

3. AFTER THE MOVE DATE AND NEW ADDRESS ARE SET

- File a change of address with the Postal Service & ask them to hold your mail at the post office of your new home.
- Plan your travel itinerary.
- Make travel arrangements for your pets.
- Plan how to transport your plants or give them away.
- Notify your employer, friends and family of your new address.

Notify these utility services of your move (both at your OLD & NEW locations):

| Current Address | Service | New Address | Current Address | Service | New Address |
|-----------------|------------------|-------------|-----------------|-----------------|-------------|
| | Electric | | | Telephone | |
| | Gas | | | Cellphone | |
| | Water | | | Internet | |
| | Sewer | | | Cable/Satellite | |
| | Trash Collection | | | Security System | |
| | | | | | |

Notify these service providers of your move (both at your old and new locations):

| Current Address | Service | Current Address | Service |
|-----------------|---------------------------|-----------------|-----------------------------------|
| | Auto Finance Company | | Magazines/Newsletters |
| | Bank/Credit Union/Finance | | Monthly memberships (Netflix etc) |
| | Credit Cards | | Newspaper |
| | Exterminator | | Pharmacy |
| | Dry Cleaners | | Home Owners Association |
| | Health Club | | |
| | Landscaper | | |

Notify these Government Agencies of your new address

| Current Address | Agency | Current Address | Agency |
|-----------------|----------------------------|-----------------|----------------------------|
| | City/County Tax Assessor | | State/Fed Tax Bureau (IRS) |
| | State Vehicle Registration | | Veterans Administration |
| | Social Security Admin. | | |

4. THE WEEK BEFORE THE MOVE

- Confirm parking for your moving trailer or moving container. Obtain permits if needed
- Cash for groceries and emergencies.
- Fill any prescriptions you will need during the move.
- Drain gas and oil from lawn equipment, gas grills, heaters, etc
- Drain water hoses
- Empty and defrost refrigerator at least 24 hours before the move.
- Disassemble any furniture that will not fit through the doors when the movers arrive.
- The day before the move, empty and defrost the refrigerator (even if you are not moving the refrigerator to prevent mold)
- Organize your boxes, ensuring that the first items that you will need off of the trucks when you arrive at your new home are the LAST items loaded on the truck
- Check your attic and storage area for any forgotten items that need to be moved or disposed
- Set up to have items being left at the curb to be hauled off.

5. THE DAY OF THE MOVE

- Place protectors on carpet and doorways to protect during moving.
- Move the items and boxes you want loaded last to a designated area.
- Place protectors on carpet and doorways to protect during moving.
- Personally supervise hired labor personally supervise hired labor
- Check every cabinet, closet, deck, patio (Under the deck) to be sure nothing is left behind.
- When everything is checked and loaded, have the last-load items loaded.
- Turn off water at the base of each cabinet, toilet. etc.
- Check all the windows and doors are locked & turn on security system if you are leaving it on
- Verify the start up of the utilities at your new home & receipt of the keys when you arrive..
- Notify your trash company of your last pick up items & date.
- Say goodbye to your neighbors and leave your new address with those you trust so any stray mail or items can be forwarded to you.

6. MOVING IN

- Pick up your mail at the post office & have mail delivery started to your new address
- Startup newspaper
- Get new driver's license and automobile tags
- Register to vote
- Register in schools
- Verify prescriptions have transferred to new pharmacy
- Startup security system & if applicable turn off old security