

HIDDENBROOK BOARD OF DIRECTORS MEETING

Board Meeting Date: January 12, 2022

Meeting called to order at 6:30 pm

Location: Hiddenbrook Clubhouse

Attending:

HOA Board Members	HOA Members	S&T Members
President – Clive Bayliss		
Vice President – Kristin Leveto		
Treasurer – Joan Koss		
Secretary – Pam Spencer		
Prop. Manager – Lisa Cornaire		
Bookkeeper – Meg Hinders		

Motion to approve the agenda: Unanimous

Motion to approve the 2021 HOA December meeting minutes: Unanimous

HOA - Open Forum - No members in attendance

S&T - Open Forum – No members in attendance

New Business – The Board solicited three proposals, one company did not return their proposal in time so the Board reviewed two management proposals in detail; one from Cardinal and one from Sequoia in preparation for choosing a new management company for the HOA. After the review was completed, the Board voted to move forward with Sequoia pending questions of clarification and final contract approval by our attorney.

Topics of discussion for clarification with Sequoia and review by the association’s attorney:

- Onsite representative
- Pre-scheduled meetings with homeowners at the clubhouse
- Weekly inspection of the clubhouse interior and drop box contents collection
- Required Board packet preparation time frame
- Spending limit of Management company staff without prior approval
- Contract termination language
- Ability to negotiate existing contract near end of term
- Possibility of including addendums to proposed contract

General discussion was held regarding the plan to transition to a new management company and the necessary preparations to do so.

Meeting adjourned at 7:45 pm