

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
GENERAL MEETING MINUTES of January 11, 2024; 9:00 am**
Aspirus Wausau Hospital & Tele/videoconference

Members Present: Dan Arndorfer, Michelle Armstrong, Heather Berg, Gina Brandl, Cathy Connor, Dr. Trina Daniels, Nicole Dekan, Megan Foltman, Lori Goff, Jamie Haring, Chuck Hill, Del Horn, Irene Kadlec-Murray, Jason Keffeler, Christopher Keller, Erin Klarr, Dana Klug, Scott Langa, Pam Lentz, Anthony Luchini, Ken Marg, David Rae, Adrienne Schroeder, Corey Smith, Sara Steen, Rachel Symons, Amanda Tabin, Robert Towne, Carmen Viegut, Brittany Viergut, Linda Vollmar, Ty Zastava

Others present: Lexi Bandt, Karen Nash, Amy Cline

Chairperson: Jenny Blenker

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Jenny Blenker welcomed attendees.
Child Death Review Team Presentation	Karen Nash and Amy Cline presented on the Child Death Review teams supported by the Children's Health Alliance of Wisconsin . Group mentioned interest in local trends or findings of reviews that could become projects.
November Meeting Minutes	Motion by Steen to approve the November 9, 2023 meeting minutes as posted. Second by Horn. Unanimously approved.
Correspondence	None
NCW HERC Update	<ul style="list-style-type: none"> • HAZMAT TTX is scheduled for Feb. 14th from 1:00 - 3:30; if you haven't registered yet, please do so by January 26th • We are in the process of working with a contractor to plan for our Medical Response Surge Exercise (MRSE); it will be April 10th from 1:00 - 4:00, more information coming soon • HVA report will be finalized and release in the next week or so • Preparedness Plan will be out for open comment and review next month
State Trauma/ STAC	<ul style="list-style-type: none"> • Injury Prevention toolkit is expected to be published soon. Will be on the DHS 118 website. • Data committee <ul style="list-style-type: none"> ○ Hospitals should have 1-2 administrators in the registry that will receive emails from DHS as well as reports <ul style="list-style-type: none"> ▪ Admins should never delete accounts. Simply inactivate them. ○ TR33.1 Referring hospital – only complete this field if the patient is coming to your facility from another hospital ○ ImageTrend is working on website slowness ○ 2024 data dictionary is not posted to DHS website yet ○ Katie will be doing more Office Hours. Check the Registry website page for details ○ The AAAM AIS15 course has been submitted for approval • Trauma coordinators

	<ul style="list-style-type: none"> ○ Mentorship program is ongoing and all coordinators/managers are encouraged to participate as mentors or mentees. ○ Discussed criteria deficiency trends ● PI <ul style="list-style-type: none"> ○ Reviewed peds data dashboards ○ Discussed PI feedback letters ● STAC <ul style="list-style-type: none"> ○ Dr. Faucher presented on the State Burn Surge Plan ○ Approved the HEMS guideline ○ Approved the trauma destination document with changes. Sending it back to EMS Board ● Lexi Bandt <ul style="list-style-type: none"> ○ Encouraged facilities to reach out with questions and comments before and after site visits ○ STAC will be reviewing PI audit filters
State EMS Update	<ul style="list-style-type: none"> ● Office of Rural Health is holding EMS officer courses ● EMS curriculum is being updated ● 2024 scope of practice will be out soon
RTAC Coordinator	<ul style="list-style-type: none"> ● Presented current budget/expense worksheet ● Participated in the after action review of the multiple patient situation in Portage Co at the end of December ● Sent annual attendance reports to hospitals ● Working with the Medical College of WI & H2N/R2N on their Stop the Bleed efforts. Meeting with them to provide NCRTAC support of classes they are teaching
Process improvement committee	<ul style="list-style-type: none"> ● Sara presented a case review ● Committee will be meeting today
Out of Hospital Committee	<ul style="list-style-type: none"> ● Developed a PI tool for trauma cases. Encouraging services to pilot it. ● Will be meeting later in the month
Injury Prevention Committee	<ul style="list-style-type: none"> ● Will meet today ● Ordered IP supplies from I Am Safe before they retired and closed
Conference Planning Committee	<ul style="list-style-type: none"> ● Schedule is coming together ● Will likely not offer a give away item but use the money for scholarships to the conference in the future
Position Statement for Multiple Injured Family Members	<p>The position statement was posted for member review prior to the meeting. No revisions or updates were recommended. Motion by Steen to re-approve the position statement with updated hospital names & signatures. Second by Symons. Unanimously approved.</p>
2024 Regional Trauma Plan	<p>Our regional trauma plan is due to be updated by June 30, 2024. Michael has begun review and updates. The plan must be based on a regional needs assessment. We will also need to identify progress made from the last plan.</p> <p>Group noted:</p> <ul style="list-style-type: none"> ● Funds spent on education for hospital staff ● Increased Zoom participation in meetings ● PI case reviews <p>The State has been asked to re-launch the needs assessment survey we used last time. Michael will share this when available.</p>

Other business	<ul style="list-style-type: none"> • None
Future Agenda Items	<ul style="list-style-type: none"> • Regional Trauma Plan • Classification review criteria clarification/FAQ document being developed by CRC
Announcements/ Training	<ul style="list-style-type: none"> • Child Passenger Safety Technician training in Wausau Apr 22-25 • Dr. Larson has been re-appointed as the trauma medical director for AWH • MedEvac EMS training sessions are being planned <p>See Calendar at NCRITAC-WI.org for more events and details</p>
Adjournment	Meeting adjourned.

Next Meeting:
 Thursday, March 14, 2024
 9:00 am – Noon
 Marshfield Medical Center