

**Board of Trustees**  
**VILLAGE OF MILLERTON**  
**Workshop Meeting**  
**December 7, 2020**

A workshop meeting of the Village of Millerton Board of Trustees was held on Monday, December 7, 2020. It was called to order at 6:02 PM via Zoom meeting telecommunication (due to COVID-19 restrictions from State and County levels), with Mayor Debra Middlebrook presiding. Deputy Mayor Jen Najdek, Trustees Alicia Sartori, Matthew Hartzog and Joshua Schultz, and Clerk/Treasurer Kelly Kilmer were also in attendance.

**Vouchers**

A *motion* was made by Trustee Hartzog and seconded by Trustee Sartori to allow the Treasurer to pay **Vouchers 2019670-2019679**, allocated as follows: **General \$4,069.79; Water \$1,700.82; Capital Projects \$16,680.50 (ECMP Revitalization) – Total \$22,451.11**. All five (5) present members voted in favor of the motion and it carried.

**Committee Reports**

Trustee Hartzog reported that he has been investigating 5G for the Village and will give a draft of information next week. He asked for feedback and will add a photo to his equipment list. Trustee Schultz said he will have a draft of the emergency operations plan next week but needs another edit round. The Mayor awaits DOT approval for sidewalks, Trustee Sartori submitted another application for CDBG funding, and Deputy Mayor Najdek is working with the ECMP Revitalization Committee.

**Clerk/Treasurer's Report**

*Motion* was made by Deputy Mayor Najdek and seconded by Trustee Schultz to approve minutes reviewed after suggested changes are incorporated, all five (5) present members approved and the motion carried. *Motion* was made by Trustee Schultz and seconded by Trustee Sartori to allow the Mayor to re-sign an agreement with Dutchess County stating the Village doesn't need referrals for Planning Board projects that have nothing to do with the County. All five (5) present members approved and the motion carried. The Clerk asked the Board to informally approve the use of Docusign, and it did. Two entities asked the Village to help get the word out about upcoming programs and the Board agreed to help via online portals and water bill inserts. There was discussion of chicken complaints, racing cars, advertising for highway positions, Vector Security and composting toilets. Clerk Kilmer reported the Kent Glass permit arrived at the office, so Highways can begin that work.

The Clerk reported the back room is in functional order and commended the Deputy Clerk for her work. The Village, consequently, will have 50-60 boxes of documents it will need to shred, and quotes were discussed. The Board agreed to deal with reviewing and shredding at the end of January 2021.

Treasurer Kilmer also brought up the need to create a capital projects account under WIIA. She said the Village would need to transfer \$2,500 from its regular water account to open this new capital projects account, and those funds will go back into the initial account after the WIIA-funded project is complete. *Motion* was made by Trustee Hartzog and seconded by Deputy Mayor Najdek to move the \$2,500 as described and open this account; all five (5) present members approved and the motion carried. Treasurer Kilmer said the Village is on track for the

Approved: 01192021

EFC loan closing on 12/17 but that she will have more information by the next meeting on payment to Tighe & Bond. Trustee Hartzog brought up LED lighting and what work and costs that might entail on the part of the Village.

**Public Comment**

None

**Adjourn**

A *motion* to adjourn was made by Deputy Mayor Najdek at 6:53 PM and seconded by Trustee Sartori; all five (5) members present were in favor and thus it carried, effectively ending the meeting.

Respectfully Submitted,

Prepared By:

Kelly Kilmer  
Village Treasurer/Clerk

Suzanne Bressler  
Deputy Clerk