

A regular meeting of the Botwood Town Council was held on Wednesday, June 9, 2021 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: B. Parsons
B. Gill
M. Roberts
T. White
R. Byrne

Also attending: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator

CALL TO ORDER

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGEMENTS

Moment of silence in remembrance of George Murphy former MHA and gas price updates.

GEORGE MURPHY

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Roberts, seconded by Councillor White to 21-046 adopt the agenda with the following addition: add list of land for sale to the Finance Committee.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF AGENDA & ADDITION

ADOPTION OF THE MINUTES

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 21-047 Byrne that Council adopt the minutes of regular council meeting held May 12, 2021 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF MINUTES

COMMITTEE REPORTS

Mayor's Report

Mayor Sceviour informed Council there will be a Regional Services Board Meeting tomorrow evening at 7:00 p.m. at Grand Falls-Windsor. Agreed the Mayor and Deputy Mayor attend the meeting.

ERSB MEETING

Municipal Works Committee

Deputy Mayor Woolridge informed Council the Works Department employees are moving forward with training seminars in order to keep up with required training.

TRAINING
SEMINARS

Paving 2021

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 21-048 Roberts that Council submit an amended Capital Investment Plan to the Department of Municipal and Provincial Affairs for Gas Tax Funding as per the revised cost estimate of \$294,501.00 including HST, plus a 10% contingency allowance of \$29,450.00. This funding amount is for work on various Streets with a total of 4,615 m2 of asphalt area.
- Motion carried. Votes in favor - 7 Councillors.

GAS TAX
FUNDING
PAVING 2021

Spring Clean-up 2021 - It was noted cost for this years clean-up was lower than 2020, due to Council employees being able to keep the collection as sorted garbage.

SPRING
CLEAN-UP
COUNCIL
MEMBERS
CLEAN-UP

Council members will do a spring clean-up on June 26. It was noted, the Kinsmen Club did a spring clean-up last Saturday.

Capital Works Water Project Update. This project is proceeding well and should be completed earlier than anticipated. The new PRV will allow the main line to be pressured during flushing.

WATER PROJECT

Mayor Sceviour vacated the Chair and left the meeting at 7:40 p.m. Deputy Mayor Woolridge assumed the Chair.

Letters from _____ re damage to his property at 9 Confederation Place. Agreed Council pass this correspondence along to the Engineering Consulting Firm for them to approach the contractor and address the concerns.

re: Damage to
Property

Letter from _____ concerning property at 11 Confederation Place.

re: Property

MOTION - Moved by Councillor Gill, seconded by Councillor White that
21-049 Council forward this letter to Progressive Engineering &
Consulting Inc. along with Council's request for more
information regarding the Confederation Place Project.
- Motion carried. Votes in favor - 6 Councillors.

PEC
CONFEDERATION
PLACE PROJECT

Mayor Sceviour returned to the meeting and resumed the Chair at 7:50 p.m.

Public Protection Committee

Speed Bump requests for Valley Road and Park Plaza will be considered.
Council will also erect Playground Signs near the Park Plaza Playground.
Councillor Roberts noted speed bumps near the Boys & Girls Club is a
priority.

SPEED BUMP
REQUESTS

The Emergency Plan Committee meeting has to be rescheduled for a later
date. Will try to arrange this meeting for Monday, June 21.

EMERGENCY
PLAN

A meeting will be held Wednesday, June 23 to discuss sale of old Town hall.

OLD TOWN HALL

Fire Smart Preparedness Day will be decided after July1, when Provincial
government releases their COVID update for Newfoundland.

FIRE SMART

Councillor White noted there maybe some changes to the school bus system.
Council may have to consider this when locating school bus shelters.

SCHOOL BUS
SYSTEM

Special Events Committee

The committee will meet to discuss possible events for Botwood Day 2021
which may be within the Provincial government COVID-19 guidelines.

BOTWOOD DAY
2021

Councillor Byrne agreed to have concrete blocks relocated to the New Town
Hall property for placement of the Anchor.

PLACEMENT OF
THE ANCHOR

Heritage, Seniors & Community Services Committee

The Heritage Building should have siding completed this week. Siding will then be started on the Multi Purpose Building. Road Work to Killick Island is looking good.

HERITAGE
PROJECT &
KILLICK ISLAND

Recreation and Youth Committee

Splash Pad Location - Agreed Council look at the site below the Boys & Girls Club again. Will meet on June 15.

SPLASH PAD
LOCATION

Summer Games - Central Region. 2021 is Botwood's turn to host the Summer games., Agreed, due to COVID-19 regulation and restrictions this event will not take place in Botwood.

REGIONAL
SUMMER GAMES

MOTION - Moved by Councillor White, seconded by Councillor Roberts
21-050 that Council write the other three central communities advising Botwood will not be hosting the 2021 Summer Games.
- Motion carried. Votes in favor - 7 Councillors.

Finance and Human Resources Committee

MOTION - Moved by Councillor Parsons, seconded by Deputy Mayor
21-051 Woolridge that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$13,781.78 has been paid for May 12-25, 2021.
- Motion carried. Votes in favor - 7 Councillors.

A/P ROUTINE
EXPENDITURES

MOTION - Moved by Councillor Parsons, seconded by Councillor Byrne
21-052 that Council approve the Accounts Payable Transaction Journal dated May 25-June 9, 2021 in the amount of \$100,151.97.
- Motion carried. Votes in favor - 7 Councillors.

A/P
TRANSACTION
JOURNAL

Agreed the Town Manager look into cost to purchase 10 I-pads/Chrome Books plus 2 Smart TV's for Council Meetings.

I-PADS/CHROME
BOOKS & SMART
TV

Council meetings online. This will be a decision for the New Council.

ONLINE COUNCIL
MEETINGS

Direct payroll deposit to employee accounts. Agreed this matter be submitted as a motion for the next Annual Convention.

DIRECT DEPOSIT

E-transfer payments. This process will be looked into.

E-TRANSFERS

Tender for operational/organizational review. Agreed the Town Manager and Councillor Parsons meet to discuss this process.

OPERATIONAL
REVIEW

MOTION - Moved by Councillor Parsons, seconded by Councillor White 21-053 that Council approve a \$100.00 donation towards the Botwood Collegiate Banquet plus a \$100.00 donation towards their Safe Grad.

BOTWOOD
COLLEGIATE
DONATION

- Motion carried. Votes in favor - 7 Councillors.

MOTION - Moved by Councillor Parsons, seconded by Councillor Roberts 21-054 that Council approve a \$100.00 donation for the Botwood Collegiate Drama Award.

BOTWOOD
COLLEGIATE
DRAMA AWARD

- Motion carried. Votes in favor - 7 Councillors.

Agreed the Town Manager prepare a list of land for sale to present to Council.

LAND FOR SALE

ADMINISTRATION

Municipal Election 2021

MOTION- Moved by Councillor White, seconded by Councillor Parsons 21-055 that the Town of Botwood request permission from the Minister of Municipal Affairs to exercise the option under Section 54 of the Municipal Elections Act to authorize residents to vote by mail in the 2021 Municipal Election.

VOTE BY MAIL

- Motion carried. Votes in favor - 7 Councillors.

PERMITS/DEVELOPMENT APPLICATIONS

MOTION - Moved by Councillor Roberts, seconded by Councillor White 21-056 that Council ratify permits issued to June 9, 2021.

RATIFY PERMITS

- Motion carried. Votes in favor - 7 Councillors.

CORRESPONDENCE

1. Shannon Stubbs, MP for Lakeland - re Bill C-21 changes to Criminal Code and Firearms Act.
2. Reaching Home: Rural and Remote NL Funding Stream - re applications.

ADJOURNMENT

MOTION 21-057 Moved by Deputy Mayor Woolridge, seconded by Councillor
Byrne the meeting adjourn at 8:45 p.m.
- Motion carried. Votes in favor - 7 Councillors.

A. Andrew Jensen MAYOR *A. Kewell* SECRETARY