

TOWN OF GREENWOOD
MINUTES OF THE REGULAR SESSION
OF THE MAYOR AND BOARD OF ALDERMEN
Tuesday, June 22, 2021 -6:00 PM

Present: Mayor Pro Temp Brad Edwardes, Alderman Robinson, Davis, Larsen, Town Attorney Charles Grubb, Police Chief Shayne Gibson, Town Clerk Veronica Brown, Code Enforcement Officer David Searcy and members of the public.

Absent: Mayor Frank and Alderman Doughty

There was a quorum

Mayor Pro Temp Edwardes called the meeting to order at 6:00 pm, Alderman Davis then led the invocation and Pledge of Allegiance.

Convene in Public Hearing: A motion was made by Alderman Davis, seconded by Alderman Robinson to convene into a Public Hearing. The motion was carried by unanimous voice vote.

The meeting was then convened into Public Hearing:

PUBLIC HEARING: The purpose of the public hearing is for the adoption of the following Ordinance (s), the title of which are hereinafter set forth, to wit;

Ordinance No. 5 of 2021

TITLE: AN ORDINANCE ADOPTING THE BUDGET FOR THE TOWN OF GREENWOOD, PARISH OF CADDO, STATE OF LOUISIANA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.

Town Clerk read the Ordinance by title and called for Public Comments

Public Comments: NONE

Ordinance No. 6 of 2021

TITLE: AN ORDINANCE TO ADOPT THE MILLAGE RATE FOR THE TAX YEAR 2021 FOR AD VALOREM TAX TO BE USED FOR GENERAL OPERATING PURPOSES.

Town Clerk read the Ordinance by Title and called for Public Comments

Public Comments: NONE

Adjourn to Regular Session: A motion was made by Alderman Larsen, seconded by Alderman Davis. The motion was carried by unanimous voice vote.

Approval of Agenda: A motion was made by Alderman Robinson, seconded by Alderman Larsen to approve agenda. The motion was carried by unanimous voice vote.

Public Comments on Agenda Items:

Greenwood resident, Carter Bedford requested a copy of the proposed Budget. Town Clerk, Veronica Brown provided

Approval of Minutes:

Work Session Meeting –May 13, 2021

There was no discussion or questions from the Board. A motion was made by Alderman Robinson, seconded by Alderman Davis to approve the Minutes. The motion was carried by unanimous voice vote.

Public Hearing & Regular Session- May 17, 2021

There was no discussion or questions from the Board. A motion was made by Alderman Larsen, seconded by Alderman Robinson to approve the Minutes. The motion was carried by unanimous voice vote.

Approval of Financial Statements- May 2021 Financials

There was no discussion or questions from the Board. A motion was made by Alderman Robinson, seconded by Alderman Davis to approve the Financials. The motion was carried by unanimous voice vote.

1. Ordinance No. 5 of 2021

TITLE: AN ORDINANCE ADOPTING THE BUDGET FOR THE TOWN OF GREENWOOD, PARISH OF CADDO, STATE OF LOUISIANA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.

Town Clerk, Veronica Brown read the Ordinance by Title and advised of the changes from the previous fiscal year budget and the proposed budget. There were no questions or concerns from the Board. BE IT ORDAINED by the Board of Aldermen of the Town of Greenwood, Parish of Caddo, State of Louisiana, that the budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022 and is herein adopted as follows:

BE IT FURTHER ORDAINED that all ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

GENERAL FUND BUDGET

	2022
Operating Revenues	1,270,500
Expenses - General & Administrative	615,400
Expenses - Police Department	1,081,400
Total Current Expenditures	1,696,800
Transfers In-Sales Tax	500,000
Transfers In-Capital	
Excess/Deficiency	73,700
Expenses Capital Outlay	
Excess/(Deficiency)	
Beginning Fund Balance	224,904
Ending Fund Balance	298,604

WATER FUND BUDGET

	2022
Operating Revenues	1,050,000
Operating Expenses	1,015,350
Operating Income/(Loss)	34,650
Beginning Fund Balance	3,749,911
Ending Fund Balance	3,784,561

SEWER FUND BUDGET

	2022
Operating Revenues	400,000
Operating Expenditures	389,200
Operating Income/(Loss)	10,800
Beginning Fund Balance	363,192
Ending Fund Balance	373,992

SALES TAX FUND BUDGET

	2022
Revenues	650,000
Expenditures	506,500
Excess/ Deficiency	143,500
Beginning Fund Balance	805,316
Ending Fund Balance	948,816

First Reading: May 17, 2021 - Introduced and read by title and approved as read on motion by Alderman Doughty and seconded by Alderman Robinson.

Second Reading: June 22, 2021, Having been approved on the first reading on May 17, 2021, and after publication of notice and a public hearing, was read by title and on motion by Alderman Larsen, seconded by Alderman Robinson. Approved by the following roll call vote:

- YEAS: (4) Robinson, Davis, Edwardes, Larsen
- NAYS: (0)
- ABSENT: (1) Doughty
- ABSTAIN: (0)

THUS DONE, ORDAINED AND ESTABLISHED by the Board of Alderman of the Town of Greenwood, Louisiana at a meeting of said public body duly held and conducted on 22nd day of June, 2021, in the Municipal Complex of the Town of Greenwood.

2. Ordinance No. 6 of 2021

TITLE: AN ORDINANCE TO ADOPT THE MILLAGE RATE FOR THE TAX YEAR 2021 FOR AD VALOREM TAX TO BE USED FOR GENERAL OPERATING PURPOSES.

Town Clerk, Veronica Brown read the Ordinance by Title and advised the millage rate will remain the same as the previous fiscal year. There were no questions or concerns from the Board. BE IT ORDAINED by the Board of Aldermen of the Town of Greenwood, Parish of Caddo, State of Louisiana, in regular and legal session convened, and conducted in accordance with the open meetings law and the requirements of Louisiana Constitutional Article 7, Sec. 23(C), that the following millage rate be and is hereby levied upon the dollar assessed value of all property subject to

ad valorem taxation within the town limits of the Town of Greenwood for the year 2021 for the purpose of raising revenue for general operating purposes:

General Fund 9.95 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Caddo shall extend upon the assessment roll for the year 2021 the taxes herein levied; and

BE IT FURTHER ORDAINED that the taxes levied herein shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

First Reading: May 17, 2021 Introduced and read by title and approved as read and set for Public Hearing on June 21, 2021 on motion by Alderman Doughty, seconded by Alderman Larsen.

Second Reading: June 22, 2021 Having been approved on the first reading on May 17, 2021, and after publication of notice and a public hearing, was read by title and approved as read on motion by Alderman Davis and seconded by Alderman Larsen. The motion was carried by the following roll call vote:

Approved by the following vote:

YEAS: (4) Robinson, Davis, Edwardes, Larsen
NAYS: (0)
ABSENT: (1) Doughty
ABSTAIN: (0)

THUS DONE, ORDAINED AND ESTABLISHED by the Board of Alderman of the Town of Greenwood, Louisiana at a meeting of said public body duly held and conducted on June 22, 2021 in the Municipal Complex of the Town of Greenwood

3. Ordinance No. 7 of 2021

TITLE: AN ORDINANCE TO SET THE SALARY OF THE CHIEF OF POLICE OF THE TOWN OF GREENWOOD EFFECTIVE JULY 1, 2021

Town Clerk, Veronica Brown read the Ordinance by Title and advised there was a 3% increase in the amount from the previous year. Approval would be to introduce and set for Public Hearing on July 19th. There were no questions or concerns from the Board. A motion was made by Alderman Larsen, seconded by Alderman Robinson to approve the Ordinance to be set for Public Hearing. The motion was carried by unanimous voice vote.

4. Ordinance No. 8 of 2021

TITLE: AN ORDINANCE TO SET THE SALARY OF THE TOWN CLERK OF THE TOWN OF GREENWOOD EFFECTIVE JULY 1, 2021

Town Clerk, Veronica Brown read the Ordinance by Title and advised there was a 3% increase in the amount from the previous year. Approval would be to introduce and set for Public Hearing on July 19th. There were no questions or concerns from the Board. A motion was made by Alderman Davis, seconded by Alderman Robinson to approve the Ordinance to be set for Public Hearing. The motion was carried by unanimous voice vote.

5. Resolution No. 3 of 2021

TITLE: A RESOLUTION AUTHORIZING THE MAYOR PRO TEMPORE TO ENTER INTO A COOPERTIVE ENDEAVOR AGREEMENT BETWEEN THE TOWN OF GREENWOOD AND THE SHREVE MEMORIAL LIBRARY

Town Clerk, Veronica Brown read the Resolution by Title and there were no questions or concerns from the Board. A motion was made by Alderman Larsen, seconded by Alderman Robinson to approve the Resolution. The motion was carried by unanimous voice vote.

6. Resolution No. 4 of 2021

TITLE: A RESOLUTION TO APPOINT THE TOWN ATTORNEY OF THE TOWN OF GREENWOOD, PARISH OF CADDO, STATE OF LOUISIANA

Town Clerk, Veronica Brown read the Resolution by Title and there were no questions or concerns from the Board. A motion was made by Alderman Davis, seconded by Alderman Larsen to approve the Resolution. The motion was carried by unanimous voice vote.

7. Resolution No. 5 of 2021

TITLE: A RESOLUTION TO SELECT MAYOR PRO TEMPORE OF THE TOWN OF GREENWOOD, PARISH OF CADDO, STATE OF LOUISIANA

Town Clerk, Veronica Brown read the Resolution by Title and Alderman Robinson nominated Alderman Edwardes to remain the Mayor Pro Tempore and with no further nominations, a motion was made by Alderman Davis, seconded by Alderman Robinson to approve the Resolution. The motion was carried by unanimous voice vote.

8. Resolution No. 6 of 2021

TITLE: A RESOLUTION AUTHORIZING THE MAYOR PRO TEMPORE TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE TOWN OF GREENWOOD AND BOSSIER PARISH SHERIFF OFFICE

Town Clerk, Veronica Brown read the Resolution by Title and there was a brief discussion from the Board. A motion was made by Alderman Davis, seconded by Alderman Larsen to approve the Resolution. The motion was carried by unanimous voice vote.

9. Resolution No. 7 of 2021

TITLE: A RESOLUTION AUTHORIZING THE MAYOR PRO TEMPORE TO COMPLETE AND SUBMIT APPLICATIONS FOR A GRANT OF FUNDS FROM THE STATE OF LOUISIANA—OFFICE OF TOURISM (LOT) COMPETITIVE GRANT PROGRAM FOR GLOW GREENWOOD, RODEO AND PIONEER FESTIVAL

Town Clerk, Veronica Brown read the Resolution by Title and explained that a marketing grant from the Lt Governor Billy Nungessers Office had become available and the town would apply for each of the upcoming events. A motion was made by Alderman Robinson, seconded by Alderman Davis to approve the Resolution. The motion was carried by unanimous voice vote.

10. Resolution No. 8 of 2021

TITLE: A RESOLUTION AUTHORIZING THE MAYOR PRO TEMPORE TO SIGN A LETTER OF ENGAGEMENT BETWEEN THE TOWN OF GREENWOOD AND CHAVANNE CNSULTING, LLC FOR ACCOUNTING SERVICES

Town Clerk, Veronica Brown read the Resolution by title and explained that with the growth of the town and its restricted funding that is coming in the near future, she would like to have help in the accounting area and this has also been recommended by Ms Vickie Case with Cook & Morehart, the auditing firm for the Town of Greenwood. Town Clerk, Veronica Brown read the Resolution by Title and there was a brief discussion from the Board. A motion was made by Alderman Davis, seconded by Alderman Robinson to approve the Resolution. The motion was carried by unanimous voice vote.

Public Comments:

- 1) Mr. Carter Bedford, Greenwood resident, inquired on license plate reader/trailer and wanted to know if it was coming out of the Police Dept budget. Police Chief confirmed that it was.
- 2) Alderman Larsen invited everyone out to the Farmers Market on Saturdays and wanted to commend Sr. Officer Anderson on his heroic action when presented with a young child that had injuries from a swimming accident
- 3) Ms. Arlene Jordan, Greenwood resident, inquired on Budget items and Town Clerk Veronica Brown provided her with a copy of the approved budget. She also inquired on the salaries of the Police Officers and Police Chief Shayne Gibson responded accordingly but affirmed that Greenwood is comparable to other town/villages of our size and larger.

Adjourn

There being no further business, a motion was made by Alderman Davis and seconded by Alderman Robinson the meeting was adjourned at 6:40 pm. Next meeting to be held on Thursday, July 15, 2021 @ 6:00 p.m. for the Work Session of the Board of Aldermen and Monday, July 19, 2021 at 6:00 pm Public Hearing & Regular Session Meeting of the Board of Alderman. All meetings held in the Town Hall Chambers.

s/s Veronica Brown, Town Clerk

s/s Brad Edwardes, Mayor Pro Temp

STATE OF LOUISIANA

PARISH OF CADDO

I, THE UNDERSIGNED Town Clerk of the Town of Greenwood, do hereby certify that the foregoing is a true copy of the minutes of the Public Hearing & Regular Session of the Mayor and Board of Aldermen of the Town of Greenwood for June 22, 2021

This the 29th day of June, 2021

s/s Veronica Brown, Town Clerk