

# Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

June 16, 2020

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:10
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, and Trustee Chaffee. Absent: Trustee Long. Also in attendance: Jim Maike
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Clerk Chaffee to approve the agenda with the addition of “Newsletter – tweaked version” as 8A, October 17<sup>th</sup> Clean-up Day as 9B, and Assessor Judy Lindberg retiring 4<sup>th</sup> Tues of Aug. Ayes all. Motion passed.
5. **Approval of Board Minutes of 5/19/20** - Motion by Trustee Chaffee with support by Supervisor Maike to approve the minutes as presented. Ayes all. So passed.
6. **Public Comment:** none present.
7. **Bills & Financials:**
  - A. **Treasurer’s Financial Report** - \$414,533.50 total in the general checking account and \$700.53 in the tax account for a total in Bank Accounts of \$415,234.03 as of 5/29/20.
  - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$15,528.04 (ck #11526 – 11546 & E439 – E443). Trustee Chaffee made the motion to pay the Township’s bills as presented and was supported by Supervisor Maike. Ayes all, motion passed.
  - C. **Budget Review:** Reports distributed and reviewed. May is 25% of our fiscal year.
8. **Unfinished Business:**
  - A. **Newsletter – tweaked version** - The Supervisor shared the newest version of the newsletter with the Board. It will be printed as presented.
9. **New Business:**
  - A. **Planning Commission Master Plan Resolution** – Trustee Chaffee (also Planning Commission Secretary) shared with the Board that the Planning Commission has approved the updates to the Master Plan and is now making the revised edition available to the Board for their review prior to asking for a Resolution to approve & print to be scheduled for next month’s Board Meeting.
  - B. **Fall Clean-up Date – October 17<sup>th</sup> (3<sup>rd</sup> Saturday)** – Supervisor Maike asked the Board to approve a date for the Fall Clean-up and moved that it be scheduled for October 17<sup>th</sup> which will be the 3<sup>rd</sup> Saturday in October. The motion was supported by Clerk Chaffee and passed with a unanimous vote.
  - C. **Retirement of Judy Lindberg announced** – Judy Lindberg has informed us formally that she will be retiring with her last official day being the fourth Tuesday in August. The Board was saddened by the news that Judy would be leaving us. Jennifer Rainey will be our new Assessor.

**10. Officer's Reports**

- a. Zoning Official/Planning Co/ZBA** – Update by Planning Commission Secretary Curt Chaffee: The review/update of the Master Plan is finished. Current topics include the M-20 corridor and the increase of Amish vehicles along M-20. The Planning Commission will continue to meet bi-monthly for the 20/21 fiscal year.
- b. County Commissioner** – The County has just approved a 71 million dollar budget which includes a 2 million dollar shortfall.
- c. Transfer Station** – the Clean-up Dates have been discussed earlier. Jeffrey submitted tickets for metal that he and his cousin had hauled away from the Transfer Station to clean it up. Clerk Chaffee moved that Jeffrey and his cousin be allowed to keep those funds as reimbursement for their work as the Transfer Station has already been paid to accept them. The motion was supported by Supervisor Maike. Ayes all. So moved. The Board heard from Jim Maike that there has been a problem with huge fiberglass items being dropped off. The Board decided to add “no fiberglass items over 4’ x 4’ or over a foot thick allowed” to the items not allowed per the price list.
- d. Supervisor** – none.
- e. Clerk** – distributed information from the Big Prairie Board concerning the cemetery.
- f. Treasurer** – Delinquent tax payout was received today.
- g. Trustees** – none

**11. Public Comment:** none

**12. Adjournment:** at 2:07 pm.

Respectfully submitted by Clerk Pam Chaffee