

# Christian Academy of Carrollton

*Excellence in Education from a Christian Perspective  
Since 1989*



## **Admission Application 2017-2018**

1703 Easterday Road  
Carrollton, Kentucky 41008  
(502) 732-4734 • (502) 732-4732 FAX  
christianacademycarrollton@gmail.com  
www.christianacademyofcarrollton.org

*Christian Academy of Carrollton admits students of any race, color, national, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students of this school. It does not discriminate on the basis of race, color, or national and ethnic origin in the administration of its educational policies, admission policy, scholarship programs, athletic, and other school-administered programs.*

## ***Admission Requirements***

Admission to Christian Academy of Carrollton is a privilege and not a right. It is a privilege granted to those students who manifest a desire to live and work as Bible-believing, consecrated Christians. The school reserves the right to dismiss any student who, in the opinion of the administration and board, does not fit into the spirit of the school, even if that student has kept all the rules and regulations of the school.

Students and/or their families applying for admission must:

- Desire a strong Christian education and social environment with moral absolutes.
- Commit to support their child, the staff, the school and its programs, and uphold the Essentials of Faith and Mission Statement.
- Have a strong academic background:
  - ✓ 2.0 grade point average
  - ✓ Acceptable standardized test results
  - ✓ Positive report from a previous school
  - ✓ No IEPs except for speech.

## ***Admission Checklist***

Prior to submitting the admission application, please make sure the following sections have been completed, parent signatures, where applicable, have been signed, and the appropriate registration fee is attached.

### **For ALL students entering and returning to CAC:**

- Registration Fee - K-12, \$240/student, not to exceed \$510 per family. **However, if paid by 5/5/17 the early registration fee is \$185/student, not to exceed \$440.** This fee is non-refundable except if for any reason your child is not accepted.
- Student admission application and statement of responsibility
- Parent Information and Contribution Pledge
- Cooperation commitment
- Tuition policy
- Registration Card and Green Card
- Authorization to consent to medical treatment
- Media consent form
- CAC student information and commitment form (6<sup>th</sup>-12<sup>th</sup>)
- Legal documents concerning guardianship (*if applicable*)
- Immunization certificate (*required for all new students*) **Please give a new copy showing up-to-date immunizations for students entering K-4, K-5, and 6<sup>th</sup> grade.**
- CAC medical form (*must be completed with a medical exam for all new students and ALL students entering the 6<sup>th</sup> grade*)

### **For NEW students only:**

- State-Registered copy of birth certificate and copy of Social Security Card
- Copy of child's most recent report card
- CAC records request form (Upon admission, we will request your child's transcripts from the school he/she previously attended.)
- Standardized test scores (if available)
- Current Speech IEP (if applicable)

*An application is considered incomplete and cannot be processed if all information is not filled out and fee attached. Once your application is complete it will be processed, and testing, if needed, will be scheduled; when test scores are received, the parent(s) or guardian will meet with the administrator by appointment.*

# 2017-2018 Student Admission Application

Name \_\_\_\_\_ Grade Entering: \_\_\_\_\_ Interested in  After School Care  
Last First Middle

Mailing Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
Street City State Zip

Age ( ) Birth date \_\_\_\_/\_\_\_\_/\_\_\_\_ Place of birth \_\_\_\_\_  
Month Day Year

Child's Physician \_\_\_\_\_ Phone \_\_\_\_\_

Any physical difficulties \_\_\_\_\_

\_\_\_\_\_ has my permission to  
take Tylenol/cough drops when needed  
YES \_\_\_ NO \_\_\_ Please contact me first \_\_\_\_.

Signature of parent or guardian

Circle grades previously attended at our school: K4, K5, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

Grades have been: Superior ( ) Above Average ( ) Average ( ) Below Average ( ) Has child failed? ( ) If yes, which grade? \_\_\_\_\_

Church you now attend \_\_\_\_\_ Attend Sunday School? Yes \_\_\_ No \_\_\_

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_

Father's Employer \_\_\_\_\_ Mother's Employer \_\_\_\_\_

Work Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_ E-mail \_\_\_\_\_

If parents are separated, with whom does child reside? \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

Is child right- or left-handed? \_\_\_\_\_ Additional information that would be helpful to the teacher \_\_\_\_\_

Names and grades of other children attending our school: \_\_\_\_\_

**If applying for K4 or K5, please circle preference:** Half-day (8 – 11:00 a.m.) Full-day (8 a.m. – 2:45 p.m.)  
If applying for K4 or K5 Full-Day and we have the option, please circle when you would prefer your child receive  
their academic portion of the day? Morning (8 – 11:00 a.m.) Afternoon (11:45 a.m – 2:45 p.m.)  
If applying for K4 or K5 Half-Day and we have the option, please circle when you would prefer your child to  
attend school? Morning (8 – 11:00 a.m.) Afternoon (11:45 a.m – 2:45 p.m.)

School Last Attended: \_\_\_\_\_

Name Address City State Zip

IF THE ANSWER TO ANY OF THE FOLLOWING IS "YES", PLEASE EXPLAIN ON A SEPARATE SHEET OF PAPER.

Has the student ever been dismissed or suspended from school? Yes \_\_\_ No \_\_\_

Has the student ever been retained at any grade level? Yes \_\_\_ No \_\_\_

Does the student have any behavioral problems? Yes \_\_\_ No \_\_\_

Does the student have any problems getting along with others? Yes \_\_\_ No \_\_\_

Does the student have any learning difficulties? Yes \_\_\_ No \_\_\_

Does the student have any physical disabilities? Yes \_\_\_ No \_\_\_

Has the student been diagnosed with ADD or ADHD? Yes \_\_\_ No \_\_\_

Has an application ever previously been submitted to the Academy for this child? Yes \_\_\_ No \_\_\_

If "yes" was child: On a waiting list \_\_, not accepted \_\_, withdrawn by parents \_\_, withdrawn by Academy's request \_\_?

## Statement of Responsibility

I agree to hold the school and its agents harmless for any liability to my child or any guardian or parent thereof because of any claims on behalf of the child against the school or any agent thereof because of any injury or alleged injury to my child. Should any legal action, for any reason, be taken against Christian Academy of Carrollton or any employee or agent thereof, on my child's behalf and the school or its agent not be found at fault, I agree to pay any attorney fees, court fees, damages or other costs that Christian Academy of Carrollton or its agent should incur to defend itself against such action. From the beginning of such actions, I understand that my children will no longer be allowed to attend Christian Academy of Carrollton. This Statement of Responsibility will be in effect for as long as my children listed (or others to be enrolled) attend Christian Academy of Carrollton whether it be in the preschool, elementary, middle school, or high school grades. I understand that should my marital status change it is my responsibility to have a corrected Statement of Responsibility signed and updated and delivered to Christian Academy of Carrollton.

**I (We) understand and agree with the above Statement of Responsibility.**

**Father's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Mother's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Other Parent/ Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_  
*(If applicable)*

Student lives with:  Both Parents  Father  Mother  Stepfather  Stepmother  Maternal Grandmother

\*Please check all that apply

Maternal Grandfather  Paternal Grandmother  Paternal Grandfather  Guardian

Other \_\_\_\_\_

Legal Custody:  Father  Mother  Guardian  Other *(explain)* \_\_\_\_\_

Financial Responsibility:  Father  Mother  Guardian  Other *(explain)* \_\_\_\_\_

\*Name and mailing address of person financially responsible: \_\_\_\_\_

\_\_\_\_\_

## Contribution Pledge

Please check all types of volunteer work you are willing to do:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Cleaning                           | <input type="checkbox"/> Field Trips           | <input type="checkbox"/> Lunch Service    |
| <input type="checkbox"/> General Maintenance<br>Of Building | <input type="checkbox"/> Substituting          | <input type="checkbox"/> Science Projects |
|   | <input type="checkbox"/> Fund-raising Projects | <input type="checkbox"/> Other: _____     |

Please list the days and times you would be available: \_\_\_\_\_

**I (We) hereby pledge to contribute to the Christian Academy of Carrollton at least four hours of volunteer service per month (per family) or as need indicates.**

**Father's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Mother's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Other Parent/ Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_  
*(If applicable)*

## Cooperation Commitment

### **Mission Statement**

The mission of the Christian Academy of Carrollton is to provide a biblically-based, Christ-centered learning environment, which promotes spiritual maturity, academic excellence, and personal growth, ministering to the whole child.

### **Parent/Student Commitment**

The Christian Academy of Carrollton's success is directly dependent upon God's blessings. We believe God will bless the Academy on the basis of the purity of parental motivation, commitment, and involvement. Because of this, each parent is required to sign the following statement of cooperation.

1. We believe the education of our children is our primary responsibility. We recognize the Christian Academy of Carrollton has a similar vision and will help us in training our children. We, therefore, trust the direction of the Academy in helping us bring our children to full maturity in Christ. We will submit ourselves to the delegated authority of the Academy in order that our children may realize full maturity in Christ.
2. We sincerely pledge our loyalty to the philosophy, aims, and ideals of the Christian Academy of Carrollton.
3. Realizing our attitude toward staff and policies of the Academy in every way will directly affect the behavior of our children; we will support and uphold the purpose of the Academy in every way and will abide by the discipline and regulations of the administration.
4. At no time will we participate in destructive criticism of the staff or the Academy to our children or others. However, we will instead, if a problem arises, go directly to the staff or administrator in a Christian manner as indicated in Matthew 18:15-16 and in the spirit of Galatians 6:1-5.
5. The staff and administration is hereby given full discretion in the disciplining of our children. The procedures for disciplining students are:
  - A. Several efforts will be made to control a student's behavior. The staff will make a deliberate effort to work with the parents to avoid further action.
  - B. If the problem persists, the student will be brought to the office, to talk with the administrator and possibly with parents.
  - C. Parents will be expected to cooperate fully with the school disciplining their child. If we do not receive cooperation from the parents in this area, the student will not be allowed to attend the Academy.
6. The Academy reserves the right to dismiss any student if parental cooperation cannot be obtained, or if a student, after sincere parent and staff effort, refuses to cooperate in the educational process.
7. We, parents and student(s), have read CAC's Student-Parent Handbook and agree to comply with the rules and regulations and to uphold the policies and principles within the handbook.
8. We hereby pledge to attend the Academy's meetings for the purpose of communication, evaluation, and training.
9. The Administrator and School Board will stand behind CAC's teachers in discipline procedures and the rules and regulations set out in the Student-Parent Handbook.

I give Christian Academy of Carrollton (CAC) permission for my child to take part in all school activities, including sports activities and school sponsored trips away from school premises. I also believe that discipline is necessary for the welfare of each student, as well as for the entire school.

*Thank you for your support and cooperation, without which the Academy would not be possible.*

**I (We) understand and agree with the above Cooperation Commitment.**

**Father's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Mother's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Other Parent/ Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*(If applicable)*

**Tuition Payment Method**

Please indicate your choice below by checking the appropriate box.

- Option 1 - Single payment due in full to Christian Academy by August 1, 2017
- Option 2 – 10 Month Plan due the first of each month (Aug. 2017 – May 2018)
- Option 3 – Quarterly Plan due Aug. 1, 2017, Nov. 1, 2017, Jan. 1, 2018, and May 1, 2018
- Option 4 – Semi-Annual Plan due Aug. 1, 2017 and Jan. 1, 2018

**Tuition Statement**

Based on the aforementioned tuition rates (not including the registration and book fee), the total amount our family owes for the 2017-18 school year is: \_\_\_\_\_.

**Tuition is paid at Blake’s Tax Service**  
 Attn: Sandy Graham  
 P.O. Box 456, Carrollton, Kentucky, 41008  
 (502) 732-4470

I (We) agree to pay tuition and fees in a timely manner, according to the current schedule of tuition and fees.

I (We) understand that tuition that becomes two months past due will prevent the student from being admitted to class, from receiving any schoolwork, and from receiving his/her report card until the account is paid in full.

*Responsible Financial Party Information*

PRINTED NAME(S) \_\_\_\_\_

SIGNATURE(S) \_\_\_\_\_ DATE \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

# Tuition Policy

## ***Policies***

We understand that tuition and other fees are necessary in order for Christian Academy of Carrollton to successfully fulfill its mission. We commit ourselves to promptly meet our financial obligations in accordance with Biblical stewardship. We also understand and agree to comply with the following tuition policy:

- The registration fee is non-refundable unless we are unable to accept the enrollment of your child.
- Monthly tuition payments paid between (and including) August 1 and May 1 should be made via cash or checks to the Christian Academy of Carrollton. There will be a \$30 fee for any returned checks.
- The school will provide a 10-day grace period for tuition payments, but any payment made after that grace period will incur a **10% late fee on any outstanding charges remaining on your account.**
- Tuition that becomes two months past due will prevent the student from being admitted to class, from receiving any schoolwork, and from receiving his/her report card until the account is paid in full.

## ***Fair Share Agreement***

We understand that the costs involved in operating Christian Academy of Carrollton significantly exceed the amount charged in tuition and fees. Therefore, we agree to do our Fair Share to bridge the gap between costs and tuition. We pledge to prayerfully consider supporting the ministry of the school. This Fair Share can be met through voluntary tax-deductible gifts to Christian Academy of Carrollton and/or through participation in fundraising activities.

## ***Current Rates (2017-2018)***

### REGISTRATION FEE:

- Registration Fee - K-12, \$240/student, not to exceed \$510 per family. **However, if paid by 5/5/17 the early registration fee is \$185/student, not to exceed \$440.** This fee is non-refundable except if for any reason we do not accept your child.

### TUITION SCHEDULE:

- **Half-day K4 and K5** = 1<sup>st</sup> child \$2,600/yr (10 mo. at **\$260/mo.**), 2<sup>nd</sup> child \$2,450/yr (10 mo. at **\$245/mo.**), 3<sup>rd</sup> child \$2,350/yr (10 mo. at **\$235/mo.**)
- **Full-day K4 and K5** = 1<sup>st</sup> child \$3,480/yr (10 mo. at **\$348/mo.**), 2<sup>nd</sup> child \$3,330/yr (10 mo. at **\$333/mo.**), 3<sup>rd</sup> child \$3,230/yr (10 mo. at **\$323/mo.**)
- **First through eighth grades** = 1<sup>st</sup> child \$2,950/yr (10 mo at **\$295/mo.**), 2<sup>nd</sup> child \$2,600/yr (10 mo. at **\$260/mo.**), 3<sup>rd</sup> child \$2,200/yr (10 mo. at **\$220/mo.**)
- **High School** = 1<sup>st</sup> child \$3,150/yr (10 mo. at **\$315/mo.**), 2<sup>nd</sup> child \$3,000/yr (10 mo. at **\$300/mo.**), 3<sup>rd</sup> child \$2,900/yr (10 mo. at **\$290/mo.**)

### BOOK FEE:

- If paid by **July 3**, book fees will be at a discounted rate!
- Book fees are mailed at the beginning of summer (late May/early June)
- Book fees include basic supplies for K-4 - 6<sup>th</sup> grade (pens and pencils, paper, notebooks, crayons, glue, etc.) **except a box of tissues, a roll of paper towels, and hand sanitizer or Clorox wipes, and backpack/lunchbox, which your child will bring on the first day of school.** Book fees also include all textbooks and materials for the school year (some rented and some purchased), a copy of the yearbook, a subscription to *God's World News*, and cost for special programs, technology, labs, and competitions for different grades. Achievement tests and scoring are also included in the book fees.

**FOR OFFICE USE ONLY:**

**Registration fee received** Date: \_\_\_\_\_ By: \_\_\_\_\_ Check (# \_\_\_\_\_) Cash \_\_\_\_\_

**Book fee received** Date: \_\_\_\_\_ By: \_\_\_\_\_ Check (# \_\_\_\_\_) Cash \_\_\_\_\_

**Tuition Payment Schedule** (*circle one*)    Annually    Semi-annually    Quarterly    Monthly

**Total yearly family tuition amount:** \_\_\_\_\_

**Total monthly family tuition amount:** \_\_\_\_\_



# Student Information and Commitment

## Students Enrolling in Grades 6-12

Must be completed by STUDENT – not parent

Full Name \_\_\_\_\_ Grade Entering in 2017-18 \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Are you planning to go to college? (*circle one*) YES NO MAYBE

Is it your personal desire to attend Christian Academy of Carrollton? Explain why/why not. \_\_\_\_\_

What church do you attend? \_\_\_\_\_ How often do you attend? \_\_\_\_\_

Are you a Christian? (*circle one*) YES NO

Describe your personal relationship with Jesus Christ. \_\_\_\_\_

### STUDENT COMMITMENT

Christian Academy of Carrollton is committed to the teachings and principles clearly presented in the Bible and is dedicated to the glory of God. Such commitment dictates that there should be a direct relationship between what a Christian student believes and how he/she behaves. It is expected that you will at all times live in accordance with what our school represents and believes. Since the behavior of each and every student on and off campus directly affects the reputation of the individual student, their family, Christian Academy of Carrollton, and the Lord Jesus Christ, it is necessary to place strong emphasis on critically important behavioral standards. In particular, students at this school will not use alcohol, drugs, or tobacco; disrespect authority or property; possess weapons or any item giving the appearance of a weapon on school property or at any school activity; engage in improper sexual behavior; or speak or act in any obscene or profane way. Students will be expected to honor God and His Word, respect the United States of America, and show respect to all school personnel. Furthermore, students agree that faculty/staff, school administration, and/or the school board will employ discipline as they deem wise and necessary, and that disregard for these rules will result in disciplinary action including possible suspension or expulsion. This applies to school and non-school related activities where such unacceptable behavior would have an adverse effect on the testimony of the school, God, and His Word.

My signature below is an acknowledgement that I understand the nature of the spiritual, behavioral, and academic standards of Christian Academy of Carrollton, and that I agree to be held accountable for any violation of these standards. My signature further evidences my desire to be a member of the Christian Academy of Carrollton student body.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

# CHRISTIAN ACADEMY OF CARROLLTON

1703 Easterday Road, Carrollton, KY 41008 - (502) 732-4734 - christianacademycarrollton@gmail.com

## MEDIA RELEASE

### RELEASE AND AUTHORIZATION FOR USE OF YOUR CHILD(REN)'S NAME, PHOTOGRAPH, OR VIDEO REPRODUCTION.

Date: \_\_\_\_\_

As Guardian and/or Parent of (student #1) \_\_\_\_\_,

(#2) \_\_\_\_\_, (#3) \_\_\_\_\_, a minor under the age of twenty-one, hereby authorize the Christian Academy of Carrollton to use picture through the media or video recordings of said minor, and any reproductions thereof, and further the release gives permission to use the name of said minor in connection with the picture or video for any and all news feature promotional purposes or for any other lawful purpose.

Please sign and return for your permission to video or take a photo for media release of your child.

Signature of Parent or Guardian \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_



Father's business phone \_\_\_\_\_ Father's cell phone \_\_\_\_\_

Business name and address \_\_\_\_\_

Father's Social Security # \_\_\_\_\_

Mother's business phone \_\_\_\_\_ Mother's cell phone \_\_\_\_\_

Business name and address \_\_\_\_\_

Mother's Social Security # \_\_\_\_\_

In case of emergency, who is your nearest relative or neighbor we should contact if we are unable to contact you at home or work?

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_

Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Dentist: \_\_\_\_\_ Phone: \_\_\_\_\_

Medical Insurance Carrier: \_\_\_\_\_ Policy # \_\_\_\_\_

Under the name of: \_\_\_\_\_ Relationship: \_\_\_\_\_

Allergies to medicines or other allergies \_\_\_\_\_

\_\_\_\_\_

Medication presently taking: \_\_\_\_\_

Are there any physical or medical conditions we should know about not already stated? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# CHRISTIAN ACADEMY OF CARROLLTON

1703 Easterday Road, Carrollton, KY 41008 - (502) 732-4734 - christianacademycarrollton@gmail.com

## IMMUNIZATION RECORD

### Kentucky State Law Requirements

Before your child can enter the Christian Academy of Carrollton officially, certain records must be completed or updated according to laws of the state of Kentucky. The school must have these documents by the prescribed time or the student will be given suspension until all criteria are met within the law.

- A. **Immunization certificates** from your family physician or local health department. The certificate should have a "valid until" date. **THIS IS DUE BEFORE YOUR CHILD MAY ENTER.** Please make sure your child has all required vaccines, including MMR, Hepatitis B, and tetanus. First time enterers to Kentucky schools are required to have a valid immunization certificate that includes: 5 doses of DPT, 4 doses of Polio, 2 doses of MMR, 3 doses of Hep B, and 4 doses Hib. The last dose of DTP and Polio must have been given over the age of 4. A TD booster must have been given over the age of 4. A TB booster must have been given within 20 years of the last DTP (High School). Children going into the 5<sup>th</sup> and 6<sup>th</sup> grades need the 2<sup>nd</sup> MMR if they have not had it and need to start the Hep B series. If any questions, please take the record to the Health Department for someone to check. Also, children entering Kentucky school for the first time and children entering the 6<sup>th</sup> grade need to have a physical examination.
- B. **Physical examination is due on first entry in Kentucky School and before entering 6<sup>th</sup> grade. THIS IS DUE WITHIN 2 WEEKS OF ENTERING CAC.**
- C. Copy of Social Security card. THIS IS DUE WITHIN 3 WEEKS OF ENTERING CAC.
- D. State registered copy of your child's birth certificate (8x11 size from Kentucky Vital Statistics). THIS IS DUE BEFORE YOUR CHILD MAY ENTER CAC.

**If there is a problem, please see the administrator for a new deadline date.** Please keep in mind that three (3) days un-excused absence is considered truant and nine (9) days is considered habitual truant. All trancies shall be forwarded to the court and its representatives in the matter upon the request of the principal.

PLEASE CONSIDER THIS YOUR FIRST NOTIFICATION. **CAC wishes to emphasize these are state law requirements in Kentucky. We will assist you, if possible, to allow your child to be in compliance; however, compliance is mandatory.**

I object to immunization being given to my child, \_\_\_\_\_, as required by KY State Law concerning health measures for children.

*PLEASE MARK EITHER RELIGIOUS OR MEDICAL OBJECTION BELOW. (A MEDICAL EXEMPTION MUST HAVE A PHYSICIAN SIGNATURE):*

**Religious Objection**  *(check if applicable)*

Parent/ Guardian Name: \_\_\_\_\_

Parent/ Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Medical Objection**  *(check if applicable)*

I, (Physician name printed) \_\_\_\_\_,

certify that receiving (particular immunization) \_\_\_\_\_

is or may be detrimental to this child's health.

Physician's Signature: \_\_\_\_\_

Date: \_\_\_\_\_