**BRIMPSFIELD PARISH COUNCIL**

**AGENDA/SUMMONS for meeting to be held on**

**21st March 2023 at 7.30pm**

**At the Village Hall**

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|  | **Welcome from chair of the meeting** |
|  | Attendance to be recorded as Parish Councillors Tom Overbury, Jane Parsons, **Claire Jardine,** Michael McWilliam, Archie Larthe & Heather Eaton, Mikhail Mandrigin, District Councillor Julia Judd, County Councillor Joe Harris & members of the public. |
|  | **Apologies to be recorded/accepted from Parish Councillors** |
|  | Declaration of Interest for matters on the agenda to be invited |
|  | Public Participation to be invited for matters on the agenda after which members of the public are invited to observe the remainder of the meeting |
|  | **Report to be invited from County Councillor Harris** |
|  | **Report updates to be invited from District Councillor Judd (emailed as standard)** |
|  | Minutes of previous Parish Council Meetings held on 28th February 2023 to be approved |
|  | **Council to invite update on the defibrillator project at the current time -Cllr Jardine** |
|  | **Council to approve the payment list as discussed at meeting including but limited to**  **clerk pay/expenses £58.52**  **HMRC £110.20**  Insurance Renewal 01/06/2023 (tbc) |
|  | **Council to receive update on Village Hall matters from Chairman of Village Hall Committee** |
|  | **Council to consider planning matters & make decisions**  Licensing Application Consultation C/23/00276/PRMA- TW & JT Parsons Land At Hawcote Hill Birdlip |
|  | **Council considered updates & decisions relating to** Road Safety Policy Group –  consultation of residents of Caudle Green to feedback direct to Clerk. – none received |
|  | **Council considered updates & decisions relating to** Common Land Management Policy Group-  **Cut down Ash tree estimates - Cllr Parsons** |
|  | ****Council to note**** Consultation on Cotswolds National Landscape Draft Revised Neighbourhood Plan Position Statement-as distributed via email |
|  | **Council to consider the Kings Coronation** |
|  | **Council to note updates on election in May 2023**  <https://www.cotswold.gov.uk/about-the-council/elections-and-voting/current-and-future-elections/> **for information**  **Nomination papers available from** [parish-town-nomination-paper-pack.pdf (cotswold.gov.uk)](https://www.cotswold.gov.uk/media/vzwhk53l/parish-town-nomination-paper-pack.pdf)  The notice of election starts the process for the receipt of nominations.  These must be hand delivered to the Council Offices, Trinity Road, Cirencester, GL7 1PX  The candidate can ask another person to deliver their nomination papers for them and one person may deliver more than one set of nominations.  The office will be open from 9am until 5pm from Monday 20 March until Monday 3 April and then from 9am until the deadline of 4pm on Tuesday 4 April.  The deadline for delivery is 4pm on Tuesday 4 April. |
|  | **Council to consider updates/ decisions relating to Highway matters** |
|  | **Council confirmed that its next meeting scheduled is the AGM 16th May 2023 (election year) Cheque signatories to be on agenda** |
|  | **Meeting to be closed followed by Parish Assembly** |

**Draft minutes for meeting held on**

**28th February 2023 at 7.30pm**

**At the Village Hall**

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|  | **Welcome from chair of the meeting** |
|  | Attendance recorded as Parish Councillors Tom Overbury, Jane Parsons, **Claire Jardine,** Michael McWilliam, Mikhail Mandrigin, Archie Larthe & Heather Eaton, District Councillor Julia Judd, & 1 member of the public. |
|  | **Apologies received recorded**  County Councillor Joe Harris did not attend |
|  | Declaration of Interest for matters on the agenda were invited – Cllr Tom Overbury commercial relationship to owners of Owl Court |
|  | Public Participation was invited for matters on the agenda after which members of the public will be invited to observe the remainder of the meeting  **Member of the public attended to offer any explanation for matters on the agenda** |
|  | **Report invited from County Councillor Harris -none** |
|  | **Report noted from District Councillor Judd (emailed as standard)** |
|  | Minutes of previous Parish Council Meetings held on 17th January 2023 approved & signed |
|  | **Council received update on grass cutting contract -Cllrs Overbury /Jardine**  **Cllr Jardine suggested and Council agreed a first cut from June and then mowing monthly July, August, Sept, October with mower collector or flail.**  **Cllr Overbury - current contractor re Brimpsfield –to remain with monthly cutting with the with current contractor**  **Caudle green to be cut July, August, September, October under previous contract**  **Detailed plan as distributed as approved by Councillors and current contractor happy to carry on during 2-3 year trial period.**  **Quotation received from current contractor £1520 and Council agreed to carry on with this contractor** |
|  | **Council considered planning matters & made decisions relating to**  [22/04511/FUL Owl Court Caudle Green](https://publicaccess.cotswold.gov.uk/online-applications/simpleSearchResults.do?action=firstPage)  **Councillors were reminded on the planning guidance on what is considered relevant to be commented on (Cllr Overbury took no further part in the discussions/decision making process)**  **Cllr Parsons read out a statement regarding the relevant planning policy documents and raised concerns over access points –in summary contrary to relevant planning policy**  **Other members of the Council supported change from non-residential to residential property, proposal was thought to be sympathetic and would welcome the proposal**  **It was noted that the change of use had previously been approved**  **The pool is quite extensive and is not shown in the detail of the house which was felt as misleading**  **Light pollution should be considered as part of the Dark Skies Policy of AONB**  **The architect has informed residents that as they do not own the access it is not part of the application.**  **A proposal was made and seconded to support the application- 4 for, 2 against – the motion to support – comment to be submitted**  **Council supported the change from non-residential to residential property, proposal was thought to be sympathetic however it was felt that the submission of documents do not reflect the current access point.**  [Change of use Old Haulage Yard -23/0294/FUL](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RP3QM3FIGQQ00)**– Clerk was instructed to submit under delegated authority- no responses received – Council approved submission retrospectively based on overdevelopment of site.** |
|  | **Council noted that its next meeting scheduled for 21st March 2023 at 7.30pm followed by the Parish Assembly**  **AGM 16th May 2023 (election year)**  **Information shared on election process** |
|  | **Meeting closed at 20.04** |