

## **HIDDENBROOK HOMEOWNERS ASSOCIATION**

**Board Meeting – February 18, 2014**

**Meeting called to order at 7:37pm**

**Attending: Joan Koss – Chaz Holland- Pam Spencer – Carrie Hester  
Paige Dyer – Lisa Cornaire – Meg Hinders – Pete O’Hanlon – Kendra Green  
Marcel van Vierssen – John Snow – Chris Schumak – Crystal Barton**

**The agenda was approved.**

**The January minutes were approved.**

### **COMMITTEE REPORTS**

#### **ARC:**

Two applications for windows and one for a shed were received. One letter was sent to a homeowner regarding an appliance that is in their driveway.

Revised ARC Guidelines have been sent to our attorney for review.

#### **Communications:**

Articles are due for the March newsletter by Feb 21<sup>st</sup>.

#### **Pool / Tennis:**

We have the majority of the refurbished pool furniture returned and in storage.

#### **Social/Recreation:**

Easter Egg hunt will be the next event at the clubhouse.

Trivia Night will be scheduled for March.

#### **Clubhouse:**

We may try to schedule a Spring clean-up and seek volunteers.

#### **Neighborhood Watch:**

Chris Shumack has volunteered to re-establish and lead our neighborhood watch program.

## **HOMEOWNER OPEN FORUM**

A homeowner came to the meeting to relay his experience with Fairfax County regarding a county ordinance related to his fence. The Board took note of this ordinance and will keep it on record with our ARC Guidelines in order to advise residents regarding fences in the future.

## **OLD BUSINESS**

The swim team financial re-organization to a separate tax ID should be completed within 30-45 days. The Board will support the cost for this process.

Nine more offerings of the Hiddenbrook logo re-design were reviewed and narrowed down to two final selections. These two selections will be re-worked to incorporate comments and suggestions from the Board and reviewed in the March meeting.

## **NEW BUSINESS**

Initial drawings for the proposed pavilion were distributed for review and the Board voted to accept the proposed design and move to the next phase which is collecting bids from three contractors. We hope to get this project completed before the 2014 pool opening.

## **MANAGERS REPORT**

- We had 16 clubhouse rentals in January: 2 parties, 1 charity event, 1 meeting, 12 exercise classes.
- 60 "late dues" letters were sent the beginning of February and we still have 28 delinquent properties.
- Collection of new HOA email addresses is improving.
- Swim & Tennis dues were mailed out and are due back by April 15<sup>th</sup>.
- One Swim & Tennis membership was sold.
- Lisa Cornaire, our facilities manager, will not have office hours on Tuesday Feb 25<sup>th</sup>.

## **TREASURER/BOOKEEPER REPORT**

- Written documentation has been filed on reserve funds activity per a request in the Jan meeting.
- Our bookkeeper has been consistently depositing the dues payments.
- Project money from the reserve fund will be pulled immediately after a project is completed instead of at the end of the fiscal year.

The open Board meeting adjourned at 8:43pm

**A special meeting was held by the Board immediately after the open session.**