

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: February 24, 2020

Ms. Pat Cochenour called the meeting to order at 6:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mayor Reames
Mr. Dave Wallace

Minutes: February 10, 2020 Meeting

Ms. Mary Herring made a motion to approve the minutes of February 10, 2020.

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Libby Stidam made a motion to approve the bills that were paid for the board.*

Ms. Mary Herring seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea

The motion passed: 3 yeas – 0 nays

REPORTS:

A. January 2020 Water Loss Report

The report shows a loss of 54.9%. The board had various questions regarding the loss and what is being done about it. During the meeting, Mr. Albert was contacted by phone. He reported that the chart recorders at the plant we calibrated in 2018, and the meters at the plant have already been checked. He is sure that the loss is not attributed to an issue at the plant. He has already contacted Miles Leak Detection and would like to have all lines inspected village wide. The quote to do a village wide leak detection would cost \$4,599.00 as quoted by Miles.

Ms. Pat Cochenour made a motion to approve of the expense to have Miles Leak Detection do a village wide inspection for the amount of \$4,599.00.

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea

The motion passed: 3 yeas – 0 nays

It was also reported that the fire department used approximately 3,000 gallons of water.

ADJUSTMENTS:

A. Carol McGowan, 107 W. Wilgus, Acct. 3035-1-RO (+\$71.63) owner

Misty McClelland, 107 W. Wilgus, Acct. 3035-1-1 (-\$71.63) tenant

After three attempts to collect the final bill from the tenant, the remaining balance was transferred to the owner's account.

B. Ra-Ella Helms, 206 Fairview, Acct. 0770-3-RO (-\$34.17) – prior tenant

Aaron Hobart, 206 Fairview, Acct. 0770-3-1 (-\$34.17) – new tenant

Helms moved out of the property in June 2019 without notice to the water department. Mr. Hobart who was living with Helms remains in the property. The bill was placed into Mr. Hobarts and the remaining balance was transferred to his new account.

Ms. Pat Cochenour made a motion to approve the above adjustments.

Ms. Mary Herring seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea

The motion passed: 3 yeas – 0 nays

RESOLUTIONS:

A. Resolution 20-36, Establishing Utility Rates

A RESOLUTION TO ESTABLISH THE RATES, CHARGES, FEES, AND PENALTIES TO BE CHARGED BY THE WATER WORKS DEPARTMENT OF THE VILAGE OF RUSSELLS POINT.

Ms. Pat Cochenour made a motion to approve of Resolution 20-36 by title on the first reading.

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea

The motion passed: 3 yeas – 0 nays

TABLED ITEMS: None

CITIZEN'S COMMENTS:

OLD BUSINESS:

A. Dehumidifiers

Jeff provide two quotes for the three (3) Quest Hi-E Dry 195 dehumidifiers for the water plant. USA Bluebook cost was \$10,139.85 not including shipping, and Sylvane quoted \$9,909.31 with free shipping. He also informed the board that if they chose to purchase from Sylvane, they would either require prepayment or credit card payment. Since the credit card limit is not sufficient a check would need to be sent to prepay the order. The board agreed to purchase the three dehumidifiers from Sylvane and prepay the order by check.

B. New Generator

Jeff has been trying to get an update from Vectren to find out if there is anything that needs to be done to ensure that the new generator would have enough gas pressure. The last correspondence with Vectren he was told that the initial review was done but it needed to go to engineering for final disposition. He also noted that the delivery of the generator is still on track to be delivered next week.

C. ODNR Water Withdrawal Report

Ms. Cochenour reported that Mr. Albert informed her that the report is complete.

D. Iron Filter Tank Painting

Mr. Weidner reported that Brian Brothers Painting has been working on sandblasting the tanks and the project should be completed this week.

E. Ohio EPA Survey Deficiencies

The board discussed the various items noted in the survey that remain unresolved. It was noted that many instances it is noted on the monthly report from Mr. Albert that he is spending time filling towers and clear wells at the plant. It was questioned as to whether this is a requirement, whether this needs to be done by him, or if another village employee can perform this task. Based on Mr. Albert's time report this would free up several hours that could be used to address the issues reported by the EPA.

NEW BUSINESS:

A. Meter Bench Test

At the request of the property owner Mr. John Bergman, 146 Wilgus Ct., the recently replace water meter was bench tested for accuracy. Mr. Albert performed the bench test and a letter to Mr. Bergman was

prepared for the boards approval showing the results of the test. The results indicate that the meter reads .0009% under the test meter, within industry standards. The letter will be mailed to Mr. Bergman.

Ms. Libby Stidam moved to adjourn the meeting. Ms. Mary Herring seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Pat Cochenour, yea; Ms. Libby Stidam

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 7:24 p.m.

Next Meeting Date: **Monday, March 9, 2020 at 6:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____