

**MINUTES  
CITY OF TEAGUE  
BOARD OF ALDERMEN  
REGULAR MEETING  
APRIL 17, 2017 6:00 P.M.**

1. CALL TO ORDER AND ANNOUNCE QUORUM IS PRESENT: *The meeting was called to order at 6:00 P.M. by Alderman Ron Rasbeary, Mayor Pro Tempore and Quorum was announced with all the Aldermen seated at their respective places with Mayor Earnest G. Pack and Alderman Melvin Mims being absent.*
2. INVOCATION: *Alderman Chris Nickleberry*
3. PLEDGE TO THE FLAG: *Alderman Marilyn Michaud*
4. VISITORS/CITIZENS COMMENTS: At this time, any person with business before the Council not scheduled on the Agenda may speak to the Council for a maximum of three (3) minutes. No formal action can be taken on these items at this meeting. *None*
5. CONSENT AGENDA:
  - a. Approve Minutes from the March 8, 2017 Special Called Meeting of the Board of Aldermen
  - b. Approve Minutes from the March 20, 2017 Regular Meeting of the Board of Aldermen
  - c. Approve the check register for the month of March 2017
  - d. Approve Financial Statement for March 2017
  - e. Accept the Quarterly Investment Report for the 1<sup>st</sup> Quarter of 2017

*Motion to approve the consent agenda was made by Alderman Michaud, seconded by Alderman Hertenberger. Motion carried 4-0.*

6. OLD BUSINESS: *None*

*At 6:06 P.M. Alderman Mims entered the meeting.*

7. NEW BUSINESS:

- a. DISCUSSION AND POSSIBLE ACTION ON APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE RESOLUTION NO. 2017-04-17 WHICH ADOPTS THE INVESTMENT POLICY FOR THE CITY FUNDS:

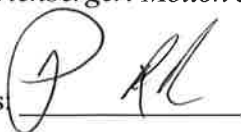
*Theresa Prasil, City Administrator, explained that she attended Public Funds Investment training in March and at that time she was made aware of the legal requirements that all cities must have an approved Investment Policy. The policy outlines and ensures that the City of Teague will follow and abide by all legal requirements outline by the Public Funds Investment Act.*

*Motion to approve and authorize the Mayor to execute Resolution No. 2017-04-17 which adopts the Investment Policy for the city funds was made by Alderman Nickleberry, seconded by Alderman Michaud. Motion carried 5-0.*

- b. DISCUSSION AND POSSIBLE ACTION ON APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE RESOLUTION NO. 2017-04-17(2) WHICH ADOPTS THE LIMITED ENGLISH PROFICIENCY (LEP) PLAN:

*Theresa Prasil, City Administrator, explained that to better serve our community and abide by the USDA requirements, the City of Teague is required to adopt and put in place a Limited English Proficiency Plan. The plan would include "I speak cards" that would be available for customers to help communicate to City personnel the language that they speak and understand. She also explained that included in the plan were names of 3 volunteers that would assist the City in translating.*

*Motion to approve and authorize the Mayor to execute Resolution No. 2017-04-17(2) which adopts the Limited English Proficiency (LEP) Plan was made by Alderman Nickleberry, seconded by Alderman Hertenberger. Motion carried 5-0.*



- c. DISCUSSION AND POSSIBLE ACTION ON SELECTING AND APPROVING A CONTRACTOR TO REPLACE THE 12 FIRE HYDRANTS APPROVED BY THE BOARD OF ALDERMEN AT THE MARCH 20, 2017 COUNCIL MEETING; AND APPROPRIATING THE NECESSARY FUNDS FROM THE FUND RESERVE; AND AMENDING EXPENSE LINE ITEM 05-43-5937 FIRE HYDRANTS FOR THE NECESSARY AMOUNT:

*Theresa Prasil, City Administrator, explained that there are currently 2 options for the Aldermen to choose from for the project. The first option would be using a contractor, Water Works, to do the hot taps on the 6 hydrants that do not have valves costing an estimated amount of \$31,800, then having B and B Construction remove the old hydrants and install the new ones with an unknown firm estimate due to the structure and location of each hydrant and the City purchasing the hydrants at an estimated \$40,000.00. The second option is using Utility Solution to do the complete project for \$81,450.00. Alderman Hertenberger asked where will this money come from and she stated that we needed to take the money set aside for the old proposed pool project and use it since we are not going to have a pool. Alderman Mims stated we need to move just the \$81,450.00 and leave the remaining in the account just in case we need to use that money to finish taking down and fixing the landscape at the old pool site.*

*Motion to approve Utility Solutions as the contractor to replace the 12 fire hydrants approved by the Board of Aldermen at the March 20, 2017 Council Meeting; and appropriating \$81,450.00 from the 01-1062 Proposed Pool Project Fund Reserve; and amending expense line item 05-43-5937 Fire Hydrants in the amount of \$81,450.00 was made by Alderman Hertenberger, seconded by Alderman Mims. Motion carried 5-0.*

- d. DISCUSSION AND POSSIBLE ACTION ON APPROVING THE AGREEMENT WITH GUSTAVO RAMIREZ TO PERFORM DUTIES FOR THE CITY OF TEAGUE'S PUBLIC WORKS DEPARTMENT AS A CONSULTANT:

*Alderman Rasbeary asked Jacob Cowling, Public Works Director, how often will he need to call for assistance and do you think you can handle it without Gus? Jacob's responded with yes at this time he believes he and the department can handle it but keep in mind the knowledge that Gus has from being here so long of the valves and such it will just be the matter of finding them.*

*Alderman Michaud stated she does not think it's necessary with Alderman Nickleberry agreeing with her.*

*Alderman Rasbeary asked that the \$40/hour is for when we call him and need him on consultant basis. Theresa Prasil, City Administrator, responded yes.*

*Alderman Nickleberry stated he does not agree with it along with Alderman Michaud stating she does not either.*

*Alderman Hertenberger expressed the need for Gus's assistance with knowing how hard it has been in the past to locate lines and other city things. Alderman Michaud responded with don't we have maps for locating. Theresa responded with yes and a program called 1519, that was never completed by Gus in the past, that has all located lines, valves and manholes documented.*

*Alderman Hertenberger expressed the need is there and it will not be for days on in just maybe an hour or two every now and again.*

*Alderman Nickleberry asked that didn't we have someone else offer to consult at one point in time. Alderman Rasbeary responded with Albert.*

*Alderman Nickleberry stated we need to contact him and see what he will do for the City.*

*Motion to table the approving the agreement with Gustavo Ramirez to perform duties for the City of Teague's Public Works Department as a consultant was made by Alderman Michaud, seconded by Alderman Nickleberry. Motion carried 3-2. Voting no was Alderman Hertenberger and Alderman Mims.*



e. DISCUSSION AND POSSIBLE ACTION ON AUTHORIZING THE DEVELOPMENT OF A CITY OF TEAGUE FACEBOOK PAGE:

*Motion to authorize the development of a City of Teague Facebook page with the authorized administrator of the page being Theresa Prasil, City Administrator, was made by Alderman Nickleberry, seconded by Alderman Mims. Motion carried 5-0.*

f. DISCUSSION AND POSSIBLE ACTION ON APPROVING THE CLOSURE OF 3 STALE BANK ACCOUNTS LISTED BELOW WITH PROSPERITY BANK:

- City of Teague Highway 84 Project - Account Number \*\*\*7021 (9/30/2013)
- City of Teague Sewer Improvement - Account Number \*\*96 (9/30/2013)
- City of Teague Home Program – Account Number \*\*\*9285 (12/31/2012)

*Theresa Prasil, City Administrator, stated that the accounts listed have had \$0.00 in the accounts since the date listed to the right of each account.*

*Motion to approve the closure of the 3 stale bank accounts, City of Teague Highway 84 Project - Account Number \*\*\*7021, City of Teague Sewer Improvement - Account Number \*\*96 and City of Teague Home Program – Account Number \*\*\*9285, at Prosperity Bank was made by Alderman Michaud, seconded by Alderman Hertenberger. Motion carried 5-0.*

*At 6:25 P.M. Open Session convened into Executive Session*

8. EXECUTIVE SESSION: *"The City Council for the City of Teague reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberation and Real Property); 551.073 (Deliberations about Gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development)."*

- Conduct employment interview with Cathy Wagoner, applicant for Police Department Secretary / Court Clerk. **551.074 (Personnel Matters)**

9. OPEN SESSION: *At 6:32 P.M. Executive Session Adjourned into Open Session*

10. TAKE ANY ACTION DEEMED NECESSARY ON TOPICS DISCUSSED IN EXECUTIVE SESSION:

*Motion to hire Cathy Wagoner at \$12/hour as the Police Department Secretary / Court Clerk was made by Alderman Hertenberger, seconded by Alderman Mims. Motion carried 5-0.*

11. ADJOURNMENT: *At 6:35 P.M motion to adjourn was made by Alderman Nickleberry, seconded by Alderman Michaud. Motion carried 5-0.*

*The meeting adjourned.*

The City of Teague,

  
Theresa Prasil, City Secretary/Adm

  
Ron Rasbeary, Mayor Pro Tempore

Any person interested in attending the meeting with special communication or accommodations needs to contact City Hall 48 hours prior to the meeting at 254-739-2547 to make arrangement.

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Minutes 4/17/2017 Initials:

