



*President's Message*  
Leatha Kopech, PP, PLS

## **TYLER AREA ASSOCIATION OF LEGAL PROFESSIONALS JULY, 2020 NEWSLETTER**

WELCOME to summer! With the temperatures up and the sun shining, I know we all want to be taking vacations and making family memories. I hope that even though our country is in a bit of craziness right now, you have all managed to find ways to compromise and make wonderful family memories.

July starts a new year for TAALP. I am truly honored that you chose me to be your leader for the 2020-21 year. My hopes and desires are to continue to offer the areas best legal professionals, a way to continue to grow in not only their knowledge but their professionalism. Let's talk about growth . . . it's that time of year again, time to renew your membership. I am asking that each member not only renew your membership but also invite and encourage your fellow legal professionals to be a part of TAALP. Inviting them to attend a meeting as a guest, is a great way to let them see what TAALP is all about.

I am elated that I have the privilege of working with a great group of ladies whom you trusted and voted into office to serve as our 2020-21 Executive Board: President-Elect - JoRuth Hancock, CP; First VP - Melissa Wallace, CP; Second VP - Tina Knighton; Recording Secretary - Laura Brownlow; Corresponding Secretary - Brandi Turchi, CP; and Treasurer - Lisa Betts. I am also very excited that Carrie King, CP has agreed to be the Executive Advisor and Helen Koch has accepted the position as Parliamentarian, both positions of which are appointments rather than elected. I will introduce you all to these amazing ladies at our first membership meeting later this week. We look forward to getting to know you this year, and I hope you will take a minute to introduce yourself to us at the meeting.

Our first membership meeting will be on, Thursday, July 9, 2020 at noon, at Texas Music City Grill, located on Old Jacksonville Highway. Our speaker will be Jim Lambeth and the topic will be "Ad Valorem Property Tax Suits and Warrants." Lunch is \$15.00, if you eat. If you choose not to eat, the CLE is free this month. The CLE is approved by NALA and TBLS. Please join us for a great hour of CLE!!! We want to say a big THANK YOU to Deposition Resources for sponsoring our meeting and providing door prizes for this month. Don't forget to bring a guest!!!

Our Community Service Committee and Sunshine Committee will be headed by Candice Dillon. As is normal, we will have several opportunities for community service sponsorship this year. With all the COVID-19 craziness, we are running just a bit behind on choosing a good cause for this time of year. As you know, we typically do a school supply drive; however, we are not certain schools will be returning in the fall. BUT, have no fear, we will have information to you just as soon as possible. As Sunshine Committee Chair, Candice will also be keeping up with the tradition of sending birthday greetings and get well cards. So, If you have any suggestions for charities we could sponsor or if you know of a member who could use a little note to brighten their day, please let us know. We care about our members! You can email her at [candice.dillon@lgbs.com](mailto:candice.dillon@lgbs.com).

Looking forward to seeing everyone on Thursday!

Leatha

**TAALP can help get your name out to our members!**

**For more information, email:**  
**[brandit@brownbaumansmith.com](mailto:brandit@brownbaumansmith.com)**

**Transcript Ad Rates (Per Month):**

**Business Card - \$10.00**

**Quarter Page - \$20.00**

**Half Page - \$30.00**

**Full Page - \$50.00**

### **NOTICES:**

The price of lunch is \$15.00, which covers an hour of CLE and a full course meal (salad, entrée, drink and dessert). Feel free to bring your own lunch with you should you chose not to eat the catered meal.

When responding to your evite, please note whether you will attend and whether or not you will eat so an accurate count can be provided to the caterer. If an RSVP is made with a notation that a meal will be paid for and you do not attend the meeting, you will still be responsible for the cost of that meal. Those with extenuating circumstances will be taken under advisement.

Thank you, and we look forward to seeing you at the next meeting!

# **TLER AREA ASSOCIATION OF LEGAL PROFESSIONALS**

## **MINUTES OF July 1, 2020 BOARD MEETING**

By: Laura Brownlow, Recording Secretary

The executive Board met at Texas Music City Grill on Wednesday, July 1, 2020 for the July monthly board meeting. The following board members were present: Leatha Kopech, President; Jo Ruth Hancock, President-Elect; Tina Knighton, Second Vice President; Brandi Turchi, Corresponding Secretary; Laura Brownlow, Recording Secretary; and Lisa Betts, Treasurer.

Melissa Wallace, First Vice President – Absent

Carrie King, Executive Advisor – Absent

Leatha Kopech called the meeting to order at 12:14 pm.

### **LEATHA KOPECH, President:**

#### **Old Business:**

- 2019-20 Final Renewal Membership total 118
- 2020-21 Renewal Membership total to date 19
- June Election meeting attendance 23

#### **New Business:**

- New Executive Board Members were welcomed
- Discussion for location for membership meetings for coming year
- No changes necessary for Bank Signature Card this year
- NALA Affiliation Membership Dues (due on October)
- SBOT Paralegal Division Sustaining Membership - current
- Discussion of Committee Charis and Volunteers/Assignments
- Discussion of School Supply Drive
- Discussion of Sponsorship by Vendors for membership meetings
- Discussion of Parliamentary Position
- ByLaws – NALA needs current copy

### **JO RUTH HANCOCK, President-Elect:**

- NALA Liaison
- Send updated record of officers

### **MELISSA WALLACE, 1<sup>st</sup> Vice President: - Absent**

- Membership Renewals – We have 19 renewals to date
- Evite for July 9<sup>th</sup> membership meeting – send evite after Executive Board Meeting: Noon at Texas City Music Grill (Select Menu)

### **TINA KNIGHTON, 2<sup>nd</sup> Vice President**

July	<u>Jim Lambeth – Ad Valorem Property Tax Suits and Warrants</u>
August	<u>Shelley Craig (Program Director – Faith &amp; Grief Ministries) – The Laws of Grief – legal pun intended</u>
September	<u>TBA</u>
October	<u>TBA</u>
November	<u>Daniel Seguin (Communications Director / Lead Trainer – TBG Solutions) Topic: Cybersecurity</u>

**LAURA BROWNLOW, Recording Secretary:**

- Board Meeting Minutes

Laura Brownlow moved that the Minutes of the June, 2020, board meeting as recorded by Melissa Wallace be approved, as reported in the Transcript. The motion was seconded, and it carried.

**BRANDI TURCHI, Corresponding Secretary:**

- Publish the newsletter by Wednesday, July 8th. **Deadline** to get your information to Brandi is **Friday, July 3, 2020, by 5:00 pm.**
- July spotlight member: TBD

**LISA BETTS, Treasurer:**

- Amended Treasurer's Report for January, February, March, April & May 2020
- June 2020 Treasurer's Report

Lisa Betts moved that the Amended Treasurer's Reports for January, February, March, April & May 2020 be filed for audit as amended. The motion was seconded, and it carried.

Lisa Betts moved that the Treasurer's Report for June, 2020, be filed for audit. The motion was seconded, and it carried.

**CARRIE KING, Executive Advisor: - ABSENT**

**Next Regular Meeting:**

**July 9, 2020 – Texas Music City Grill**

**Next Board Meeting:**

**August 5, 2020 – TBD**

The meeting was adjourned at 12:45 pm.

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Laura Brownlow  
Recording Secretary

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Leatha Kopech, President

# TYLER AREA ASSOCIATION OF LEGAL PROFESSIONALS



## **2020-2021 APPLICATION FOR MEMBERSHIP AND/OR RENEWAL** \*\*\*Please see attached Membership Definitions for further details\*\*\*

### **TYPE OF MEMBERSHIP (Check One):**

- ☐ RENEWAL  
☐ NEW MEMBER

### **CHECK HERE IF APPLICABLE:**

- ☐ NAME/EMAIL/ADDRESS CHANGE

### **MEMBERSHIP RATES (Check One):**

- ☐ \$50.00 ACTIVE  
☐ \$40.00 ASSOCIATE  
☐ \$25.00 GOVERNMENT /COURTHOUSE  
(☐ ACTIVE/☐ ASSOCIATE)  
☐ \$25.00 STUDENT (ASSOCIATE)  
☐ SUSTAINING/VENDOR

NAME: \_\_\_\_\_

SPECIALTY AREA (if any): \_\_\_\_\_

EMPLOYER: \_\_\_\_\_

POSITION: \_\_\_\_\_ HOW LONG: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CITY & ZIP CODE: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY & ZIP CODE: \_\_\_\_\_

HOME/CELL PHONE: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_  
(Month/Day)

I PREFER TO RECEIVE MAIL AT: \_\_\_\_\_☐ HOME \_\_\_\_\_☐ WORK

LEGAL TRAINING: \_\_\_\_\_

PROFESSIONAL DESIGNATION(S): \_\_\_\_\_  
(i.e., CLA, CP, CLAS, PLS, CPS, TBLS)

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT I MEET THE REQUIREMENTS FOR THE CATEGORY OF MEMBERSHIP FOR WHICH I AM APPLYING (see Bylaws). I AGREE TO BE BOUND BY THE BYLAWS AND CODE OF ETHICS AS ADOPTED BY THE TYLER AREA ASSOCIATION OF LEGAL PROFESSIONALS (TAALP).

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

## **COMMITTEES**

THE REAL WORK OF THE ASSOCIATION IS PERFORMED THROUGH ITS COMMITTEES.  
ON WHICH COMMITTEES WOULD YOU BE WILLING TO SERVE?

- |                                |  |                                |                    |
|--------------------------------|--|--------------------------------|--------------------|
| <input type="checkbox"/> _____ | MEMBERSHIP                                   | <input type="checkbox"/> _____ | SCHOLARSHIP        |
| <input type="checkbox"/> _____ | NEWSLETTER                                   | <input type="checkbox"/> _____ | COMMUNITY SERVICES |
| <input type="checkbox"/> _____ | EMPLOYMENT                                   | <input type="checkbox"/> _____ | LAW DAY            |
| <input type="checkbox"/> _____ | JOINT LUNCHEON                               | <input type="checkbox"/> _____ | FINANCE            |
| <input type="checkbox"/> _____ | WAYS & MEANS                                 | <input type="checkbox"/> _____ | AUDIT              |
| <input type="checkbox"/> _____ | HANDBOOK                                     | <input type="checkbox"/> _____ | PROCEDURES MANUAL  |
| <input type="checkbox"/> _____ | NOMINATIONS                                  | <input type="checkbox"/> _____ | HISTORY            |
| <input type="checkbox"/> _____ | PROFESSIONAL ETHICS                          |                                |                    |
| <input type="checkbox"/> _____ | LONG RANGE PLANNING/ BYLAWS & STANDING RULES |                                |                    |
| <input type="checkbox"/> _____ | LEGAL PROFESSIONAL OF THE YEAR               |                                |                    |
| <input type="checkbox"/> _____ | PROFESSIONAL DEVELOPMENT & CLE               |                                |                    |

**PLEASE MAIL YOUR APPLICATION WITH PAYMENT OF ANNUAL DUES TO:**

**(PLEASE MAKE YOUR CHECK PAYABLE TO TAALP)**

TAALP  
110 North College Avenue, Suite 1700  
Tyler Texas 75702

**\*\*The membership period runs from July 1, 2020 to June 30, 2021 \*\***

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## MEMBERSHIP

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Membership levels are as follows:

### **Active Membership**

- (1) Any individual who has been engaged as a legal secretary, law office administrator, legal assistant, stenographer, typist or clerk in any law office or any person employed in the Court, the trust department of banks or trust companies, or in any public or private institution or office directly engaged in work of a legal nature, including, the public offices of the US Government, states, cities, counties or municipalities for a period of more than 1 year;
- (2) Any individual who has successfully completed a curriculum or full course of studies from an ABA approved or institutionally accredited school or a curriculum or full course of studies specifically prescribed for training as a legal professional from a non-ABA approved non-institutionally accredited school; or
- (3) Any individual who has successfully completed the voluntary certification examination given by NALA, who shall prove that certification or certification renewal by providing documentation of the same to the membership committee and is entitled to the use of the designation “CLA” or “CP”; or
- (4) Any individual who has successfully completed the voluntary certification examination given by the Professional Legal Secretary Association who shall prove that certification or certification renewal by providing documentation of the same to the membership committee and is entitled to the use of the designation “PLS”; or
- (5) Any individual who has been a member in good standing of any organized legal professional association for a period of one (1) year or more.

### **Associate Membership**

- (1) Any educator, judge, attorney or a university or college student in good standing who has interest in the legal profession.
- (2) Any individual who has been engaged as a legal secretary, law office administrator, legal assistant, stenographer, typist or clerk in any law office or any person employed in the Court, the trust department of banks or trust companies, or in any public or private institution or office directly engaged in work of a legal nature, including, the public offices of the US Government, states, cities, counties or municipalities for a period of less than 1 year; or
- (3) Any individual who is employed in some type of legal capacity and who is interested in supporting the profession but who may not otherwise qualify at present as an active member or may elect to join as an Associate rather than an Active member.

### **Sustaining Membership**

Will be granted to any individual, firm or organization who has rendered some special or distinguished service to this Association and who is not a member of this Association or who subscribes to the goals of this Association and shares the common interest of promoting the legal professional and in addition contributes annually to the Association an amount equal to or in excess of the current annual active membership dues.

EMPLOYMENT – July, 2020  
Contact: Lisa Betts  
TAALP Job Bank Coordinator  
903.534.0200 or [lisa@sscfirm.com](mailto:lisa@sscfirm.com)

Position	Practice Areas/Job Description	Location
1. Paralegal	Legal assistant/paralegal needed for an attorney, specialized in oil and gas, with some litigation, real estate, and probate/estate planning. Proficiency in Microsoft Word and tables and Microsoft Excel needed. We are looking for a motivated full-time employee (8:30-5:00, M-F) with strong communication skills (both writing and oral), who is a fast learner, able to multi-task, and is very detail oriented. This medium-sized firm offers health insurance, vacation, holidays, sick leave, 401k, and cafeteria plan.	Tyler
2. Clerk	This position includes a variety of support tasks which may include but is not limited to: input data, verify data entry, accurately process and handle a variety of documents and records; answer telephone in a timely manner, scan documents, file and maintain data, and interact with the public to provide excellent customer service. Duties: <ul style="list-style-type: none"><li>• Process all documents appropriately</li><li>• Be detail oriented</li><li>• Maintain a neat and orderly work area</li><li>• Provide friendly, helpful and knowledgeable assistance to all customers</li><li>• Willingness to assist other clerks in the team, as needed</li><li>• Perform general office tasks such as copying, filing, scanning, printing, answering phones, etc.</li><li>• Other duties as assigned **See my email of 1/24/2020 for more information</li></ul>	Tyler

NOTE: Job postings are for TAALP members. If you share with a friend/co-worker, please advise them that they have to be a member in order for the job bank to be shared or their resume forwarded.



The Executive Board of TAALP would like to thank all of the following for your membership:

<b>Aaron, Liz</b>	<b>Dixon, Renee</b>	<b>King, Carrie</b>	<b>Rivers, Amy</b>
<b>Anderson, Katrina</b>	<b>Earls, Kristen</b>	<b>Kirby, Erica</b>	<b>Robison, Rhonda</b>
<b>Baker, Michele</b>	<b>East Texas Crisis Center</b>	<b>Knighton, Tina</b>	<b>Rongel, Maria</b>
<b>Barron, Jennifer</b>	<b>Evans, Karen S.</b>	<b>Koch, Helen</b>	<b>Rowe, Krystal</b>
<b>Beck, Karen</b>	<b>Fidler, Kerri</b>	<b>Kopech, Leatha</b>	<b>Scirto, Hannah</b>
<b>Benge, Kara</b>	<b>Flowers, Marilyn</b>	<b>Krailo, Karen</b>	<b>Sepmoree, Tina</b>
<b>Berrum, Melissa</b>	<b>Forbey, Lauren</b>	<b>Kuhn, Ann</b>	<b>Shepard, Christina</b>
<b>Betts, Lisa</b>	<b>Freeman, Tabitha</b>	<b>Langston, Denise</b>	<b>Sherrill, Sharon</b>
<b>Blair, Erin</b>	<b>Fulkerson, Chris</b>	<b>Lewis, Mallory</b>	<b>Shirley, Racheal</b>
<b>Boynton, Gaye</b>	<b>Glidewell, Arden</b>	<b>Lexitas</b>	<b>Skeen, Barbara</b>
<b>Brooks, Bonnie</b>	<b>Godwin, Carol</b>	<b>Liska, Rhonda</b>	<b>Slayter, Linda</b>
<b>Brotherton-Pyatt, Margaret</b>	<b>Goley, Carol</b>	<b>Lollar, Melinda</b>	<b>Sparks, Rhonda</b>
<b>Brownlow, Laura</b>	<b>Hall, Carrie</b>	<b>Luker, Kayla</b>	<b>Starcher, Darcy</b>
<b>Buchanan, Ann</b>	<b>Hancock, Jo Ruth</b>	<b>Marshall, Tracy</b>	<b>Stewart, Clothilda</b>
<b>Burgess, Ginny</b>	<b>Hankins, Melanie</b>	<b>Martinez, Marieliza</b>	<b>Taylor, Vickie</b>
<b>Caldwell, Catelyn</b>	<b>Harris, Emily</b>	<b>May, Tamara</b>	<b>Tekell, Amanda</b>
<b>Carter, Kimberly</b>	<b>Harvey, Terri</b>	<b>Mayfield, Tammye</b>	<b>Thedford, Kimberly</b>
<b>Clarkston, Paul</b>	<b>Hayati, Connie</b>	<b>McKnight, Ashley</b>	<b>Thomas, Deborah</b>
<b>Clarkston, Penny</b>	<b>Hays, Sarah</b>	<b>McReynolds, Elke</b>	<b>Toon, Kristine</b>
<b>Clayton, Catherine</b>	<b>Hemphill, Carla</b>	<b>Mendell, Melissa</b>	<b>Turchi, Brandi</b>
<b>Collins Investigations</b>	<b>Henry, Donna</b>	<b>Miller, Susan</b>	<b>Vallery, Jo</b>
<b>Connor, Sarah</b>	<b>Hesse, Wendy</b>	<b>Millican, Kenneth</b>	<b>Vickers, Hailey</b>
<b>Coplan, Patricia</b>	<b>Holmes, Cayce</b>	<b>Moreland, Matthew</b>	<b>Wallace, Melissa</b>
<b>Crawford, Melani</b>	<b>Jackson, Laura</b>	<b>Murphy, Julie</b>	<b>Watson, Christy</b>
<b>Crim, Nancy</b>	<b>Johnson, Brittany</b>	<b>Newman, Kristen</b>	<b>White, April</b>
<b>Deck, Mary</b>	<b>Johnson, Sandy</b>	<b>O'Daniel, Kimberly</b>	<b>Wilgus, Melissa</b>
<b>Deposition Resources</b>	<b>Johnston, Makenzie</b>	<b>Parker, Nancy</b>	<b>Williams, Brandi</b>
<b>Dillon, Candice</b>	<b>Jones, Gabby</b>	<b>Pilcher, Laney</b>	<b>Wimberly, Suzanne</b>
<b>Discovery Records</b>	<b>Kennedy, Katherine</b>	<b>Power, Kerri</b>	<b>Zaber, Debbie</b>
	<b>Kinard, Griselda</b>	<b>Rex, Renda</b>	

Our purpose of TAALP is:

- ✚ To establish good fellowship among association members, national and state legal associations, and members of the legal community.
- ✚ To encourage a high order of ethical and professional attainment.
- ✚ To advance high standards of integrity and professionalism for legal professionals to the end that the public and the legal profession may be better served.
- ✚ To further education among members of the legal profession.
- ✚ To cooperate with state and local bar associations.
- ✚ To further the interests of legal support staff and professionals through this Association.
- ✚ To support and carry out the programs, purposes, aims and goals of the National Association of Legal Assistants, Inc.

The benefits you will have with TAALP are:

- ✚ CLE approved programs and seminars
- ✚ Discounts to TAALP seminars
- ✚ Access to job bank
- ✚ Subscription to monthly newsletter - The Transcript
- ✚ Great network to other legal professionals

## 2019-2020 TAALP COMMITTEE VOLUNTEERS

COMMITTEE	VOLUNTEERS
MEMBERSHIP	Carrie King – Chairman Tabitha Freeman Katherine Kennedy Ashley McKnight Lauren Forbey Melanie Hankins
NEWSLETTER	Melissa Wallace – Chairman Ashley McKnight Emily Harris
EMPLOYMENT	Lisa Betts – Chairman Tabitha Freeman Ashley McKnight Christina Shepard Lauren Forbey
JOINT LUNCHEON	Sarah Connor - Chairman Kara Bengé Bonnie Brooks Laura Brownlow Ann Buchanan Candice Dillon Tabitha Freeman Chris Fulkerson Jo Ruth Hancock Sandy Johnson Ann Kuhn Ashley McKnight Christina Shepard Brandi Turchi
WAYS & MEANS	Tina Sepmoree – Chairman Ashley McKnight
HANDBOOK	Jo Ruth Hancock – Chairman Cayce Holmes Ashley McKnight April White
NOMINATIONS	Sarah Connor – Chairman Laura Brownlow Ann Buchanan Tabitha Freeman Ashley McKnight Tracy Marshall Hannah Scirto
PROFESSIONAL ETHICS	Carrie King – Chairman Karen Krailo Ashley McKnight Christina Shepard
LONG RANGE PLANNING/BYLAWS & STANDING RULES	Jo Ruth Hancock – Chairman Ann Buchanan Sarah Connor Ashley McKnight Darcy Starcher
LEGAL PROFESSIONAL OF THE YEAR	Barbara Skeen – Chairman Tabitha Freeman Arden Glidewell Sandy Johnson Ashley McKnight Maria Rongel Tina Sepmoree

<b>PROFESSIONAL DEVELOPMENT &amp; CLE</b>	Jo Ruth Hancock – Chairman Laura Brownlow Nancy Crim Candice Dillon Tabitha Freeman Carrie King Karen Krailo Ashley McKnight Hannah Scirto
<b>SCHOLARSHIP</b>	Barbara Skeen – Chairman Kara Benge Margaret Brotherton-Pyatt Kristen Earls Tabitha Freeman Arden Glidewell Sandy Johnson Karen Krailo Denise Langston Ashley McKnight
<b>COMMUNITY SERVICE</b>	Tina Sepmore – Chairman Lauren Forbey Tabitha Freeman Emily Harris Sarah Hays Cayce Holmes Helen Koch Karen Krailo Ashley McKnight Christina Shepard Hailey Vickers East Texas Crisis Center
<b>LAW DAY</b>	Jo Ruth Hancock – Chairman Kara Benge Margaret Brotherton-Pyatt Laura Brownlow Ann Buchanan Lauren Forbey Tabitha Freeman Arden Glidewell Sandy Johnson Helen Koch Denise Langston Mallory Lewis Ashley McKnight Maria Rongel
<b>FINANCE</b>	Lisa Betts – Chairman Ashley McKnight Christina Shepard
<b>AUDIT</b>	Lisa Betts – Chairman Ashley McKnight Jo Vallery
<b>PROCEDURES MANUEL</b>	Jo Ruth Hancock – Chairman Cayce Holmes Ashley McKnight Christina Shepard
<b>HISTORY</b>	Penny Clarkston – Chairman Cayce Holmes Ashley McKnight



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FAX 903-526-6453  
[mikecollins@sprintmail.com](mailto:mikecollins@sprintmail.com)

Background Searches

Jury Research

Interviews

[mikecollins@sprintmail.com](mailto:mikecollins@sprintmail.com)



## 2020 TAALP SCHOLARSHIPS

The deadline for applications for the four (4) \$500.00 scholarships awarded by TAALP has been extended to August 1, 2020. The Board graciously agreed to extend the deadline due to issues related to the pandemic with classes ending earlier than expected. This had an impact on the ability of individuals to gather information and apply for the scholarships.

Please contact Barbara Skeen at (903) 534-7643 or [bskeen@mewbourne.com](mailto:bskeen@mewbourne.com) for more information.



# TAALP

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## TYLER AREA ASSOCIATION OF LEGAL PROFESSIONALS

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**Office of:** Barbara Skeen, CP, Chairman  
TAALP Scholarship Committee  
c/o Mewbourne Oil Company  
3620 Old Bullard Road  
Tyler, Texas 75701  
(903) 534-7643 (Direct line)  
Email:  
bskeen@mewbourne.com

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### SCHOLARSHIP GUIDELINES

SCHOLARSHIP AMOUNT: will	Three scholarships in the amount of \$500.00 each  be awarded. One scholarship is designated for an Applicant in a Paralegal program.
APPLICATIONS:	Applications must be postmarked no later than <u>August 1, 2020</u> . Incomplete applications will not be considered.
ANNOUNCEMENT OF WINNER: at a	The winners of the scholarships will be announced  regular meeting of the Association; however, the winners will be advised immediately upon selection.
SCHOLARSHIP AWARD: recipients	Scholarship certificates will be presented to the  at a future TAALP meeting.
PAYABLE:	Each scholarship is payable in one installment to the recipient and presented with the certificate.



ELIGIBILITY:

- (1) Applicant must be a high school senior or currently enrolled in a school of advanced education, i.e. junior college or four-year college and working toward a career in the legal field;
- (2) Applicant must have a **grade point average of 3.0** or higher; and
- (3) Applicant must be enrolled in or intending to enroll in a field of study relating to the legal profession.

# T A A L P

## TYLER AREA ASSOCIATION OF LEGAL PROFESSIONALS

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### SCHOLARSHIP APPLICATION

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_ Alternate Telephone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Soc. Sec. No.: \_\_\_\_\_

Parent(s) or Guardian's Name, Address and Telephone Number:

\_\_\_\_\_

High School Attended or Attending: \_\_\_\_\_

College/University/Program Planning to Attend or Attending: \_\_\_\_\_

Grade Point Average (High School): \_\_\_\_\_

Grade Point Average (College or University): \_\_\_\_\_

Projected Graduation Date (High School): \_\_\_\_\_

Projected Graduation Date (College or University): \_\_\_\_\_

What are your interests and hobbies? \_\_\_\_\_

\_\_\_\_\_

Will it be possible for you to continue your advanced education without financial assistance?  
Explain briefly:

\_\_\_\_\_

\_\_\_\_\_

List extracurricular activities in which you have participated, such as athletics, clubs, etc.; include any offices held:

\_\_\_\_\_

\_\_\_\_\_

List any awards you have received or significant accomplishments during the past four (4) years:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List community, civic, or church activities in which you participated:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name, address, and phone number of two (2) character references:

\_\_\_\_\_

\_\_\_\_\_

Please attach the following:

1. Official transcript of grades to substantiate at least a 3.0 (or "B") average.
2. Your resume.
3. At least one reference letter from a teacher or someone who has known you for at least the past two (2) years.
4. An essay setting forth your reasons for having chosen the legal profession as a field of study. Please include the areas of law or the legal profession which most interests you at this time (minimum of 100 words).

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

**RETURN THIS APPLICATION WITH REQUIRED ATTACHMENTS TO:**

**Barbara Skeen, CP  
TAALP Scholarship Committee Chairman c/o  
Mewbourne Oil Company  
Tyler, Texas 75701  
(903) 534-7643 (Direct Line) Email:  
[bskeen@mewbourne.com](mailto:bskeen@mewbourne.com)**

**NOTE: Application Deadline: August 1, 2020**

**YOU MAY INCLUDE ADDITIONAL PAGES IF NECESSARY**

<p><b>APPLICATIONS RECEIVED AFTER AUGUST 1, 2020 WILL NOT BE CONSIDERED. INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.</b></p>
--



JULY BIRTHDAYS		AUGUST BIRTHDAYS	
Vickie Taylor	5	Melissa Mendell	1
Donna Henry	6	Linda Slaytor	2
Marieliza Martinez	6	Emily Harris	6
Karen Beck	8	Melissa Wilgus	6
Kristen Earls	18	Margaret Brotherton	11
Helen Koch	23	Katrina Anderson	12
Susan Miller	25	Maria Rongel	12
Arden Glidewell	30	Rhonda Liska	21
		Kristen Newman	28

**TAALP**  
 would like to extend a  
  
**BIG "THANK YOU"**  
  
 to DAIRY QUEEN OF TYLER,  
  
 for donating the nice TREATS members are finding in their birthday cards!!  
  
**Be Sure To Frequent Your Local DAIRY QUEEN!**





## TAALP EXECUTIVE BOARD OF DIRECTORS 2020-2021

### **President**

LEATHA KOPECH, PP, PLS  
J. Scott Killough, PC  
4660 Kinsey Drive  
Tyler, Texas 75703  
903-561-8280  
[llkopech@gmail.com](mailto:llkopech@gmail.com)

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Court Administrator/Probate Auditor  
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903-590-4611  
[tknighton@smith-county.com](mailto:tknighton@smith-county.com)

### **Corresponding Secretary**

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Brown, Bauman & Smith, PC  
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903-521-2820  
[brandit@brownbaumsmith.com](mailto:brandit@brownbaumsmith.com)

### **President-Elect**

JO RUTH HANCOCK, CP  
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903-535-0200  
[joruth@sscfirm.com](mailto:joruth@sscfirm.com)

### **Executive Advisor**

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Fish & Richardson, PC  
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Dallas, Texas 75201  
214-760-6109  
[cking@fr.com](mailto:cking@fr.com)

### **Treasurer**

LISA BETTS  
Starr, Schoenbrun & Comte, PLLC  
110 North College Avenue, Suite 1700  
Tyler, Texas 75702  
903-535-0200  
[lisa@sscfirm.com](mailto:lisa@sscfirm.com)

### **First Vice President**

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Burton Oil Service Operations, LLC  
102 North College Avenue, Suite 1023  
Tyler, Texas 75702  
903-360-0628  
[melissa.wallace@burtonoil.com](mailto:melissa.wallace@burtonoil.com)

### **Recording Secretary**

LAURA BROWNLOW  
Flowers Davis, PLLC  
1021 ESE Loop 323, Suite 200  
Tyler, Texas 75701  
903-534-8063  
[brownlow\\_laura@yahoo.com](mailto:brownlow_laura@yahoo.com)

### **Parliamentarian**

Find us on:  and at [www.taalp.com](http://www.taalp.com)