



## Important Information for the 2022-2023 school year

- **Parent Night:** it will be a prerecorded presentation for you to watch at your convenience. A link to the presentation will be sent on August 29, 2022
- **Parent-Child Visit Day:** It will be an open house style so drop by during your time slot and meet your child's teachers and let your child see the classroom and school.
- **Backpack:** Children can bring a backpack (make sure it is something that will hold an 8 ½ x 11 sheet of paper and something they can manage—no wheelie bags)
- **Bring a water bottle every day to school**  
(spill-proof, labeled with name, the child should be able to open/close)  
**\*\*\*ONLY WATER AT PRESCHOOL!!**
- **Preschool Hours:**  
**AM 9:00-11:30 am and PM 1:00-3:30 pm** (to allow for more time to sanitize between sessions)
- **Lunch Bunch:** check additional paperwork for more information
- **Cleaning in our areas:** We have put a great deal of thought into our schedule and cleaning routine to keep children and staff safe at Indian Run Preschool. Please be sure to review this section in the Extra Hygiene Measures and Procedures.
- **Supply fee is due before 8/10/22**
- **September Tuition due: before 9/10/22**
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### **YOU WILL RECEIVE TWO EMAILS WITH DIRECTIONS ON HOW TO ACCESS YOUR PROCARE ACCOUNTS**

- **Parent Engagement App:** watch for an email invite on 7/22/22
- **My Procare account:** you will receive a second email on 7/22/22 to set up your account to see detailed reports and information for your account.
- **FILLING OUT PAPERWORK:**
  - ALL LINES NEED TO BE COMPLETED!!
  - WRITE INFORMATION CLEARLY
  - PARENT/GUARDIAN INFORMATION IS TWO SEPARATE SECTIONS—FILL OUT ONE PARENT IN EACH SECTION.
  - FILL IN NAME, ADDRESS AND PHONE NUMBER FOR PARENT'S PLACE OF EMPLOYMENT
  - IF YOU WORK FROM HOME FILL IN "HOME OFFICE"
  - PLEASE PUT **N/A** FOR ALL INFORMATION THAT IS **NOT APPLICABLE**
  - EMERGENCY CONTACT: please give us all the required information so we can contact if needed.
  - DOCTOR INFORMATION MUST INCLUDE A PHONE NUMBER AND ADDRESS