

VFW AUXILIARY, DEPT OF WI
 DATES & EVENTS TO REMEMBER
 2016-2017

MONTH	DATE COMPLETED	EVENT
JULY	_____	Mail dues notices/letters 7/1
	_____	Council of Administration 7/8-9, 2016
	_____	National Convention 7/22-26/2016
	_____	Audit due for April, May, June by 7/31
	_____	Submit all dues when received. Do not hold
	_____	Pay district dues to district treasurer
	_____	Pay cancer donation to VFWA-WI
	_____	Pay hospital donation to VFWA-WI
	_____	Pay VFW News donation to VFWA-WI
	_____	Pay Health & Happiness donation to VFWA (send to National) 990N E-postcard may be filed after 7/1
AUGUST	_____	Apply for bond for treasurer and president
	_____	Bond expires 8/31/2016
	_____	National President's visit 8/17-20
SEPTEMBER	_____	King Day, 8/20
	_____	District meeting

OCTOBER	<hr/> <hr/>	Audit due for July, August, September 10/31 Council of Administration, Stratford, 10/29
NOVEMBER	<hr/> <hr/> <hr/>	990N e-postcard due 11/15 Veterans Day 11/11 VOD & Patriot's Pen deadline 11/1
DECEMBER	<hr/>	Enjoy the holidays
JANUARY	<hr/> <hr/>	Audit due for Oct, Nov, Dec on 1/31 District meeting or in February
FEBRUARY	<hr/> <hr/> <hr/>	District meeting if not held in January Mid-Winter conference, Oneida, 2/3-4/2017 Teacher of the Year deadline 2/15
MARCH	<hr/> <hr/> <hr/>	Year-end reports due 3/31 Patriotic art deadline 3/15 Election of delegates for district convention, send delegate list to district secretary
APRIL	<hr/> <hr/> <hr/> <hr/>	Audit for Jan, Feb, March on 4/30 Election of auxiliary officers. Send election report and application for warrant to install officers to Jackie Gregory, dept secretary District convention and election of district officers; no warrant needed to install Election of delegates to national convention. Send electronic list to national secretary ASAP

MAY

Installation of auxiliary officers.

Send installation report IMMEDIATELY after
Installation to Jackie Gregory, dept secretary

District presidents, department chairmen and
others prepare report for convention book