

NORTH WRAXALL ANNUAL PARISH MEETING

WILL TAKE PLACE AT 7.30PM ON MONDAY 13TH MAY 2019

AT THE COMMUNITY HALL, NORTH WRAXALL

An open discussion on the future of the parish. Come along with your ideas, suggestions and thoughts on how you see the Parish developing.

THIS ANNUAL PARISH MEETING WILL BE FOLLOWED BY

NORTH WRAXALL PARISH COUNCIL AGM

North Wraxall Upper Wraxall The Shoe Ford Mountain Bower

All Members of the Parish Council are summoned to attend the Annual General Meeting of North Wraxall Parish Council which will follow the Annual Parish Meeting. Members of the press and public are welcome to attend.

Glenys Gill Clerk, Colerne Parish Council

6th May 2019

ANNUAL GENERAL MEETING AGENDA

1. To Receive Retiring Chairman's Annual Report & Financial Statement of Accounts 2018/19
2. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office
3. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office
4. To approve and adopt the Standing Orders for North Wraxall Parish Council.
5. To approve and adopt the Financial Regulations for North Wraxall Parish Council.
6. To re-appoint as Internal Auditor Karen Sayer Ltd.
7. To appoint members to serve as Representatives on the under mentioned Committees:
7.1 Community Hall 7.2 Chippenham Area Board 7.4 Chippenham Area Transport Group 7.4
Neighbourhood Watch 7.5 Rural Forum 7.6 Informal Parish Councils Meeting
8. To Appoint Lead Officers for the following: 8.1 Planning Applications
9. To reaffirm adoption of Council asset register
10. To re-affirm Council insurance policy
11. To reaffirm eligibility for and adoption of the General Power of Competence
12. To reaffirm adoption of existing Council policies

13. To review the dates and times of ordinary meetings of the Council and Committees for the ensuing year.

This will be followed by a meeting of the new Parish Council.

There will be Public Question Time prior to the Parish Council meeting (3 minute limit per person) at the chairman's discretion. Please notify the Clerk in advance of the meeting if you wish to raise a question.

AGENDA

1. To Receive & Approve Apologies for Absence. ([Schedule 12 of the Local Government Act 1972](#))
2. Declaration of Interest ([Disclosable Pecuniary Interests](#)) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)
3. To Approve the Minutes of the Parish Council Meeting held on 11th March 2019 ([LGA 1972 Sch 12 para 41\(1\)](#))
4. To Receive & Act Upon Rolling Action List
 - 4.1 Set date for Parish Walk About with Parish Steward
- 5.. Finance
 - 5.1 To Approve Certificate of Exemption
 - 5.2. To Receive Internal Audit Report
 - 5.3 To Approve Annual Governance & Accountability Return Section 1
 - 5.4 To Approve Annual Governance & Accountability Return Section 2
 - 5.5 To Receive for Approval Bank Reconciliation 2018/19
 - 5.6 To Receive and Approve cheques for payment ([LGA 1972 s150 \(5\)](#))
6. To Receive Notification of Planning Refusal: None received
7. To Receive Notification of Planning Applications Granted:
 - 7.1 19/01856/TCA Woodseaves, Upper North Wraxall, Chippenham, Wiltshire, SN14 7AG
Proposal: 50% Crown Reduction Horse Chestnut to try to Retain Tree
8. To Receive Notification of Planning Permission Received:
 - 8.1 19/02638/PNTL Telecommunications Mast Old Coach Road, North Wraxall
Proposal: 4G Upgrade to existing Telecommunications Equipment
 - 8.2 19/03522/FUL Bower Cottage, Mountain Bower SN14 7AJ
Proposal: Extension and alterations to existing single storey stable building to form ancillary residential annex.
 - 8.3 19/03523/FUL Bower Cottage, Mountain Bower SN14 7AJ
Proposal: Construction of replacement stable building and associated works
9. Reps Reports
 - 9.1 Community Hall
 - 9.2 Chippenham Area Board
 - 9.3 Chippenham Area Transport Group
 - 9.4 Neighbourhood Watch
 - 9.5 Rural Forum
 - 9.6 Informal Parish Councils Meeting
10. Clerks Report

The next Parish Council meeting will be held on 15th July 2019