

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of January 16, 2013

CALL TO ORDER: The meeting was called to order by President Alan Armstrong at 7:00 PM at the Historic Murphys School at 65 Jones Street, Murphys, CA. Present were Trustees Alan Armstrong, Maureen Elliott, Jeff St. Louis & Kelly Wright. Also present were caretaker Robert Yeadon. Absent was Trustee Louise Carniglia.

QUORUM: A quorum of four board members was present when the meeting was called to order.

AGENDA APPROVAL: Wright moved to accept the Agenda as presented. The motion was seconded by St. Louis and passed 4/0.

MINUTES: Wright moved to accept the Minutes of November 21, 2012 as presented. Elliott seconded the motion. The motion passed 4/0. (There was no board meeting in Dec. 2012)

PUBLIC COMMENTS: None

CORRESPONDENCE: None

OLD BUSINESS:

1. Armstrong reported that he had received a receipt from the post office for the letter to J. Stai. Armstrong will call him to ask when the gate will be removed.
2. Elliott reported that the registered letter sent to J. Harding was returned as unclaimed by the post office on December 28, 2012. Yeadon will hand deliver the letter to Mr. Harding.
3. Armstrong said he had submitted a work order form to the county Public Works Dept. on the need for road repairs in the cemetery. CalFire removed the dead trees and did all cleanup on that work.
4. Elliott reported that the headstone deposit of \$50 that was returned to L. Bunch has no yet been cashed. mailed it about a month ago.
5. Gold Country Electric is supposed to check on the possibility of running electricity to the entry gate. They are also supposed to order a new timer for the gate.

NEW BUSINESS:

1. Elliott showed the board photos of cemeteries that have flags lining their road. Discussion was held on the possibility of purchasing flags to place along Buena Vista's entry road on certain holidays.

FINANCIAL REPORTS:

1. Plot sales in November were one 5X10 and one 10x10. There were no December plot sales.
2. Invoices: It was moved and approved by 4/0 to pay invoices of \$172.38 to reimburse Maureen Elliott for renewal of website; reimburse Maureen Elliott \$9.10 for cost of 2 registered letters mailed by Al Armstrong with Elliott giving Armstrong \$9.10 in cash to reimburse him; reimburse Bob Yeadon \$186.68 for expenses he incurred.
3. The Budget vs Actual YTD November 31, 2012 was presented and discussed.

CARETAKER REPORT: Yeadon reported that Tindell Excavating had installed a new culvert and done some erosion control on the lower maintenance road. Elliott moved and Wright seconded that the invoice for the work be paid. Motion passed 4/0

Yeadon has finished the gates at each end of the maintenance building and the tractor has been serviced.

TRUSTEE REPORTS: Elliott reported that most of the last order of tile grave markers has been installed. Another dozen will be ordered. Yeadon was asked to get a bid on doing a fence around the area where 3 babies were buried years ago.

Wright reported that the Catholic Church is bidding on some land to extend the area of their cemetery.

DATE OF NEXT MEETING: The date of the next board meeting will be February 20, 2013 at 7PM at the Historic Murphys School

ADJOURNMENT: Wright moved that the meeting be adjourned. St Louis seconded the motion. The motion passed 4/0 and the meeting was adjourned at 7:52 PM