



Funded by the
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4th TALKING Project Transnational Meeting
3rd - 4th October 2017

Ciudad Real - Spain

Agenda of the meeting

Monday 2nd October

Arrival of all partners. Accommodation at:

HOTEL SILKEN ALFONSO X. Calle Carlos Vázquez, 8. 13001 – CIUDAD REAL

HOTEL SANTA CECILIA. Calle Tinte, nº 3. CIUDAD REAL

Day 1 – Tuesday, 3 Octubre 2017

Time	Duration	Session name	Facilitator
09:00 - 09:15	00:15	Welcome – practical information – agenda	IMPEFE Eva Navarro
09:15 - 09:45	00:30	Presentation of IMPEFE	IMPEFE M. I. Martinez
09:45 – 10:15	00:30	Update on project progress I: overview and administration	CPIA3, Roma C. Tsirintani
10:15 – 11.00	00:45	Update on project progress II: presentation of the Monitoring and Evaluation results, key critical issues, discussion on possible solutions.	Consorzio Ro.Ma. C. Pantaleo A. Cenderello
11:00 – 11:15	00:15	Coffee break	

11:15 – 11:45	00:30	Update on project progress III: review, sharing, re-shape and agreement on projects products, partners tasks, responsibilities and project deadlines.	CPIA3, Roma Consorzio Ro.Ma.
11:45 – 12:45	01:00	O1.A4 - Art state of the training material that will form the educational basis of the Joint Staff Training Event; "lesson" on a piece of this content. O1.A5- Update on the alignment of the best practices with the TA methodology progress: programming and sharing activities	IFREP-93 R. Giacometto Mariella Rizzi
12:45 – 13:45	01:00	Lunch at Pomodoro Restaurant	
13:45 – 14:45	01:00	O2.A2 Update on the web community platform , site and repository development	MBM TDC Bo M. Daskalova
14:45 – 15:15	00:30	TALKING Newsletter. Content of the next newsletter. Project dissemination: things done so far and things to do.	MBM RIC NM IFREP
15:15 – 15:30	00:15	Coffee Break	
15:30 – 16:15	0:45	Presentation of the work done so far and the work to do; managing Talking facebook	RIC NM Metod Pavselj
16:15 – 16:45	00:30	Wrap up of the day. Logistics about evening schedule	IMPEFE Eva Navarro M. I. Martinez
19:30 – 21:00	01:30	City tour	
21:00 -->		Dinner at CARMEN CARMEN RESTOBAR	

Day 2 – Wednesday, 4 Octobre 2017

<i>Time</i>	<i>Duration</i>	<i>Session name</i>	<i>Facilitator</i>
09:30 – 09:45	00:15	Program of the Day	IMPEFE M. I. Martinez
09:45 – 10:30	00:45	Presentation of the work done so far and the work to do	IMPEFE Eva Navarro
10:30 - 11:00	00:30	Project tasks between 4th and 5th project meeting	CPIA3 Roma C. Tsirintani Paola Russo A. Bracalenti
11:00 - 11:15	00:15	<i>Coffee break</i>	
11:15 – 12:00	00:45	O2. A3 - Identification and Uploading on the platform of resources, best practices, e-learning path...	MBM TDC
12:00 – 12:45	00:45	O2. A4 - Collection of feedback about platform usability, accessibility and functionality	MBM TDC
12:45 – 13:45	01:00	<i>Lunch at GERMAN RESTAURANT</i>	
13:45 – 14:15	00:30	TALKING project website and platform; partners' input and discussion	MBM TDC
14:15 – 14:45	00:30	O1.A6 - Systematization of the training path into training modules - format proposal	IFREP - 93 Consorzio Ro.Ma
14:45 – 15:30	00:45	Presentation of the work done so far and the work to do	EELI Chr. Koundouraki
15:30 – 15:45	00:15	<i>Coffee break</i>	

15:45 – 16:00	00:15	Compilation of the Ciudad Real meeting evaluation questionnaires	Consorzio Ro.Ma
16:00– 16:30	00:30	Action Item List and deadlines for the October - February period activities	IMPEFE All partners
16:30 – 17:00	00:30	Wrap up of the meeting	IMPEFE Eva Navarro M. I. Martinez
21:00	<i>01:30</i>	<i>Dinner and flamenco show at Vinalia Restaurant</i>	