

**Regular Board Meeting**

**Jan. 29, 2022**

**Leisure Time RV Park Clubhouse**

**514 Sawyer St.**

**Cascade, ID**

**Meeting Called to Order:** 1:05pm By: Carla Fewkes, President

**Roll Call:** Carla Fewkes (Zoom), Ron Brown, Tracy Leinen (Zoom), Mary Wilkinson, Kenny Remior

**Quorum Established**

**Purpose of Meeting:** Updates

**Budget:** Tracy Leinen

2022 Budget is \$ 242,520.00 Budget can be found on LTRV Website under heading Financials.

(2021 Financials Jan-December can also be found on Website.)

January 2022 Financials will not be posted until Bank Statements are received and reconciliation completed by our accountant. Will probably be completed mid-February.

Pool Repairs & Maintenance Budget 2022--\$500.00

Pool Chemicals Budget 2022: \$1500.00 Chemicals purchased to date \$980.08. Contact has been made with sources for these chemical tablets used. Summer supply needed (3 tubs) were very expensive due to manufacturer shortages. Quotes kept rising and limitations of one tub per order. They went from \$150 to \$200+ and could only provide 1 tub. When ordered they were unable to send due to "chemical status". Tracy found source that would provide the three tubs that we hope will cover our summer usage period.

Outside Pool Service Budget 2022: \$4,000.00 This is for labor, parts & materials.

Pool Budget categories are all provided on the posted budget.

**Dues Report:** Tracy Leinen

329 Paid Lots

50 Unpaid Lots

**Summer Worker:** Tracy Leinen

An ad was presented to the Board for review. The position available is May 1 to October 1, 2022. It is a five (5) month position. Benefits: Includes RV space, water, sewer, electricity & garbage as well as access to park amenities.

Tracy will place an ad on Craig's List. The Communications Committee will post our ad on the Website and notify owners via facebook and email. Carla suggests Facebook Marketplace. Other possible sources for ads were discussed. Ron will contact Water's Edge RV Park as he understands they might be able to provide some contacts.

All inquiries will be guided to the Board email account. Carla will then immediately forward those to Tracy for processing & contact. A compiled list will then be provided by Tracy for review by the Board and interviews conducted.

**Park Maintenance:** Ron Brown

Snow Removal has gone well. An owner may contact us when they are planning a visit to the park. If possible we will clear a parking spot for you. Other maintenance is being handled as scheduled.

**Wood Windows:** Ron Brown

There is very little to report. There has been no response to date by the opposing attorney regarding requested meeting with both parties and building inspector to discuss the required door opening, The Board is doing everything possible to resolve this issue. Ron will contact our attorney to see if any progress has been made.

**Owners Email from City of Cascade:** Carla Fewkes

A correspondence was received from the City of Cascade. Ron explains a "Lot Tax" was passed. This authorizes a 1% sales tax. The Board refers you to the Website for detailed information provided to us by the City. It impacts LTRV owners. Please refer to the information. Any questions must be addressed to the City. The Board posts this information at the City's request.

**Minutes Approval Request:** Mary Wilkinson, Board Secretary

**Motion:** "Shall the Board approve the Board Meeting Minutes of Nov. 7, 2021?" Discussion: None Call for Vote: 4 Approve Decision: Unanimous

**Motion:** "Shall the Board approve the Executive Session Minutes of Dec. 3, 2021?" Discussion: None Call for Vote: 4 Approve Decision: Unanimous

**Misc. Other Discussions:** Board Members

**March Mailer:** Tracy Leinen

Tracy is preparing a mailer to go out by the required 90 day deadline (March 31) that will include all Financial data as dictated by the Bylaws 8.2. It will also include a Nomination form for Board Candidates for the Annual Meeting Election taking place July 16, 2022. There will be one director seat open. This form must be mailed out a minimum of 45 days (Bylaw 3.4) before the election. Including this form in this March mailer will save on additional postage costs at a later date. The Board encourages that these forms be returned ASAP. Carla Fewkes questions accuracy of only being one seat open on the Board. She is informed by Tracy of the one seat availability. Tracy provided the term results of the 2021 election. Tracy

is working on a coversheet that will be included in this mailer and will be reviewing all with the Board before mailing.

**Insurance Policies:** Mary Wilkinson

Mary reports that she is currently been reviewing our policy(s) declarations pages. She has requested another agency to examine the coverages to see if adequate and/or if costs could be reduced. She was advised that in all likelihood our current provider will be the only company available to us. A past Board member, Lauri Fitch, also looked into this several years ago. She was unable to find any other interested carrier. Mary will keep the Board informed as she receives further feedback from the agency. Carla asks why this is being done. Mary responds because Carla's husband made the request.

**Meeting Dates:** Mary Wilkinson

The Bylaws require "at least 3 days notice" to Board Members of meetings. Mary requests that when the President is setting the meeting dates and providing agendas that we (the Board) be notified at least a week in advance, whenever possible, so that we have time to be prepared for any agenda items. Carla responded she would comply with the Bylaws. Mary hopes she will consider the request.

**Executive Session:** Ron Brown

Ron advises the need for an Executive Session after the adjournment of today's meeting.

With no further business,

**Meeting Adjourned:** 1:45pm By: Carla Fewkes, President

Respectfully submitted by:

Mary Wilkinson, Board Secretary