

BOARD OF TRUSTEES

August 4, 2022

Members Present: Kelly Stewart, Terry Brungardt, Daniel Tatro, Ken Schmidt, Michael Snyder

Members Absent: None

Staff Present: Bailey Ross – Town Clerk; Margaret Stratton – Treasurer, Jimmy Smith – Fire Department Secretary, Rob Baysinger – Police Chief.

Others Present: Joe Weaver – Town Attorney; Bryan Mitchell – Parkhill Engineering, Jerry Meyer

- 1. Meeting called to order and roll call. Trustee Tatro called the Regular Meeting of the Board of Trustees to order. Clerk Ross called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Wednesday, August 3, 2022 @ 1:45 p.m.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. No comments.**
- 3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Regular meeting held July 7, 2022, with action as necessary. Trustee Snyder made a motion to approve the minutes from the Regular Meeting held July 7, 2022. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.**
- 4. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Special meeting held July 21, 2022, with action as necessary. Trustee Brungardt made a motion to approve the minutes from the Special Meeting held July 21, 2022. Seconded by Trustee Snyder. Roll Call: Trustee Stewart, abstain; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 4-1.**
- 5. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of July 2022, with action as necessary. Trustee Snyder made a motion to approve the claims, checks and warrants for the month of July 2022. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro, aye. Mayor Tatro declared the motion carried 5-0.**
- 6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department secretary, with action as necessary. Jimmy Smith gave his report for the month of July. No Action.**
- 7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Chief Baysinger gave his report for the month of July. No Action.**
- 8. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Public Works, with action as necessary. No Action.**

9. Consideration of approval, rejection, amendment and/or postponement of opening a PikePass account for Police Department/EMS, with a minimum prepaid license and toll fee of \$80 per every 5 tags, with action as necessary. Trustee Snyder made a motion to approve opening a PikePass account for the Police Department/EMS. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.
10. Consideration of approval, rejection, amendment and/or postponement of allowing Bailey Ross, Nicole Lawless, and Bruce Wallace to attend the annual OMCTFOA conference, October 12-14 in Broken Arrow, with action as necessary. Trustee Brungardt made a motion to approve sending Bailey Ross, Nicole Lawless, and Bruce Wallace to the annual OMCTFOA conference. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.
11. Consideration of approval, rejection, amendment and/or postponement of partnering with the Calumet Public School's Art Class in the painting of mural on the outside of fence of baseball field at the park area location, with action as necessary. Trustee Snyder made a motion to approve the Calumet Public Schools Art Class to paint the mural on the outside of fence, with the town paying for materials. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.
12. Consideration of approval, rejection, amendment, and/or postponement of review, acceptance and signing of Parkhill Engineering's "Master Service Agreement", with action as necessary. Trustee Stewart made a motion to approve signing the "Master Service Agreement" for Parkhill Engineering. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.
- 12a. Consideration of approval, rejection, amendment, and/or postponement of providing 30-day notice for termination of contract with Cowan Engineering. Mayor Tatro made a motion to approve sending a termination of contract notice to Cowan Engineering. Seconded by Trustee Snyder. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.
13. Consideration of approval, rejection, amendment and/or postponement considering the hiring of legal counsel or a land management company to assist and move forward with the annexation process, with action as necessary. Trustee Schmidt made a motion to approve moving forward with hiring legal counsel or a land management company to help with the annexation process. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.
14. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:

- A. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B (4).
- B. Discussion concerning the Public Safety Mapping System, because disclosure of information would violate confidentiality requirements of state or federal law, Pursuant to Title 25 O.S. § 307 B (7).
- C. Discussion concerning employment, hiring, appointment, promotion, discipline, or resignation of Bailey Ross pursuant to 25 O.S. 307 B (1) in reference to the following: removing from 90-day probation effective 08/03/2022, with action as necessary.

Trustee Brungardt made a motion to enter executive session. Seconded by trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 5-0.

Acknowledgement of exiting executive session and re-entering regular session of meeting.

15. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:

- A. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B (4). Trustee Schmidt made a motion to proceed as discussed in executive session. Seconded by Trustee Snyder. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 5-0.
- B. Discussion concerning the Public Safety Mapping System, because disclosure of information would violate confidentiality requirements of state or federal law, Pursuant to Title 25 O.S. § 307 B (7). Trustee Stewart made a motion to approve the Public Mapping System. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 5-0.

- C. Discussion concerning employment, hiring, appointment, promotion, discipline, or resignation of Bailey Ross pursuant to 25 O.S. 307 B (1) in reference to the following: removing from 90-day probation effective 08/03/2022, with action as necessary. Trustee Brungardt made a motion to approve removing Bailey Ross from 90-day probation. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 5-0.

16. Remarks and inquiries of the governing body members. No Action.

17. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. No Action.

18. Adjournment. Trustee Stewart made a motion to adjourn. Seconded by Terry Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.

Daniel Tatro, Mayor

ATTEST:

Bailey Ross, Clerk