



BOYS & GIRLS CLUBS OF ELKO

EMPLOYMENT APPLICATION

EMPLOYEE DATA:

First Name: _____ Middle Initial: _____ Last Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Primary Phone: _____ E-mail Address: _____

S.S.N. _____ Are you over 18 years of age? () Yes () No Sex: () Male () Female

Have you worked for the Boys & Girls Clubs of Elko before? () Yes () No

Name of friends or relatives who presently work for this company: _____

CONTACT INFORMATION:

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

How is this person related to you? _____

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

How is this person related to you? _____

POSITION DESIRED:

Position: _____ Date you can start: _____

Are you currently employed? () Yes () No If so, may we contact your current employer? () Yes () No

EDUCATIONAL BACKGROUND AND EMPLOYMENT HISTORY:

List the last three (3) schools you attended, beginning with the most recent.

Name & Address	# of Years Completed	Graduate?	Major/Degree

List your last three (3) employers, beginning with the most recent.

Company Name	Address	Phone #	Supervisor

GENERAL:

List any foreign languages you speak and check your level of familiarity:

_____ () Speak Some () Speak Fluently () Read () Write
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SECURITY:

Have you ever pled guilty or "no contest" to, or been convicted of, a misdemeanor or felony? () Yes () No

If yes, please give dates and details (this will not necessarily exclude you from consideration): _____

Have you ever been bonded? () Yes () No If yes, please explain: _____

MILITARY:

Have you ever served in the military? () Yes () No Which Branch: _____

Served From _____ to _____ Rank: _____

Do you have any military commitment, including National Guard, that would influence your work schedule? () Yes () No

Are you a Vietnam Veteran? () Yes () No Are you a disabled veteran? () Yes () No

Are you a Special Disabled Veteran? () Yes () No

REASONABLE ACCOMODATION: In the event you believe you will need a reasonable accommodation to assist you in performing your job, please contact your supervisor or Human Resources Coordinator.

AUTHORIZATION:

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that if unemployed, falsified statements on this application shall be grounds for dismissal.

Employee Signature: _____ Date: _____