



WESTOP SoCal Chapter
Meeting Minutes
December 18, 2020

1. Call meeting to order

1.1. 10:10 am by President, Angie Alvarez (PCC)

2. Quorum – Caroline Felix (CSUSB)

2.1. Quorum is met.

3. Review Agenda

3.1. Motion to approve agenda with revisions by Eddie Paje (UCSD), second by Jasmine Torres (VOALA).

3.2. Agenda approved.

4. Approval of Minutes

4.1. Motion to approve minutes as presented with no revisions by Christina Aguirre (BLI), second by Miguel Zarate (RCC).

4.1.1. Minutes approved as presented.

5. Executive Board Reports

5.1. President's Report – Angie Alvarez (PCC)

5.1.1. Technology: Amel played a big role in PDS, also provided a round table.

5.1.2. WESTOP:

5.1.2.1. Annual conference dates have been approved. Conference registration has not opened yet. Virtual conference.

5.1.2.2. Transition to CHASE has not been the smoothest, Miguel will provide and update. Have received checks. Scholarship checks have been mailed out. Providing a monthly training to chapter Treasurers, to ensure they are following all the new procedures. Since we changed tax schedule to coincide with fiscal year: January to June Taxes, being drafted.

5.1.2.3. Approved the proposed by-laws change. Equity and Diverse inclusion is a part of the

5.1.2.4. Chapter president elect- onboarding, will be done by Dave Ferguson.

5.1.2.5. Board of Directors decided to contact someone to design website. WESTOP website has launched. Chapter website available until April 2021.

5.1.2.5.1. Jesus Maldonado (Occidental College)- still on Go-Daddy, do not use builders anymore.

5.1.2.6. Fair share- new Instagram account: Westopworks

5.1.2.7. Board of Directors meeting in January- at Kona, HI. Also tour 2022 conference.

5.1.2.7.1. 2023

5.1.2.7.2. 2024- central California

5.1.2.8. March 8-11 meeting

5.1.2.9. WESTOP event dates.

5.1.3. Started state leadership meetings with COE. Shared a document: priorities for Biden Harris administration. Main: eligibility for DACA.



5.2. President-Elect – Horacio Aceves (Occidental College)

- 5.2.1. First meeting for SLC- being led by Jasmine Torres and Leo Villalobos.
- 5.2.2. Legislation and education- DACA, change in the regulations; still pending TRIO funding for FY 2021. Don't forget to check in with member of congress.
- 5.2.3. COE hosting webinars- as COE institutional members they are free. Get crucial information.
- 5.2.4. Round tables- good please to connect and ask questions.

5.3. Past-President- Dalia Hernandez (CSUSB)

- 5.3.1. Remind for call for proposals for closes January 26th.
- 5.3.2. Today is the deadline for Upward Bounds.
- 5.3.3. Professional development scholarships
 - 5.3.3.1. 4 scholarships at 500 each- 2 conference and 2
 - 5.3.3.2. Gave timeline
 - 5.3.3.3. Reach out if anyone interested in reviewing.
- 5.3.4. Professional Dev academy- Spring 2022- exploring formats.
- 5.3.5. Resources listed on report- helpful when trying to engage students.
 - 5.3.5.1. PDS Co-Chairs for 2020
 - 5.3.5.1.1. Eddie and Liz- Office PDS report
 - 5.3.5.1.1.1. Success- fabulous job with Key notes and offerings. 104 attendees. 75% attendees shared they would participate in another PDS. PDS committee recommendation- starting the planning early.

5.4. Treasurer's Report – Miguel Zarate (RCC)

- 5.4.1. An updated report has been posted on website.
- 5.4.2. Transition to Chase- no accurate reflection of the balance due to the transition.
- 5.4.3. Additional forms with new processes.
- 5.4.4. Angie
 - 5.4.4.1. Pending charges to WESTOP, which will be done via wires once it is possible.

5.5. Motion to accept executive board reports

- 5.5.1. Motion to accept executive board reports by Katie Pena (Oxnard College), second Michelle Scott (CSULB).

6. Service Council Reports

6.1. COE Fair Chair Campaign- Temo Solorio for Ana Prado (CLU)

- 6.1.1. As of 35 % of goal. WESTOP has 28% of goal 2% less than last year. CA 28% of goal, 1 % less than last year.

6.2. Legislation and Education – Temo Solorio (CLU)

- 6.2.1. Virtual policy- now open March 23-24th.
- 6.2.2. TRIO alumni leadership forum now open.
- 6.2.3. COE has submitted a proposal for increase. TRIO eligibility for DACA students.
- 6.2.4. Dept sent letter on updating on flexibilities- spending monies. Included stipends.
- 6.2.5. COVID 19 relief.
- 6.2.6. Pre-College programs-RFP for Talent Search programs: process of approval for invitational notice to apply. Schedule for webinars for grant writing process. January date.
- 6.2.7. Action items- submit APRs today. Contact congress to ensure TRIO is included in the COVID relief. Link for freshman list of newly

6.3. Membership and Elections Committee Report – Victoria Garcia (CLU)

- 6.3.1. As of December of last week we're at 206 members.



6.3.2. Will be voting for WESTOP president-elect position coming up.

6.4. Public Relations – Leonel Sanchez

6.4.1. Report is presented on website.

6.5. Resource Development –Valeria Rizo (Mt. Saint Mary’s University)

6.5.1. Polos for suggested donation of \$40

6.5.2. T-shirts for suggested donation of

6.5.3. Adding shipping costs.

6.5.4. Will be adding link on website for online ordering.

6.6. Student Development- Jasmine Torres (VOALA) and Leo Villalobos (VOALA)

6.6.1. Still need committee members, please contact Jasmine or Leo.

6.6.2. Next meeting January 13th from 1-2pm.

6.6.3. Made poll for potential dates.

6.7. Technology – Amel Khan (CSUDH)

6.7.1. Report submitted as presented.

6.7.2. Updating website and keeping up with emails and listserv. Amazon smile account.

6.8. TRIO Alumni – Horacio Aceves for Laura Orozco (Student Smart Tutors) and Albaro Martin (UCR)

6.8.1. Thank you to everyone who continues to support events.

6.8.2. Start regularly highlighting success of TRIO alumni- IG @westopsocal

6.9. Motion to accept service council reports

6.9.1. Motion to approve service council reports by Jasmine Torres (VOALA) second by Michelle Scott (CSULB).

6.9.2. Motion carries.

7. Unfinished Business

7.1. None

8. Action Items

8.1. Approve for Student Leadership Conference date

8.1.1. Motion for the April 24, 2021 date for SLC by Miguel Zarate (RCC), second motion by Horacio Aceves (Occidental College).

8.1.2. Votes: 22 yes, 1 no, 2 abstain- motion carries.

9. Membership Discussion Items

9.1.1. WESTOP 2021- Michelle Scott (CSULB)

9.1.1.1. Launch of new CVENT. SoCal is well represented on committee. Looking for committee volunteers, email will be sent. Virtual conference platform will be Socio. Registration will be open soon. Workshops are open, please submit a proposal.

9.1.2. ETS Grant Proposal

9.1.2.1. Updates were provided in the COE leadership meeting. Proposals to open hopefully by end of year. The submission duration may be extended to 40 days. Any questions- please reach out to Jesse Quintanilla.

9.1.3. PDS Swag delivery

9.1.3.1. Doordash gift card redeeming issues. Please contact Angie. If missing any PDS swag please contact Angie socalchapterpres@westop.org

9.1.4. Middle school Engagement

9.1.4.1. Combination of Zoom sessions and google classroom.

9.1.5. Recruitment during COVID-19



- 9.1.5.1. Getting direct recommendations. Actively sending out flyers, emails using postage (Snailmail). Online applications. Community zoom workshop for parents, advertising on Facebook.
- 9.1.6. Stipend Increase Memo
 - 9.1.6.1. How are institutions working on a possible stipend increase:
 - 9.1.6.1.1. Occidental College: Monthly Amazon gift cards as meal stipends, pre-approved by program officer.
 - 9.1.6.1.2. PCC: stipend based on attendance, stipends are sent through VENMO
 - 9.1.6.1.3. CSUDH: Meal stipends provided quarterly using Subway corporate gift cards: <https://www.subway.com/en-US/SubwayCard/CorporateCards>
 - 9.1.7. Department of Education Secretary
 - 9.1.7.1. Pending Biden-Harris transition updates
 - 9.1.7.1.1. Two outsiders emerge as top contenders for Biden's education secretary.
 - 9.1.7.1.2. https://www.washingtonpost.com/education/biden-education-secretary-fenwick-cardona/2020/12/16/5811142e-3fb4-11eb-8bc0-ae155bee4aff_story.html
 - 9.1.7.1.3. Leslie Fenwick and Miguel Cardona
 - 9.1.7.1.4. Possibly a teacher or someone with education experience, asking for COE recommendations.

9.2. Announcements

- 9.2.1. None.

10. Adjournment

- 10.1. Motion to adjourn meeting by Eddie Paje (UCSD), and second by Michelle Scott (CSULB).
 - 10.1.1. Meeting adjourned at 12:04 p.m.