carried.

IV: Jeanne Widenmyer submitted the Treasurer's Report through 31st October 2013 (encl 3). Income was \$15,837.00. Expenditures totaled \$21,261.52 with \$17,000 going to a down payment on the new squad. Sarah Cole motioned the report be accepted as submitted. Rebekah Haynie seconded the motion. Motion Carried.

V: Captain's Report – Janice Kauffman

1. There is a CPR and first aid class scheduled for November 17th, 2013, pro certification will be available.
2. The Mid- County website is up to date.
3. Christmas party is December 14th and 6pm, there is a signup sheet in the bay, please bring a covered dish.
4. January 1st, 2013/Rappahannock General Hospital will be acquiring their Stroke Center certification.

VI: 1st Lieutenant Report: Melvin Cockrell

1. Thank you everyone for running calls, call me if you need me, as I am now working two jobs

VII: 2nd Lieutenant: Tina New (absent)

VIII: President's Report – Larry Wagner

1. during my attendance at the PEMS meeting we were reminded that there are 3 PEMS owned Mass Casualty Incident trailers located in Lancaster, Westmoreland and Middlesex County that are available for use during a MCI.

2. The STAT boxes will be gone as of January 1st, PEMS is planning on replacing the medication boxes with a better designed box.

3. If the hospital is not willing to exchanged epi-pen due to expiration or usage let the board know so they can contact PEMS there is a contract in place, stating that they are to replace these.

4. Come to the Christmas Party and bring your family to enjoy.

5. Be sure to get your flu shot.

6. I would like to give a special thank you to Joe and Phil for a great training last month. Also to Robert Hundley for cleaning the debris along the entry road.

7. We have acquired two new radios that are in storage in the case of a malfunctioning one, four radios were went in to be repaired. Janice has had an antenna placed at her house to help with reception there. We have also had 6 pagers donated to us by King George County and plan to use those for probationary members, and interns.

IX: Vice President-Garfield Parker

1. None

X: Auxiliary – Rebekah Haynie

1. The Horsehead Pickers will take place the 1st and 3rd Wednesday of the month for November and December.

2. We will have a bake sale November 26th at Food Lion in Heathsville starting at 1100.

3. Last Bingo until March is in December.

XII: Membership

1. Dave Rundall have requested a 6 month leave of absence from November to May. Devin Bayse motioned leave be granted. Jeanne Widenmeyer seconded. Motion Carried.

XIII: Vehicle Officer: Joe Schlatter

1. 48's generator is working well right now.

2. The down payment on the new squad has been made. There is a 60-90 day period were the engineers are drawing up the final plan, then we will sit down with them one last time before production begins.

3. I submitted a grant request to the State Farm Foundation, that supplies funds for fire and rescue training a safety to acquire a simulation mannequin.

XIV: Member at Large: Jim Webber

1. Sent out the monthly participation and call reports.

XVI: The Nomination committee has submitted their suggestions for nomination they are as follows.

Captain: Phil Shahan, Joe Schlatter
1st Lieutenant: Joe Schlatter, Phil Shahan
2nd Lieutenant: Tomika Crockett
Vehicle Office: Charles Howard
Member at large: Sarah Cole, Rebekah Haynie
Treasurer: Jean Widenmyer
Secretary: Brittani Wilmore, Rebekah Haynie
President: Janice Kauffman
Vice President: Garfield Parker

Floor remained open for further nominations none made. Rebekah Haynie requested to be withdrawn from nomination completed per request. There will be a write in sections on the voting ballots also.

XVII: Garfield Parker motioned to adjourn the meeting. Rebekah Haynie seconded the motion. Meeting adjourned at 2004. The next meeting is scheduled for Wednesday 4th December, at 1930 hours.

XVIII: Conclusions –
1. Dave Rundall has been granted a 6 month leave of absence.
2. Voting will take place at the next meeting December 4th.

Respectfully submitted
Brittani Wilmore

Enclosures 4 w/d
(1) Attendance
(2) November minutes
(3) October Treasurer's Report
(4) October call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 4 December 2013 at 1930 hours.

II: Attendance (encl 1) Brittani Wilmore, Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jeanne Widenmyer, Joseph Schlatter, Charles Howard, James Webber, Tomika Crockett, Phil Shahan, Sarah Cole, Don Shearhouse, Paul Ryan, Ashley Gregory were present. Tina New and Melvin Cockrell and Roger Briney were excused. Dave Rundall is on a leave of absence.

III: Minutes of the November 2013 meeting (encl 2) have been posted. Phil Shahan motioned the minutes be accepted. Jeanne Widenmyer seconded the motion. Motion carried.

IV: Jeanne Widenmyer submitted the Treasurer's Report through 30th November 2013 (encl 3). Income was \$9,971.13, this included reimbursement from the grant for the new power stretcher. Expenditures totaled \$9,857.88 with this including the purchase of new auto pulse batteries. Joseph Schlatter motioned the report be accepted as submitted. Janice Kauffman seconded the motion. Motion Carried.

V: Captain's Report – Janice Kauffman

1. If you go on a call and there is any possibility that it is the flu or contagious such as fever, and vomiting wear masks.

2. Thank you to everyone running calls.

3. New batteries and chargers for the Autopulse have been placed in the units, and the old batteries also work in the new chargers. We have a loaner Autopulse in 48, ours is being analyzed at ZOLL due to an error message during training.

4. Christmas party is December 14th and the set up is to take place on December 12th.

5. I attended the dedications ceremony for Jeanie Dunston at PEMS for their new audiovisual room.

6. The website is up to date.

VI: 1st Lieutenant Report: Melvin Cockrell(absent)

VII: 2nd Lieutenant: Tina New (absent)

VIII: President's Report – Larry Wagner

1. The county had to replace an antenna at Surprise Hill and adjust the wattage there, the radios to seem to have a slight improvement.

2. The county will be placing the order for the antenna upgrade equipment in January hoping to have it online in late spring.

3. The VAVRS fees will be increasing this year due to lack of funds. We were also asked to be involved in two separate raffles to help raise money. The board suggest that we not be involved in the raffle but continue to pay dues to be a member of VAVRS at this time. Floor opened for any objections, none objected. Motion Carried.

4. Please sign up and come to the Christmas Party and bring your family to enjoy.

IX: Vice President-Garfield Parker

1. One of our patients Rose Jones passed away and her services will be held this Saturday at 11 am.

2. Please report to Jim Holmes of RGH any issues we are having in the ER, they are attempting to work on some public relations at this time.

X: Auxiliary – Rebekah Haynie

1. The Horsehead Pickers music will take place the December 5th and December 19th. We are unaware of next year's schedule as of this time.

2. Thank you to those who helped make the November bake sale a success.

3. Last Bingo of the year this Friday, then none until March 2014.

XII: Membership

1. None

XIII: Vehicle Officer: Joe Schlatter

1. There is now a speaker and microphone upstairs where you can hear and answer calls, do not unplug this equipment.

XIV: Member at Large: Jim Webber

1. Sent out the monthly participation and call reports.

XVI: The voting for the 2014-2015 Board of Directors took place on anonymous ballots counted by Don Shearhouse and Rebekah Haynie, write ins were also accepted. The results are as follows below.

Captain: Joe Schlatter

1st Lieutenant: Phil Shahan

2nd Lieutenant: Tomika Crockett

Vehicle Officer: Charles Howard

Member at large: Sarah Cole

Treasurer: Jean Widenmyer

Secretary: Brittani Wilmore

President: Janice Kauffman

Vice President: Garfield Parker

Congratulations to all.

XVII: Paul Ryan motioned to adjourn the meeting. Rebekah Haynie seconded the motion. Meeting adjourned at 2003. The next meeting is scheduled for Wednesday 8th January, at 1930 hours.

XVIII: Conclusions –

1. The new Board members for years 2014 and 2015 have been elected.

Respectfully submitted
Brittani Wilmore

Enclosures 4 w/d

- (1) Attendance
- (2) December minutes
- (3) November Treasurer's Report
- (4) November call report

Attendance Log 2013

	January	February	March	April	May	June	July	August	September	October	November	December
411 Phil Shahan	P	E	E	E	E	U	E	E	P	P	P	P
412 Janice Kauffman	P	P	P	P	E	P	E	P	P	E	P	P
414 Sarah Cole	P	E	E	E	E	U	P	E	E	E	P	P
417 Bryan Wilmore	P	P	P	P	E	E	E	E	E	U	U	E
419 Linda Wilson	U	U	U	U	RES	RES	RES	RES	RES	RES	RES	RES
420 Judith Gogates	LOA	LOA	LOA	U	U	U	U	U	U	U	U	U
421 Aaron Wilson	LOA	U	U	U	RES	RES	RES	RES	RES	RES	RES	RES
430 Dave Rundall	LOA	LOA	LOA	LOA	U	U	U	U	U	U	LOA	E
431 Brittni Wilmore	P	E	P	P	P	P	P	P	P	E	P	P
432 Tomika Crockett	LOA	LOA	LOA	U	U	U	U	U	U	U	U	U
433 Jamie Wells	P	P	P	P	E	E	U	P	P	P	P	P
434 Larry Wagner	P	P	P	P	U	U	U	U	U	U	U	U
435 Joe Schlatter	P	P	P	P	P	P	P	P	P	P	P	P
440 Tina New	P	E	E	P	P	P	P	P	P	E	E	E
441 Garfield Parker	P	P	P	P	P	P	P	P	P	P	P	P
443 Rebekah Haynie	P	P	P	P	P	P	P	P	P	P	P	P
444 Don Shearhouse	U	LOA	LOA	LOA	P	P	P	P	E	P	P	P
446 Charles Howard	P	P	U	P	P	P	P	P	U	U	U	P
448 Angela Yerby	P	P	LM E	LM	P	P	P	LM	P	P	P	P
451 Sandi Smith	LM	LM	LM	LM	LM	LM	LM	LM	LM	LM	LM	LM
453 Jim Webber	P	P	P	E	P	P	P	P	P	P	P	P
455 Jo Walters	P	E	LOA	P	P	P	E	E	E	E	U	U
458 Edward Smith	LM	LM	LM	LM	LM	LM	LM	LM	LM	LM	LM	LM
462 Heather Cook												
466 Paul Ryan	P	U	E	P	P	P	P	P	U	P	E	E
468 Devin Bayse	P	E	E	P	E	E	U	P	E	E	P	U
469 Roger Briney	P	E	U	U	E	P	E	U	U	P	U	U
473 James Barnes	U	U	U	U	U	U	U	U	U	U	U	E
475 Mark Sowder	P	RES	RES	RES	RES	RES	RES	RES	RES	RES	RES	RES
476 Robert Hundley	P	P	P	U	P	U	P	E	E	E	U	U
477 Ed Gotthardt	U	U	U	U	U	P	U	U	U	U	U	U
478 Melvin Cockrell	E	P	P	P	P	P	E	E	E	E	P	E
479 Ashley Gregory	E	P	P	P	E	E	E	E	E	U	U	U
484 Jeff Newsome	U	U	U	U	U	U	U	U	U	U	U	P
492 Chonna Dunn	P	E	P	U	U	P	U	U	U	U	U	U
493 Katilynn Cook	C	C	C	C	C	C	C	C	C	C	C	C
499 Brittny Nash	C	C	C	C	C	C	C	C	C	C	C	C
494 Catherine Cook	C	C	C	C	C	C	C	C	C	C	C	C
495 Merrell New	C	C	C	C	C	C	C	C	C	C	C	C
498 Chelsea Kline	C	C	C	C	C	C	C	C	C	C	C	C
Mackenzie Osborn	C	C	C	C	C	C	C	C	C	C	C	C
499 Kayla Wilson	C	C	C	C	C	C	C	C	C	C	C	C
A01 Jean Widenmyer	P	P	P	P	P	P	P	P	P	P	P	P
A03 Gayle Werling	U	P	U	U	U	U	U	RES	RES	RES	RES	RES
A04 Wes Werling	U	P	U	U	U	U	P	U	U	P	U	U